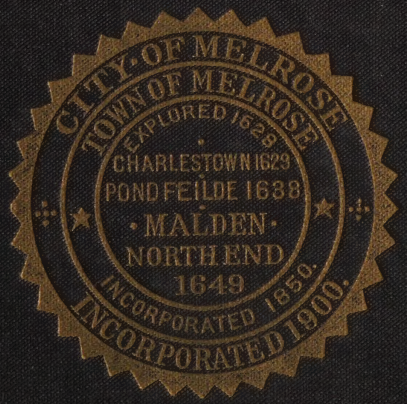
CITY OF MELROSE
MASSACHUSETTS

Annual Reports

1953



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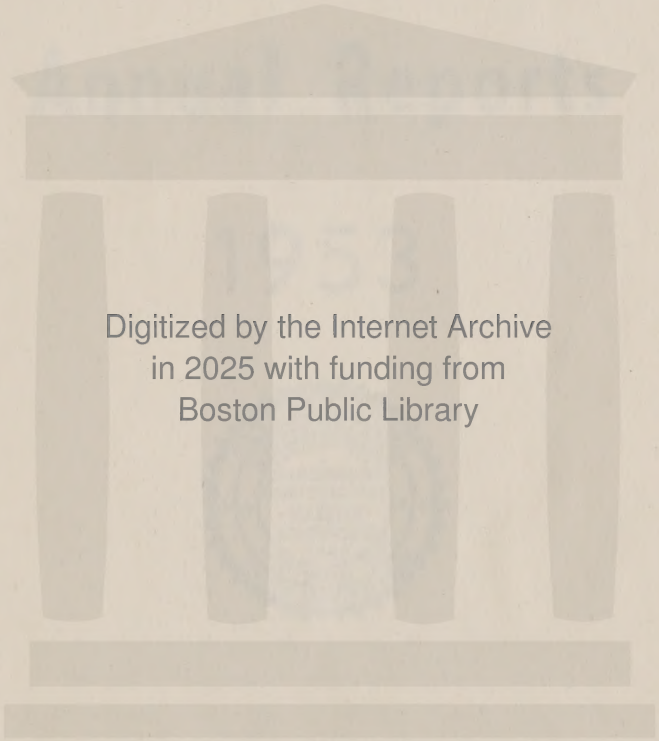
Melrose, Massachusetts



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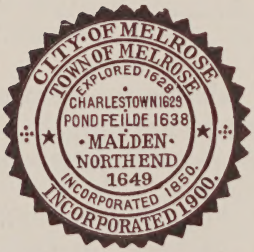

PUBLISHED IN ACCORDANCE WITH ORDER
NO. 10891-A OF THE BOARD OF ALDERMEN
UNDER THE DIRECTION OF THE
CITY CLERK AND THE SPECIAL
COMMITTEE ON EDITING
THE CITY REPORT

QM
352
cop 2

GOVERNMENT OF THE CITY OF MELROSE

Mayor

THOMAS L. THISTLE
95 Youle Street

President of the Board of Aldermen

WALTER W. BRUCE
260 W. Wyoming Avenue

City Clerk

RAYMOND H. GREENLAW
5 Taylor Street

Aldermen-at-Large

Walter W. Bruce, 260 W. Wyoming Avenue
Stanley G. Bunker, 92 School Street
(Resigned Oct. 19, 1953)
Robert S. Clark, 45 Whitman Avenue
Allen B. Copeland, 69 East Street
Paul S. Vaitses, Jr., 97 Larchmont Road

Ward Aldermen

1. Frank B. McLaughlin, 15 Stevens Road
2. Richard S. Bullens, 246 Porter Street
3. Ronald H. Winde, 52 Wentworth Road
4. Raymond E. Campbell, 75 Sheffield Road
5. Richard H. McIntosh, 86 Derby Road
6. John A. Lavender, Jr., 45 E. Foster Street
7. George S. Traquair, 49 Whitman Avenue

MELROSE PUBLIC LIBRARY
MELROSE, MASS.

STANDING COMMITTEES
of the
BOARD OF ALDERMEN, YEAR 1953

Appropriations

Alderman Raymond E. Campbell, Chairman
Aldermen Stanley G. Bunker and
Paul S. Vaitses, Jr., Vice-Chairmen
Aldermen McLaughlin, Traquair, Clark
Lavender, Bullens, Winde and McIntosh

Education, Health and Public Welfare

Alderman Frank B. McLaughlin, Chairman
Aldermen Vaitses, Lavender, Winde and
McIntosh

Finance

Alderman Robert S. Clark, Chairman
Aldermen Bunker, Bullens, Campbell and
Traquair

Highways

Alderman Richard S. Bullens, Chairman
Aldermen Traquair, Clark, Bunker and
Campbell

Legal and Legislative Matters

Alderman George S. Traquair, Chairman
Aldermen Campbell, Bullens, Clark and
Bunker

Protection and License

Alderman Ronald H. Winde, Chairman
Aldermen McLaughlin, Vaitses, McIntosh
and Lavender

Public Service

Alderman Richard H. McIntosh, Chairman
Aldermen Lavender, Vaitses, Winde and
McLaughlin

Clerk of Committees

Wesley H. Murray — 63 W. Emerson Street
(Resigned Oct. 19, 1953)
Stanley G. Bunker — 275 Upham Street

CITY OFFICERS AND OFFICE HOURS

Acting under the authority of Section one hundred and ten A of Chapter forty-one of the General Laws, inserted therein by Chapter two hundred and sixty-five of the Acts of nineteen hundred and forty-seven, the offices hereinafter named shall be open to the public for the transaction of business from 8 A.M. to 4:30 P.M. daily, except Saturdays, Sundays, and legal holidays:

The offices of the city clerk, city collector, engineer and superintendent of public works, board of assessors, board of health, board of public welfare, city treasurer, city auditor, building commissioner and veterans' services.

Except during the months of July and August and on legal holidays, the aforesaid offices shall be open on the first and third Mondays of every month from 7 P.M. to 9 P.M. and on all other Monday evenings from 7 P.M. to 8 P.M. (Revised Ordinances, Chapter 2, Section 56, as amended).

City Clerk
Raymond H. Greenlaw

Assistant City Clerk
E. Maude Brown

City Treasurer and Collector
S. Homer Buttrick

City Auditor
Edward J. Donovan
(Died May 13, 1953)
Arthur M. Goddard

Engineer and Superintendent of Public Works
Glen S. Weeks

City Solicitor
A. Van Allen Thomason

Mayor's Secretary
Blanche E. Nickerson

FIRE DEPARTMENT

Chief
Sidney C. Field

Deputy Chief
Office Vacant

Fire Warden
Sidney C. Field

POLICE DEPARTMENT

Captain
George D. McWilliams

Lieutenant
Robert A. Lloyd

Building Commissioner
Malcolm G. Fillmore

Inspector of Plumbing
Everett G. Dow

Inspector of Animals and Slaughtering
Cornelius Thibeault, V. S.

Sanitary Inspector
John J. Devine

Sealer of Weights and Measures
Wesley H Murray

Civil Defense Department
Lawrence E. Lovejoy, Director

Veterans' Agent and Director of Veterans' Services

Dr. H. Leslie Trickey

Advisory Board for Veterans' Services

Rev. Joseph F. Bonner
Frank C. Gardner
William H. Gibbons
Richard H. McIntosh
Harold W. Poole
Louis J. Savarino
George F. Wallburg

Assessors

Norman D. MacDonald, Chairman	Term expires 1954
Lewis C. Hennigar	Term expires 1955
Henry L. Restall	Term expires 1956

Lawrence E. Lovejoy, Executive Clerk

Inspector of Wires

Fred A. Edwards

Board of Health

Dr. Oakley R. Jones, Chairman	Term expires 1954
Edward L. Kelly	Term expires 1955
Paul E. Troy	Term expires 1956

City Physician

Vacant

School Physicians

Dr. Thomas M. Hearne
Dr. Joel M. Johnson
Dr. Francis D. McCarthy (on military leave)
Dr. George R. Murphy

Board of Public Welfare

Roy M. Cushman, Chairman	Term expires 1955
Vivian B. Adams	Term expires 1954
Gertrude M. Curtin	Term expires 1955
John W. Huse	Term expires 1956
William J. Neely	Term expires 1954

Mary J. Melville, Agent

Park Commission

Harold W. Poole, Chairman	Term expires 1956
John T. Brady	Term expires 1955
Edgar A. Perry	Term expires 1957
Kenneth G. Swindell	Term expires 1954
Benjamin R. Vaughan	Term expires 1958

Francis J. Meehan, Superintendent

Recreation Commission

John T. Brady, Chairman	Term expires 1956
Herbert N. Faulkner	Term expires 1954
J. Arthur Johnson	Term expires 1956
Lewis H. Keith	Term expires 1956
John M. Kirk	Term expires 1955
Margaret B. Restall	Term expires 1955
Edward F. Riley	Term expires 1954

Board of Appeal

Melvin R. Jenney, Chairman	Term expires 1957
Harry Brettell	Term expires 1956
S. Francis Kimberley	Term expires 1956
W. Jarvis Lowe	Term expires 1957
E. Franklin Reed	Term expires 1954
Howard R. True (Resigned Oct. 25, 1953)	

Edwin H. King, Clerk

Superintendent of Schools

Harold T. Rand

School Committee Members

Herbert N. Faulkner, Chairman	Term expires 1956
Donald A. Welch, Cor. Sec.	Term expires 1954
Wilbur H. Burnham, Jr.	Term expires 1956
Lloyd E. Conn	Term expires 1956
Chester M. Cummings	Term expires 1954
Ralph W. Daffinee	Term expires 1956
Robert A. Friend	Term expires 1954
Allen L. Giles	Term expires 1956
Leighton H. York	Term expires 1954

Trustees of Memorial Building

Dr. Harold L. Margeson, Chairman	Term expires 1956
Robert T. Boynton	Term expires 1955
Leslie B. Ellis	Term expires 1954
Orlando W. Foss	Term expires 1954
Louis K. McNally	Term expires 1955

Personnel Board

Fred R. Nelson, Chairman	Term expires 1955
Geoffrey G. Felt	Term expires 1954
Ralph Y. Scott	Term expires 1953
Robert E. Steer	Term expires 1953
Walter E. Trask	Term expires 1954

Trustees of Public Library

Edwin W. Lundquist, Chairman	Term expires 1956
William L. Carney	Term expires 1955
Herbert L. Hammond	Term expires 1954
Edwin C. Kemp (Resigned Oct. 5, 1953)	
Dr. Melvin H. Nicholls	Term expires 1954
Elisabeth M. Perkins	Term expires 1955
Elinor H. Tibbetts	Term expires 1956

Helen Anderson, Librarian

Cemetery Committee

William J. McClintock, Chairman

Joseph Casey — Arthur D. King

Howard O. Milton, Superintendent

Inspector of Veterans' Graves

Henry F. Weiler

Registrars of Voters

Edward J. Murphy, Chairman	Term expires 1956
Fergus W. Griffin	Term expires 1955
Charles E. Holt	Term expires 1954
Raymond H. Greenlaw, City Clerk	Ex-officio

Assistant Registrars of Voters

Helene K. Barrett
Earle H. Boyce
Katherine D. Boynton
Helen D. Brackett
Margaret F. Brennan
Barbara H. Gove
George W. Jepson, Jr.
Mary A. McHatton
Grace F. Mitchell
Frances M. O'Connell
Ruth A. Riley
Helen P. Sykes
Julia A. Twohig
Gertrude E. White
Mary R. Winslow
Mildred H. Wurzbacher

Dog Officer

Dr. Ernest W. Rivers

Planning Board

Edward F. Riley, Chairman	Term expires 1955
Zilpha C. Huntress, Secretary	Term expires 1954
William L. Bailey	Term expires 1953
Herbert R. Corey	Term expires 1957
Robert D. Culver	Term expires 1953
Ralph E. Gott (Resigned Oct. 19, 1953)	
Edward M. Laskey	Term expires 1956
Charles H. Randall, Jr.	Term expires 1956
Mary D. Whitney	Term expires 1954
Royal Barry Wills	Term expires 1955

Retirement Board

Edward J. Donovan, Chairman (Died May 13, 1953)	City Auditor
Arthur M. Goddard, Chairman	City Auditor
Martin J. Armstrong, Secretary	Term expires 1956
Robert L. Hutchinson	Term expires 1955

Fence Viewers

Clyde O. Bailey — Arthur L. Marr

Constables

George D. MacWilliams — Guy A. Storer

Wesley H. Murray

Keeper of the Lock-up

George D. MacWilliams

REPORT OF THE BOARD OF APPEAL

To His Honor, the Mayor, and
The Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

In accordance with the provisions of Chapter XXIX of the Revised Ordinances of the City of Melrose, I have the honor to submit, herewith, the annual report of the Board of Appeal for the year 1953.

The Board of Appeal met on January 21, 1953 and organized for the year electing Howard R. True chairman and Edwin H. King secretary. The other members of the Board were: Harry Brettell, Melvin R. Jenney, William H. Jones, and E. Franklin Reed.

On May 18, S. Francis Kimberley was appointed to take the place of William H. Jones, who had resigned, and on October 15, William Jarvis Lowe was appointed to fill the unexpired term of Howard R. True, who resigned to run for office in the School Committee. Mr. Jenney was elected chairman for the balance of the year.

The 21 cases the Board heard in 1953 were of a varied nature. In the past, the bulk of the cases were conversions of single dwellings into two-family dwellings. This is no longer true, the present trend being toward variances for apartments, commercial projects, and appeals from decisions of the Planning Board. These cases are, of course, more controversial and require more consideration than the normal case of a two-family dwelling. For example: the decision of the Board granting permission to Walter Liebermann to convert the Perkins property at the corner of Vinton and West Emerson Streets into multiple dwellings was reversed by the Superior Court and is, at present, pending before the Mass. State Supreme Court, the decision of the lower court being such that if allowed to stand would, in effect, nullify all future action by the Board of Appeal.
(Note: The Board of Appeal's decision was upheld by the Supreme Court on March 1, 1954.)

Decisions were rendered on the Scully Signal Manufacturing Co., the Ellis Nelson Metal Products Co., the City Television Co., Lopez Market, and Socony Vacuum Oil Co., all of which were purely commercial and examples of type of cases now being heard by the Board of Appeal.

The Board heard and rendered decisions on a total of 21 cases in the following manner:

Appeals Granted	18
Appeals Denied	3
Total	21

Respectfully submitted,

Edwin H. King
Secretary, Board of Appeal

REPORT OF THE BOARD OF ASSESSORS

To His Honor, the Mayor, and
The Honorable Board of Aldermen

Gentlemen:

The Board of Assessors respectfully submits the following report of the Assessing Department for the year ending December 31, 1953:

Taxable Valuation of the City:		
Real Estate	$ 42,817,150.00	
Personal Property	3,243,400.00	
Total	$ 46,060,550.00	

Tax Rate $52.80 per $1,000.00

BUDGET

City Appropriations:			
To be included in the Tax Levy	$ 3,128,765.89		
From Available Funds	462,019.15		
Total Appropriations		$	3,590,785.04
State Assessments - 1953 Estimates:			
State Audit of Municipal Accounts	$ 99.49		
State Examination of Retirement System	154.29		
Smoke Inspection Service	621.30		
Metropolitan Parks	39,496.33		
Metropolitan Sewerage - North System	59,101.92		
Metropolitan Water	25,042.28		
Total 1953 State Estimates		$	124,515.61
State Assessments - 1952 Underestimates:			
State Audit of Municipal Accounts	$ 234.94		
Metropolitan Parks	1,578.07		
Total 1952 State Underestimates		$	1,813.01
County Assessments - 1953 Estimates:			
County Tax	$ 108,738.00		
Tuberculosis Hospital (Actual)	39,235.21		
Total 1953 County Estimates		$	147,973.21
OVERLAY 1953		$	42,223.07
OVERLAY DEFICIT 1952		$	3,651.83
OVERLAY DEFICIT 1951		$	364.00
OVERLAY DEFICIT 1950		$	543.20
TOTAL - ALL APPROPRIATIONS AND ASSESSMENTS		$	3,911,868.97

LESS DEDUCTIONS

Estimated Receipts - City 1953:		
Motor Vehicle and Trailer Excise	$ 119,794.93	
Licenses	5,400.00	
Fines	855.40	
Special Assessments	40,916.85	
General Government	10,395.17	
Protection of Persons and Property	1,038.44	
Health and Sanitation	28,056.25	
Highways	7,342.12	
Charities	29,203.91	
Old Age Assistance	193,941.58	
Veterans' Benefits	10,561.50	
Schools	9,107.05	
Libraries	123.00	
Recreation	83.81	
Public Service Enterprises	134,109.39	
Cemeteries	10,790.25	
Interest	5,398.31	
State Assistance for School Construction	17,122.76	
Vocational Education	3,835.24	
Total 1953 Estimated City Receipts		$ 628,075.96
Estimated Receipts - State 1953:		
Income Tax	$ 188,395.56	
Corporation Taxes	153,946.15	
Old Age Tax	7,715.02	
Total 1953 Estimated State Receipts		$ 350,056.73
State Overestimates - 1952:		
1951 Water Charge Adjustment	$ 1.28	
Smoke Inspection Service	78.11	
Metropolitan Sewerage - North System	4,261.98	
Metropolitan Water	46.44	
Total 1952 State Overestimates		$ 4,387.81
County Tax - 1952 Overestimate	$ 17,370.28	$ 17,370.28
AVAILABLE FUNDS	$ 462,019.15	$ 462,019.15
TOTAL ALL DEDUCTIONS		$ 1,461,909.93
ALL APPROPRIATIONS AND ASSESSMENTS		$ 3,911,868.97
LESS ALL DEDUCTIONS		1,461,909.93
AMOUNT TO BE RAISED BY TAXATION		$ 2,449,959.04

HOW RAISED

POLLS	8981 @ $2.00	$ 17,962.00	
PERSONAL TAX	$ 3,243,400.00 @ $52.80	171,251.52	
REAL ESTATE	42,817,150.00 @ 52.80	2,260,745.52	
TOTAL			$ 2,449,959.04

ADDENDUM

YEAR	CENSUS	DWELLINGS	POLLS	VALUE BUILDINGS	VALUE LAND	TOTAL VAL. REAL ESTATE	VALUE PERSONAL ESTATE	TOTAL VALUATION	RATE PER $1,000	CITY APPROPRIATION	SEWERAGE TAX	OTHER STATE LEVIES	STATE TAX	COUNTY TAX	OVERLAY	TOTAL TAX LEVY	YEAR
1933	23,534	5,076	7,240	26,649,700	7,931,200	34,580,900	2,108,600	36,689,500	33.60	1,348,025.24 †206,930.62	16,643.37	90,190.89	46,890.00	47,082.90 16,653.34	34,866.13 239.34	1,807,521.83 *553,034.63	1933
1934	23,565	5,432	7,299	26,718,150	7,896,500	34,614,650	2,076,550	36,691,200	33.00	1,356,488.97 †161,818.77	15,919.98	83,642.67	52,100.00	51,830.98 15,538.41	27,844.47 4,088.45	1,769,272.70 *543,865.10	1934
1935	24,256	5,455	7,575	26,682,550	7,979,650	34,662,200	2,200,200	36,862,400	36.00	1,472,523.20 †58,458.65	15,900.00	86,026.53	53,200.00	53,368.63 14,369.73	22,072.32 211.20	1,776,130.26 *433,933.86	1935
1936	23,924	5,497	7,577	26,544,150	7,966,900	34,511,050	2,145,200	36,656,250	32.00	1,357,988.36 †252,452.98	19,348.97	84,984.35	16,800.00	55,441.81 15,567.21	19,812.19 892.02	1,823,287.89 *635,133.89	1936
1937	23,891	5,674	7,106	27,013,900	7,972,300	34,986,200	2,420,000	37,406,200	33.80	1,416,969.65 †138,894.78	22,612.66	86,408.42	64,400.00	56,912.59 15,608.79	15,889.11 3,167.76	1,820,863.76 *542,322.20	1937
1938	24,050	5,748	7,175	27,619,400	8,089,000	35,708,400	2,807,500	38,515,900	34.40	1,502,168.38 †61,646.44	22,916.59	89,157.51	50,440.00	59,058.70 32,760.51	18,876.83 1,084.67	1,838,109.63 *498,212.67	1938
1939	24,670	5,790	7,977	27,584,800	8,189,000	35,773,800	2,726,250	38,500,050	33.80	1,491,463.07 †102,231.21	27,001.39	142,027.68	104,040.00	49,678.46 18,408.73	17,925.87	1,952,776.41 *635,520.72	1939
1940	25,232	5,858	8,191	27,749,950	8,047,250	35,797,200	2,727,800	38,525,000	33.60	1,512,704.20 †57,768.78	28,982.80	81,387.41	92,480.00	49,678.46 18,998.84	29,317.13	1,871,317.62 *560,495.62	1940
1941	25,511	5,926	8,281	27,859,050	7,939,600	35,798,650	2,723,450	38,522,100	31.60	1,475,192.60 †58,077.51	33,226.90	72,049.39	100,485.00	57,506.55 17,281.83	29,226.58 2,024.83	1,845,071.19 *611,210.83	1941
1942	25,896	5,875	8,486	28,453,600	7,971,250	36,424,850	2,676,750	39,101,600	30.60	1,445,152.91 †104,482.00	30,823.77	71,335.63	91,350.00	48,063.67 17,498.85	27,207.70 580.71	1,836,495.24 *623,014.28	1942
1943	26,649	5,887	8,838	28,698,600	7,931,900	36,630,500	2,729,200	39,359,700	28.40	1,385,174.55 †79,284.55	31,938.34	64,856.13	30,450.00	43,324.31 10,571.89	17,553.72	1,663,153.49 *527,662.01	1943
1944	27,412	5,885	9,195	28,624,500	8,035,950	36,660,450	2,715,900	39,376,350	29.60	1,402,782.15 †199,898.08	29,159.69	80,378.72	76,351.00	51,223.86 12,302.59	18,051.80	1,870,147.89 *686,339.93	1944
1945	27,971	5,881	9,329	28,671,500	7,909,800	36,581,300	2,806,050	39,387,350	29.60	1,499,942.80 †191,089.31	29,762.25	71,522.56	42,908.00	53,313.34 12,375.71	16,286.28 250.00	1,867,450.25 *682,926.69	1945
1946	27,938	5,880	9,324	28,702,200	7,908,350	36,610,550	2,913,000	39,423,550	31.60	1,560,615.98 †182,790.95	34,052.28	39,113.24	31,600.00	62,376.97 10,001.77	17,480.45 312.40	1,938,344.04 *673,981.86	1946
1947	27,761	5,901	9,089	28,973,700	7,916,800	36,890,500	3,093,950	39,984,450	36.00	1,863,980.44 †257,748.14	43,122.85	43,305.96	31,600.00	76,511.38 14,344.76	15,772.18 94.00	2,346,479.71 *888,909.51	1947
1948	27,754	5,977	9,015	29,736,800	7,961,800	37,698,600	3,365,750	41,064,350	42.00	2,236,368.14 †553,127.10	47,646.33	42,435.28	0.00	68,879.51 14,344.76	18,248.39 1,153.11	2,982,202.62 *1,239,469.92	1948
1949	27,928	6,076	9,015	30,599,200	8,041,750	38,640,950	3,630,800	42,271,750	42.00	2,275,091.66 †505,779.95	50,536.79	53,625.77	0.00	86,952.17 19,326.54	25,008.40 625.80	3,016,947.08 *1,223,503.58	1949
1950	27,973	6,156	8,981	31,168,500	8,079,400	39,247,900	3,360,600	42,608.500	42.00	2,453,410.37 †425,385.17	61,384.35	65,614.32	0.00	114,034.08 21,887.19	25,000.00 529.67	3,167,245.15 *1,359,726.15	1950
1951	28,226	6,279	9,019	31,996,700	8,149,350	40,146,050	3,554,250	43,700,300	46.00	2,796,487.39 † 200,763.66	60,072.82	54,889. 62	0.00	98,478.29 28,422.61	27,000.00 8.40	3,266,122.79 *1,237,870.99	1951
1952	28,313	6,409	9,021	33,242,450	8,234,300	41,476,500	3,219,150	44,695,900	53.80	3,079,186.82 † 277,726.82	54,215.99	80,488.60	0.00	123,755.80 † 33,788.56	35,450.43 2,061.38	3,686,674.40 *1,263,992.98	1952
1953	28,335	6,506	8,981	34,482,100	8,335,050	42,817,150	3,243,400	46,050,550	52.80	3,128,765.89 †462,019.15	59,101.92	67,226.70	0.00	108,738.00 39,235.21	42,223.07 4,559.03	3,911,868.97 *1,461,909.93	1953

† From Available Funds
* Receipts

Number of Persons, Partnerships and Corporations assessed	6,959
Number of Persons assessed for Poll Tax	8,981
Number of Motor Vehicle Excises levied	11,333
Number of Horses assessed upon	28
Number of Cows assessed upon	0
Number of Dwellings assessed upon	6,506

VALUATION OF EXEMPTED PROPERTY

	PERSONAL	REAL ESTATE
City Property Publicly Used	$ 414,800.00	$ 4,965,050.00
City Property Not So Used		78,625.00
Benevolent Institutions	265,000.00	991,700.00
Cemeteries	500.00	23,400.00
Charitable Institutions	5,500.00	46,400.00
Houses of Religious Worship	39,500.00	1,198,800.00
Literary Institutions	12,500.00	171,600.00
Organizations of War Veterans	3,000.00	19,100.00
Parsonages		45,000.00
Commonwealth of Massachusetts		17,000.00
	$ 740,800.00	$ 7,556,675.00

The following additional assessments were committed:

Motor Vehicle Excise (11,333)		$ 253,818.34
Apportioned Sewer Assessments	$ 9,448.32	
" Sidewalk "	4,257.00	
" Street "	2,960.62	
" Committed Interest	4,887.14	$ 21,553.08
Unapportioned Sewer Assessments	$ 9,328.27	
" Sidewalk "	22,372.70	
" Street "	61,477.74	$ 93,178.71
Additional Polls (13)		$ 26.00
Additional Real Estate Committed (1)		$ 5.28

During the year 28,814 items were committed to the Collector.

Respectfully Submitted:

Howard D. MacDonald

Henry P. Rostek

Louis C. Hennigar

ANNUAL REPORT
OF THE
BOARD OF HEALTH

of the

CITY OF MELROSE

for the

Year Ending December 31st
1953

Organization of Board
Oakley R. Jones, M.D., Chairman
Paul E. Troy, Atty., Edward L. Kelly, Members
Helen F. Adams, Agent

School Physicians
Thomas M. Hearne, M.D. Francis D. McCarthy, M.D.
Joel M. Johsnon, M.D.

Dentist
Ezra J. Kennison, D.M.D.

Dental Hygienists
Eleanor D. Hovey Frances W. Sargent
Hazel E. Sederquist

Public Health Nurses
Johanna P. M. Versteeg, P.H.N., Supervisor
Genevieve J. Creeley, P.H.N. Jane H. Lord, P.H.N.

Inspectors

Sanitary John J. Devine
Animals Cornelius Thibeault, D.V.S.

REPORT OF THE BOARD OF HEALTH

To the Honorable Mayor and Board of Aldermen,
City of Melrose 76, Massachusetts.

Gentlemen:

The Board of Health herewith respectfully submits the annual report for the year ending December 31, 1953.

GENERAL HEALTH -

The general health of the community has continued to be excellent. There was a slight increase in the number of deaths but of these deaths the majority of them were over sixty five years of age. The city has experienced no major epidemic during 1953, the incidence of the common childhood diseases such as chickenpox and mumps showed a slight increase over 1952.

CHANGES IN PERSONNEL -

During the year, Dr. Francis D. McCarthy, serving as school physician was recalled into active service by the United States Navy. Dr. George R. Murphy kindly consented to take over the school work of Dr. McCarthy for the year.

Mr. Paul E. Troy was reappointed to the Board by His Honor, the Mayor for a term of three years. Dr. Oakley R. Jones was elected Chairman and Miss Helen F. Adams, Agent by the members of the Board of Health.

DENTAL CLINIC -

The Melrose Dental Clinic, offering fluoride prophylaxis to all school children in Melrose and remedial dentistry to those Melrose children showing financial need, was in full operation during the school year. A detailed account of the work performed by the clinic is presented in the report of the Supervisor of Nursing. Such restorative dentistry performed in our local dental clinic was supplementary to that provided for indigent children at the Forsyth Dental Infirmary. The children attending Forsyth were provided with bus transportation by this department.

The department wishes again to express its appreciation to Dr. Ralph B. Diamond, Dr. Frederick A. Trevor and Dr. Warren L. Adams members of the Dental Committee, for their untiring effort and personal interest in the success of the clinic.

SCHOOL HEALTH -

The school health program covers medical examinations and nursing in the eleven public and two parochial schools with an approximate census of 4300 pupils. As in the past, upon completion of the physical examination, teacher-nurse conferences are held for the benefit of the teacher, nurse, parent and child. Every attempt is made to improve any defects found in order to assist the children in making their adjustments.

SANITATION -

All nuisances reported, were investigated and action for correction taken.

All bakeries and stores were visited regularly. Recommendations to improve standards were made and enforced.

All soda fountains and restaurants were inspected regularly.

All milk sold in the city was tested and cultured periodically and found acceptable.

All food manufacturing and processing establishments were inspected.

All known stables, animal pens, chicken yards, etc. were inspected and twenty three out of twenty five applications were approved and licenses granted.

We resumed the air-borne spraying for the control of mosquitoes this year and we hope that this program can be continued for the comfort and health of the citizens.

The members of the board of health inspected all proposed subdivisions for approval of satisfactory drinking water, sewage and surface drainage as prescribed by General Laws.

COMMUNICABLE DISEASES -

Poliomyelitis - 6 cases of polio were reported during 1953 in the city. 1 case occurring in a non-resident arriving for a visit. Expenses for hospitalization of all cases were paid by The National Foundation for Poliomyelitis which resulted in no extra financial burden on the city.

Diphtheria - Not a single case of diphtheria was reported during the year. Our "first birthday" greeting cards continue to meet with a favorable response and are the means of having many immunizations reported to us which we would not otherwise receive. We take great pride in reporting that 100% of all children entering school had been immunized against diphtheria.

Scarlet Fever - There were fewer cases of scarlet fever reported to us in 1953 than for several years. This disease is gradually losing its severe character. Many cases now are so mild that they are unrecognized by the family and therefore no doctor is called.

Measles - There was a low incidence of this disease with but 8 cases reported this year as compared to 608 cases in 1952.

Salmonella Infections - There were 9 cases reported to us during the year. These are painstaking cases to follow and take a great deal of the public health nurses' time to be sure that they are given the proper health education regarding this infection.

Chickenpox and Mumps - The State wide epidemic of chickenpox and mumps did not skip our city but gave us a total of 661 cases.

Tuberculosis - 4 new cases of tuberculosis were reported to us during the year. The average age of the new case was 37 years, the oldest being 63 and the youngest 5 years. Through the generosity of the Melrose Tuberculosis Association and the Melrose Hospital approximately 441 residents of Melrose were X-rayed, resulting in detecting two active cases.

Rabies Control - The annual program for the control of rabies was held during May, at a charge of 50¢ per dog. The total dog population, as given us by the City Clerk was 1,823, and only 480 of these were brought to the clinic to be immunized. It is true that the incidence of rabies among dogs has markedly decreased in the State, but, for our citizens to be assured of sufficient protection for both themselves and their dogs a much larger percentage of the dogs need to be immunized. The net cost to the city per dog for the immunization was 12½¢.

HEALTH EDUCATION -

Health education as the term applies means, special techniques, which require highly trained personnel. Its purpose is to be able to teach the citizens in the community methods of "positive health" both physically and mentally. In order to do this effectively the department must keep-up-to-date with the rapid changes in the field of public health. It is therefore essential that its personnel attends meetings, seminars, hearings and also has available current books, pamphlets and modern laboratory equipment.

RECOMMENDATIONS -

(1) A more adequate office, a laboratory and clinic space are most urgently needed. At present, only one room is available for a staff of 6 full-time employees and 8 part-time employees. There is no laboratory for the Sanitary Inspector and his examinations are being made in a laboratory outside the city. A conference room for the nurses to interview privately the many mothers who call on them regarding their family health problems is necessary.

We wish, in closing to thank the Mayor, the Board of Aldermen, and all departments in the city for their cooperation and help.

Respectfully submitted,

Edward L. Kelly, Board of

Paul E. Ivory, Health of

Ashley B. Jones, Melrose

TABLE I

FINANCIAL STATEMENT

	1953	Totals 1953	1952	Totals 1952
Total Appropriation	.....	$43,452.65	.....	$41,535.98
EXPENDITURES				
Salaries & Wages	.....	$20,868.65	.....	$20,279.67
Chairman	$ 2,426.18	.....	$ 2,817.40	
Board Members	120.00	.....	120.00	
Clerk	2,937.00	.....	2,849.50	
Substitute Clerk	40.00	.....	54.00	
School Physicians	1,500.00	.....	1,302.54	
Public Health Nurses	9,517.97	.....	8,998.73	
Inspector of Animals	675.00	.....	675.00	
Sanitary Inspector	3,652.50	.....	3,462.50	
Other Expenses	.....	1,771.03	.....	1,774.42
Telephone	287.06	.....	263.67	
Car Allowance-Public Health Work @ 8¢ per mile	1,244.64	.....	1,160.40	
Postage & Express	62.64	.....	21.94	
Office Supplies	85.39	.....	98.75	
Sundries & Printing	91.30	.....	229.66	
Tuberculosis	.....	6,941.42	.....	9,323.99
Outside Aid	260.00	.....	353.45	
Board & Supplies in Hospital	6,681.42	.....	8,970.54	
Quarantine & Contagious Disease	.....	282.60	.....	630.10
Care & Disposal of Stray Animals	.....	379.75	.....	456.50
Immunization of Dogs	.....	299.99	.....	300.01
Transportation-Children Dental Clinic	.....	600.00	.....	569.00
Dental Clinic:	.....	5,504.23	.....	5,393.61
Salaries & Wages	4,715.00		4,611.00	
Administrative Expense	789.23		782.61	
Care of Premature Babies	.....	532.80	.....	876.00
Laboratory & Educational Expense	.....	218.73	.....	.
Mosquito Suppression	.....	1,427.50	.....	.
Total Expenditures	.....	$38,826.70	.....	$39,603.30
Revenues of Board of Health*	.....	$ 4,595.57	.....	$ 7,826.24
Licenses and Permits	194.00	.....	179.00	
Reimbursements	4,161.57	.....	7,431.74	
Dog Clinic	240.00	.....	215.50	
*Not available for use				
County Tuberculosis Tax	.....	$39,235.21	.....	$33,788.56

TABLE II

DEATHS IN MELROSE, CLASSIFIED AS TO CAUSE
(INCLUDING MELROSE HOSPITAL)

		MALES	FEMALES
I	Infectious and Parasitic Diseases	6	5
II	Cancer & Other Tumors	30	27
III	Diseases of Nutrition, Rheumatism, etc	1	0
IV	Diseases of the Blood & Blood Forming Organs	1	0
V	Chronic Poisoning & Intoxication	0	0
VI	Diseases of the Nervous System and Sense Organs	27	47
VII	Diseases of the Circulatory System	79	68
VIII	Diseases of the Respiratory System	13	13
IX	Disease of the Digestive System	9	7
X	Diseases of the Genito-urinary System	8	2
XI	Diseases of Pregnancy, Childbirth and the Puerperium	0	1
XII	Diseases of the Skin & Cellular Tissue	0	0
XIV	Congenital Malformations	1	3
XV	Diseases Peculiar to the First Year of Life	6	4
XVI	Senility	1	1
XVII	Violent or Accidental Deaths	6	2
XVIII	Ill-defined & Unknown Causes	0	1

There were 14 stillbirths in 1953 in Melrose

Deaths of all persons in Melrose..... Males.....188
(exclusive of 14 stillbirths) Females.....181
Total.....369

There were 3 stillbirths to Melrose residents in 1953

Deaths of all Melrose residents..... Males..... 165
(exclusive of 3 stillbirths) Females..... 154
Total..... 319

Of these deaths, children under one year..... 8
Persons over sixty five years.....224

TABLE III

INFANT MORTALITY TO ALL MELROSE PARENTS

Year	Live Births	Deaths of Infants under one year	Infant mortality per 1000 Live Births
1948	497	8	16.1
1949	484	10	20.6
1950	487	11	22.5
1951	483	11	22.7
1952	479	6	13.5
	5 year average		20.0
1953	469	8	17.1

Children born in Melrose to Melrose parents..... 297
(Including 3 stillbirths)
Children born elsewhere to Melrose parents..... 175
Children born in Melrose to non-residents..... 749
(Including 11 stillbirths)
Total (Including 14 stillbirths)..... 1221

POPULATION JANUARY 1, 1953 - 28,335

	1948	1949	1950	1951	1952	1953
Apparent death rate per 1,000 population	11.5	11.3	10.4	11.5	11.9	11.3

TABLE IV

INFANT MORTALITY FOR MELROSE RESIDENTS
BY AGES

Class No.	Year 1953		AGES Under 1 yr.	Under 1 mo.	Under 1 day	1-2 dys.	2-3 dys.	3 days to 1 wk.	1-2 wks.	2-3 wks.	3 wks. to 1 mo.	1-2 mos.	2-3 mos.	3-6 mos.	6-9 mos.	9-12 mos.
109	Diseases of the Respiratory System	M	1	1						1						
		F														
157	Congenital Malformations (Stillbirths not included)	M	1	1				1								
		F														
159	Premature Births	M	2	2		1		1								
		F														
161	Other diseases Peculiar to Early Infancy	M	4	4	1	3										
		F														
	TOTAL		8	8	1	4		2		1						

TABLE V

CASES & DEATHS OF CERTAIN DISEASES FOR TEN YEARS

	Diphtheria		Scarlet Fever		Typhoid Fever		Measles		Lobar Pneumonia		Poliomyelitis		Whooping Cough		Tuberculosis Pul. & Miliary		Tuberculosis Meningeal		Tuberculosis Other Forms	
	Cases	Deaths	Cases	Deaths	Cases	Deaths	Cases	Deaths	Cases	Deaths	Cases	Deaths	Cases	Deaths	Cases	Deaths	Cases	Deaths	Cases	Deaths
1944	1	0	99	0	1	0	251	0	25	7	2	0	6	0	10	5	0	0	1	0
1945	3	0	94	0	0	0	17	0	6	0	2	0	38	0	10	8	0	0	1	1
1946	1	0	23	0	0	0	231	0	12	2	0	0	39	0	8	8	0	0	0	0
1947	1	0	11	0	0	0	146	1	9	2	1	0	56	0	5	4	1	0	0	0
1948	1	0	9	0	1	0	166	0	12	0	1	0	19	0	9	5	0	0	1	2
1949	0	0	19	0	0	0	414	0	1	0	25	2	33	0	4	4	0	0	0	0
1950	0	0	38	0	0	0	45	0	3	0	3	0	47	0	11	2	0	0	0	0
1951	1	0	12	0	1	0	66	0	1	0	2	0	2	0	12	3	0	0	0	0
1952	1	0	15	0	0	0	608	0	1	0	5	1	9	0	5	3	0	0	1	0
1953	0	0	11	0	0	0	8	0	0	0	6	0	7	0	4	4	0	0	1	0

REPORT OF THE SUPERVISOR OF NURSING

Board of Health,
Melrose 76, Mass.

Gentlemen:

I respectfully submit the public health nursing report for the year 1953:

A community is as healthy as its citizens. Without abundant health nothing worthwhile can be accomplished.

SCHOOL HEALTH PROGRAM -

The three school physicians examined 806 pupils of the 1-4-7 grades and screened 54 pupils who had newly entered or needed re-checking. The physicians were at all times available for emergencies.

The Melrose Lions Club financed 13 eye examinations and 12 pupils received glasses.

All public schools were inspected for sanitary and hygienic conditions and recommendations were made to the Superintendent of schools.

The 1953 census showed that there were 66 physically and mentally handicapped children during 1953. This compares to 61 for 1952.

Schools visited	1036
Vision tested	699
Vision re-tested	217
Home nursing classes	26
Consultations with teachers	3920
Consultations with pupils	10874
Consultations with groups	3768
Teacher-nurse conferences	41
Number of homes visited	411
Number of pupils visited	716
Boosters given in schools	67

HEALTH SERVICES -

	Cases	Visits
Maternity	11	16
Communicable disease	23	33
Poliomyelitis	6	13
Paratyphoid	9	26
Paratyphoid contacts	53	74
Child health	103	168
Crippled children	30	47
Adult health		64
Social and not at home		172

COMMUNICABLE DISEASE CONTROL -

11 immunization clinics were held at the Aldermanic Chamber. 34 infants received the triple antigen series for the protection of diphtheria-pertussis and tetanus. 29 children received the booster dose.

Biologics and culture outfits supplied by the Department of Public Health were available to all Melrose physicians.

Of the communicable diseases tuberculosis was the chief cause of death.

96 tuberculosis cases received 350 home visits. 86 tuberculosis contacts received 268 home visits and arrangements for chest X-rays were made. On January 1, 1953 there were 85 cases of pulmonary tuberculosis and 2 other forms on the register. During the year were added:

5 new cases
4 deceased
5 moved out of Melrose
6 moved into Melrose
1 diagnosis revoked

On December 31, 1953 there were on the register 44 active cases and 44 inactive cases, a total of 88 cases of which 4 are other forms of tuberculosis.

The following appointments for chest X-rays were made at the Melrose Hospital:

14 food handlers
157 school personnel
270 others
441

Of the 441 persons X-rayed 2 active cases were found, 1 case already on our register; 1 suspicious case and 1 heart enlargement.

This project has been made possible through the local sale of tuberculosis seal stamps.

The State Department of Health reported:

2 cases (males) with gonorrhea
6 cases (males) with syphillis

THE SCHOOL DENTAL HEALTH PROGRAM -

At the local dental clinic 184 pupils were treated.

79 extractions
1085 fillings
11 X-rays
22 plastic fillings
15 root canals filled

THE SCHOOL DENTAL PROGRAM - Cont'd

4,556 applications of sodium fluoride were applied to the teeth of 1,162 pupils.

211 pupils went to their own dentist for this treatment.

75 pupils were not interested.

211 visits were made to supervise dental clinics.

5 meetings were held with the dental committee and 2 dental representatives from the State Department of Health.

The educational value of the dental program was emphasized in teaching the pupils the importance of an adequate diet, mouth hygiene and periodic dental examinations.

MISCELLANEOUS ACTIVITIES -

2 talks on "Public Health Nursing"
20 meetings attended
6 institute sessions on "rheumatic fever"
2 days at Amherst University
45 interviews with health and social workers

INSPECTIONS -

10 public schools
3 lodging homes
2 homes for the aged
4 nursing homes
1 nursery school
4 homes for boarding children

I wish to thank the civic, social and health agencies for the cooperation received during 1953:

The Salvation Army
The Local Tuberculosis Association
The Local Red-Cross Chapter
The Lions Club
The School Department
The Melrose Hospital
The Mayor's Dental Committee

Respectfully yours,

Johanna P.M. Versteeg

Johanna P.M. Versteeg, P.H.N.,
Supervising Public Health Nurse.

REPORT OF THE SANITARY INSPECTOR

To the Board of Health,
Melrose 76, Massachusetts.

Gentlemen:

The Sanitary Inspector herewith submits his annual report from January 1, 1953 to December 31, 1953:

INSPECTION OF MILK

INSPECTION	
Pasteurizing Plants	27
Dairies within city limits	1
Ice Cream Plants	15
SAMPLES COLLECTED:	
Market Milk	59
Grade "A" Milk	20
Homogenized Milk	73
Special Milk	90
Cream	6
LABORATORY REPORT:	
Chemical analysis of milk and cream (found below standard....5)	226
Bacteriological examination of milk and cream (found below standard...21)	246
Phosphatase test	226
Coliform test (found below standard...60)	246
Bacteriological examination of Mix and Ice Cream.	22
Chemical analysis of Mix and Ice Cream	15
Bacteriological examination of Water	8
Chemical examination of water (bathing purposes). (Number of samples found unsatisfactory, 2)	4

DAILY RETAIL SALES MILK PRODUCTS
(Dealers' Declaration)

Pasteurized Milk	12,256 qts.
Certified Pasteurized Milk	30 qts.
Cream	536 qts.

LICENSES AND PERMITS

Milk and Oleomargerine (stores and dealers)	110
Pasteurization Plants	1
Ice Cream Manufacturing Permits	3
Ice Cream Sales Permits	90

GEOMETRICAL AVERAGE FOR THE YEAR 1953

GRADE "A" MILK

Dealer	Milk Fat	Plate Count
State Standard	4.00	10,000
Deerfoot Farms	4.20	5,000
Happy Valley Dairy	4.45	2,000
Kiley Farm	4.56	800
Prescott, J. B. & Co	4.30	700
Simmons, Charles L	4.47	4,000
Spear, C. W	4.82	1,500
Sunnyhurst Dairy, Inc	4.30	2,500
United Farmers of New England	4.10	500

MARKET AND HOMOGENIZED MILK

State Standard	3.35	40,000
MARKET:		
Brennan, Horace	4.23	5,000
Buttrick, David	4.20	2,500
Brookside (First National Store)	3.95	6,000
Cummings, B. L., Inc	4.00	10,000
Deerfoot Farms Milk Co	3.85	2,500
Fallon, W. J. & Sons	3.93	3,000
Hanley & Sons	3.95	2,000
Happy Valley Dairy	3.90	23,000
Herlihy Bros., Inc	3.78	6,000
Hoods, H. P. & Sons	3.80	2,000
Howard Farms Dairy	4.07	2,000
Kiley Farm	3.88	4,500
Palmer, Harry	4.16	5,000
Prescott, J. B. & Co	3.90	10,000
Quinn Farm Dairy	3.75	5,000
Seven Oaks Dairy	3.90	2,500
Simmons, Charles L	3.83	4,000
Spears, Clinton W	3.93	6,000
Sunnyhurst Dairy, Inc	3.98	3,500
United Farmers of New England	3.80	9,500
Ware Dairy	4.20	1,500
Weiss Farm	3.85	500
Whiting Milk Company	3.70	1,500
HOMOGENIZED:		
Brennan, Horace	4.00	2,500
Buttrick, David	4.15	1,000
Brookside (First National Store)	3.73	4,000
Deerfoot Farms	3.75	6,000
Fallon, W. J. & Sons	3.77	4,000
Kiley Farm	3.70	2,000
Happy Valley Dairy	3.60	10,000
Herlihy Bros., Inc	3.70	5,000
Hoods, H. P. & Sons	3.70	4,000
Howard Farm Dairy	3.82	3,000
McAdams, J. F. & Bros	3.70	1,500
Palmer, Harry	3.95	2,000
Prescott, J. B. & Co	3.90	6,000
Quinn Farm Dairy	3.70	4,000
Seven Oaks Dairy	3.82	2,000
Simmons, Charles L	3.90	8,000
Spear, Clinton W	4.22	6,000
Sunnyhurst Dairy, Inc	3.72	4,000
United Farmers of New England	3.80	1,000
Weiss Farm	3.80	500
Whiting Milk Company	3.70	1,500

INSPECTION OF FOOD

INSPECTIONS:

Common Victuallers	80
Stores-Lord's Day and Food	190
Stores-Drug	35
Bakeries	31
Nuisance Complaints	121
Number of investigations made concerning complaints	211
Animal permits granted	23
Animal permits refused	2
Cesspool inspections	52
Cesspool permits granted (pending construction of sewers)	18
Wells inspected	4
Bacteriological examination of eating utensils (Common Victuallers and soda fountains)	467
(found above 100 plate count.....137)	

Foods condemned as unfit for human consumption:

Meat	70½ lbs.
Fish	21 "
Can goods	4 cans
Fruit & vegetables.	5 lbs.
Candy	1½ "

Fire Damage:

Meat	194 lbs.
Candy	12 lbs.
Fruit & vegetables.	13 lbs.
Can goods	11 cans
Misc. foods	15 lbs.

AVERAGES FOR THE YEAR 1953

COMMON VICTUALLERS LICENSES

	Bacterial Count			Scoring
	Dishes	Glasses	Silverware	Grade
Federal Standard (not over)	100	100	100	
Bea's Coffee Shop	8	5	3	97%
Brigham's Inc	35	7	54	97
Emerson Grille	17	16	12	92
Franklin Square Restaurant	360	110	70	88.5
Garvey Inc	54	94	32	85.5
Bellevue Golf Club	28	18	43	97
Golden Gate Restaurant	77	740	17	86
Hopkins	130	76	63	92.3
Melrose Donut Shop	150	39	80	95
Melrose Hospital Coffee Shop	21	18	15	94
Kelley's Ice Cream	93	32	80	92
The Lobster Shop	48	21	130	85.3
Lou's Coffee Shop	100	13	21	80.5
Pine Banks Refreshment Stand	200	82	67	86
Pondview Restaurant	110	17	29	94
Schopell's	100	28	60	90
Mount Hood Golf Club	110	73	110	83.5
F. W. Woolworth's	13	11	71	87
Regent Delicatessen	16	9	9	91.5
Reynold's Luncheonette	40	73	27	93
Stearns & Hill	8	8	50	97

AVERAGES FOR THE YEAR 1953

FOUNTAIN SERVICE STORES

	Bacterial Count	
	Glasses	Silverware
Federal Standard (not over)	100	100
Berston Pharmacy	9	19
Haslam Pharmacy	22	2
Grove Pharmacy	Paper Serv.	12
Emerson Pharmacy	46	3
York Pharmacy	17	12
York Pharmacy formerly Brigham Pharmacy	55	33
Franklin Spa	Paper Serv.	4
Hill & Co	Paper Serv.	5
Bells Pharmacy	Paper Serv.	3
Austin Pharmacy	3	11
R. & M. Varjabedian	10	12
Milton's Pharmacy	25	13

Respectfully submitted,

John J. Devine

John J. Devine
Sanitary Inspector.

REPORT OF THE INSPECTOR OF ANIMALS

The Board of Health,
City of Melrose 76, Mass.

Gentlemen:

As Inspector of Animals for the City of Melrose, I herewith submit the following report for the year ending December 31, 1953.

Seventy-five (75) dogs were examined and quarantined for rabies observation as having inflicted injury by biting or scratching persons. There were no cases of rabies in the City this year.

All barns housing horses were inspected and found to be in good condition.

There are no cattle within the City.

Respectfully submitted,

Cornelius Thibeault, D.V.M.
Inspector of Animals.

REPORT OF THE BUILDING COMMISSIONER

To His Honor, the Mayor, and the
Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

The Building Department respectfully submits, herewith, its annual report for the year 1953.

On December 15, 1952, the Board of Aldermen passed a gas code which became effective as of January 1, 1953. The gas permits issued during the year are combined with the recapitulation of building and plumbing permits, as shown below:

No.	Classification	Estimated Cost
100	Single dwellings	$ 778,000.00
38	Garages	52,865.00
22	Alterations, Other	65,375.00
45	Alterations, Dwelling	25,775.00
98	Reshingles	29,684.00
3	Restoration of fire damage	6,000.00
12	Demolitions	00
2	Greenhouses	2,100.00
3	Utility buildings	800.00
1	Service station	7,500.00
1	School addition	330,000.00
1	Addition to Convent	50,000.00
1	Red Cross building	12,000.00
1	Business building	10,000.00
1	Tool shed	100.00
1	Relocation of garage	00
	Conversions:	
3	Single to 2-family dwellings	4,800.00
1	Barn to single dwelling	4,500.00
1	Duplex to 4-family dwelling	1,500.00
335	Building permits	$1,380,999.00

PLUMBING AND GAS DIVISION:

94	Permits issued to do plumbing in new buildings	$ 78,674.00
334	Permits to replace plumbing in old buildings	66,817.00
103	Permits for the addition of plumbing in old buildings	61,819.00
5	Permits for the conversion of dwellings	3,925.00
13	Permits for new sewer connections in old buildings that require plumbing	1,470.00
549	Plumbing permits	$ 212,705.00
171	Gas Permits	$ 16,777.00

Number of plumbing fixtures installed	1,583
Number of visits of inspections for plumbing	862
Number of water tests for plumbing	95
Number of gas fits installed	24
Number of gas appliances installed	195
Number of visits and tests on gas work	201

A total sum of $3,003.33 was received by the Building Department from January 1, 1953 to December 31, 1953 for building, plumbing, and gas permit fees, Board of Appeal applications, code books, and zoning maps.

335	Building permits	$ 1,707.50
549	Plumbing permits	954.50
171	Gas permits	118.50
127	Code books	29.55
13	Zoning maps	3.28
19	Board of Appeal applications	190.00
	Total	$ 3,003.33

The Building Department inspected several houses on streets where the Public Works Department were to blast for the installation of sewer and water, submitting a total of 32 blasting inspection reports to said department.

Respectfully submitted,

Malcolm G. Fillmore
Building Commissioner

REPORT OF THE CEMETERY DEPARTMENT

To the Honorable Mayor,
and Board of Aldermen,
Melrose, Massachusetts.

Gentlemen:

The Cemetery Committee herewith submits the report of the Cemetery Department for the year ending December 31, 1953.

The regular activities of the year consisted of interment service, maintenance of grass, trees, shrubs, the water and drainage systems, the plowing and sanding of the roads in the winter, and otherwise caring for the property of the department.

In addition to the regular work done under the budget appropriation, satisfactory progress was made in our program of permanent improvements being carried on with funds transferred from the Sale of Lots and Graves account.

The new water main from Sylvan Street, through the cemetery to the garage, was completed ahead of schedule as an emergency owing to the complete breakdown of the old supply pipe.

The road surfacing project was continued as far as available funds would permit. About 85% of the roads are now paved with bituminous concrete and the balance have been treated with road tar and are free from mud and other hazards and ready to receive the final surfacing. This year we used 700 cu. yds. of gravel to level the old roads and bring them up to proper grade, and 500 tons of bituminous concrete. As usual, the department acted as contractor, used hired equipment to handle the spreading and rolling of gravel and let the contract for applying the surface to a regular road contractor who furnished all labor and equipment for doing the work. This contract was let after competitive bids were received. The cost of the finished road was $1.24 per sq. yd. including graveling, grading, surfacing and loam for the shoulders.

One new section of lots was laid out late in the year. This section contains 150 lots and has a sale value of approximately $48,000.

Following a careful study of the prices charged for lots in municipal and corporate cemeteries, the Committee has made a slight increase in our sale price. This increase will all go into the Trust Fund.

We wish to express our thanks to those departments who have co-operated with us during the past year.

Respectfully submitted,

James J. McClintock
Joseph Casey
Carthum L. Lin.

December 31, 1953 The Cemetery Committee.

DETAILS OF APPROPRIATIONS, TRANSFERS AND EXPENDITURES
CEMETERY DEPARTMENT

Year Ending December 31, 1953

Appropriations and Transfers:

Maintenance: Salaries & Wages	$19,746.46		
Order 10616-A	142.62	$19,889.08	
Maintenance: Other Expenses		5,500.00	
Repair & Construct Roads & Drains:			
Balance from 1952	$ 357.80		
Order 10553	5,000.00	5,357.80	
Pond Filling & Draining: Balance from 1952		83.97	
Grave Liners		1,400.00	
Purchase of Filling & Loam (New Section), Order 10026:			
Balance from 1952	$ 538.50		
Order 10553	200.00	738.50	
New Water Pipe:			
Balance from 1952	$ 516.72		
Order 10553	500.00		
Order 10618	395.62	1,412.34	$34,381.69

Expenditures:

Maintenance: Salaries & Wages		$19,884.12	
Maintenance: Other Expenses		5,436.27	
Repair & Construct Roads & Drains		5,357.80	
Grave Liners		1,391.10	
Purchase of Filling & Loam (New Section), Order 10026		483.37	
New Water Pipe		1,412.34	33,965.00

Unexpended Balance:

To Revenue of 1953:			
Maintenance: Salaries & Wages	$ 4.96		
Maintenance: Other Expenses	63.73		
Grave Liners	8.90	$ 77.59	
To 1954:			
Pond Filling & Draining	$ 83.97		
Purchase of Filling & Loam (New Section)	255.13	339.10	$ 416.69

CEMETERY TRUST FUND, INCOME ACCOUNT

Balance from 1952	$13,223.89	
Income, 1953	7,808.47	$21,032.36
Pay rolls	$19,507.16	
Bills	192.57	19,699.73
Balance to 1954		$ 1,332.63

SUMMARY OF RECEIPTS & EXPENDITURES

Receipts for Departmental Expenditures:		
Appropriations and Transfers	$34,381.69	
Cemetery Trust Fund, Income Account	21,032.36	$55,414.05
Departmental Expenditures:		
From Appropriations and Transfers	$33,965.00	
From Cemetery Trust Fund, Income Account	19,699.73	
Unexpended Balance:		
To Revenue of 1953	77.59	
To 1954: Appropriation Accounts $ 339.10		
Cemetery Trust Fund, Income A/c. 1,332.63	1,671.73	$55,414.05
Total Net Cash Receipts	$21,751.06	
Credits, Cemetery Trust Fund, Income Account	7,808.47	$29,559.53
Net Expenditures: Appropriation Accounts	$26,711.49	
Cemetery Trust Fund, Income Account	19,699.73	46,411.22
Expenditures over Receipts		$16,851.69
Total Pay roll: Maintenance: Salaries & Wages	$19,884.12	
Cemetery Trust Fund, Income Account.	19,507.16	
Cost of Living, 3%	912.71	$40,303.99

CASH RECEIPTS

Interments		$ 5,235.00
Foundations		1,757.31
Lot Sales	$ 3,864.00	
Less Refunds	610.00	3,254.00
Grave Sales	$ 3,300.00	
Less Refunds	130.00	3,170.00
Perpetual Care	$ 4,830.00	
Less Refunds	480.00	4,350.00
Annual Care		457.75
Miscellaneous		1,178.00
Grave Liners		2,349.00
Total Net Cash Receipts for 1953		$21,751.06

To the Cemetery Committee,
Melrose,
Massachusetts.

Gentlemen:

The following is the report of the Superintendent of Wyoming Cemetery for the year ending December 31, 1953:

Interments:

Adults	196
Children, 12 years or under	16
Cremated remains	10
Total for 1953	222

Sale of Lots:

Sold during the year	19
Total number sold to January 1, 1954	2,584

Sale of Graves:

Sold during the year	71
Total number sold to January 1, 1954	4,528
Number of Lots under Perpetual Care	1,861
Number of Single Graves under Perpetual Care	2,966
Number of Lots available for sale January 1, 1954, Regular, Section D, H and 2	111
Number of Lots available for sale January 1, 1954, in Section 4 and 5	151
Old Lots placed in Perpetual Care	3

Respectfully submitted,

Edward S. Hinton.

Superintendent.

REPORT OF THE CITY AUDITOR

To His Honor, the Mayor and the Honorable Board of Aldermen:

Gentlemen:

I submit, herewith, the Annual Report of the City Auditor for the year ended December 31, 1953.

I have examined the several Trust Funds of the Treasurer-Collector as custodian and the Trust Funds of the Trustees of the Public Library as custodian together with all securities, coupons and savings accounts in Savings Banks and Trust Companies. All income for the year was properly accounted for and all expenditures were properly supported by vouchers.

Respectfully submitted,
Arthur M. Goddard
City Auditor.

FINANCES

The Assessed Valuation of the City		
January 1, 1953		
Real Estate	$42,817,150.00	
Personal Property	3,243,400.00	$46,060,550.00
Rate of Taxation per $1000.00 of Valuation		52.80
Appropriation:		
Budget and Revenue Orders	3,128,765.89	
County Tax	108,738.00	
County Tuberculosis Hospital Tax	39,235.21	
Metropolitan Park Tax	39,496.33	
Metropolitan Sewer Tax	59,101.92	
Metropolitan Water Tax	25,042.28	
Smoke Inspection Service Tax	621.30	
State Audit of Municipal Accounts Tax	99.49	
State Examination of Retirement System Tax	154.29	
State and County Underestimates from 1952	1,813.01	
Overlays for Abatements	46,782.10	3,449,849.82
Less:		
Estimated Receipts:		
Income Tax	188,395.56	
Corporation Tax	153,946.15	
Meals Tax for Old Age Assistance	7,715.02	
City Accounts	628,075.96	978,132.69
		2,471,717.13
Less: State and County Overestimates from 1952		21,758.09
Net Amount to be Raised by Taxation		
Poll Tax	17,962.00	
Real Estate Tax	2,260,745.52	
Personal Property Tax	171,251.52	2,449,959.04

BALANCE SHEET - DECEMBER 31, 1953

Assets			Liabilities and Reserves		
Cash:			Employees Payroll Deductions:		
General		$486,430.86	Federal Withholding Taxes		$23,490.27
Special:					
Cemetery - Sale of Lots and Graves		4,514.90	Old Age Assistance Recoveries		2,561.59
Advances for Petty:					
Collector	$150.00		Tailings		124.62
Park	30.00				
Library	25.00		Proceeds of Dog Licenses Due County		19.80
Cemetery	10.00				
School	50.00		Overestimates 1953:		
School Athletic Program	100.00		State Assessments	$2,449.81	
School Lunch Program	150.00	515.00	County Assessments	2,942.29	5,392.10
Accounts Receivable:			Guarantee Deposits:		
Taxes:			Private Sewers	1,475.00	
Levy of 1951			Individual Walks	70.00	
Poll	42.00		Water Inside Services	443.00	
Personal	64.40		Sale of City Possessions	10.00	1,998.00
Levy of 1952					
Poll	70.00		Cemetery Perpetual Care Bequests		1,545.00
Personal	96.84		Cemetery Flower Fund Bequests		200.00
Real	1,821.42				
Levy of 1953			Trust Funds Income:		
Poll	290.00		A. C. Marie Currier	78.32	
Personal	2,166.16		Andrew J. Burnett Memorial	335.83	
Real	61,567.08	66,117.90	George Emerson	89.03	
			Levi S. Gould	425.12	
			Norman F. Hesseltine	22.43	
			Community Civics	72.84	
Motor Vehicle and Trailer Excise:			William E. Bailey	603.22	
Levy of 1952	1,939.72		William E. Barrett	130.36	
Levy of 1953	20,959.29	22,899.01	Horatio W. Perkins	98.30	
			Sarah E. Cheever	716.49	
Special Assessments:			Cemetery Perpetual Care	1,332.63	
Sewer Added to Taxes 1952	125.43		Cemetery Flower	41.04	
Sewer Added to Taxes 1953	838.62		Oscar Frost	5.88	3,951.49
Sidewalk Added to Taxes 1953	512.71				
Street Added to Taxes 1953	165.26		Unexpended Appropriation Balances		195, 281.52
Committed Interest 1952	43.32				
Committed Interest 1953	404.53	2,089.87	Sale of Tax Possessions Fund		11,967.20

BALANCE SHEET - DECEMBER 31, 1953 (Con'd)

Assets			Liabilities and Reserves		
Tax Titles and Possessions:					
Tax Titles	$78.43		Sale of Real Estate Fund		$1,280.00
Tax Possessions	18,719.23	18,797.66			
			Sale of Cemetery Lots and Graves Fund		
Special Taxes:			and Accumulated Income		6,412.90
Estate of Deceased Persons		586.25			
Departmental:			Receipts Reserved for Appropriation:		
Memorial Building Rentals	455.30		Mt. Hood Memorial Park	$52,360.85	
Police Ambulance	177.10		Welfare: Administration-Federal Grants:		
General Relief	1,110.02		Old Age	2,223.99	
Old Age Assistance	730.44		Aid to Dependent Children	299.42	
Aid to Dependent Children	3,146.24		Disability Assistance	113.37	
Veterans Services	4,420.26		Library - Fines	3,326.81	
School	3,950.23		Library - Duplicate Book	128.92	
Cemetery:			Parking Meter - Street	14,261.69	
Perpetual Care	80.00		Parking Meter - Off Street	420.01	
Sale of Lots and Graves	166.00		Civil Defense - Reimbursement for		
Public Works:			Capital Expenditures	1,440.03	74,575.09
Forestry	508.73				
Private Sewer	1,451.17		Reserve Fund - Overlay Surplus		1,619.46
Highway Repairing	55.08				
Highway Construction	6,320.99		Overlay Reserve for Abatements:		
Individual Walks	155.90		Levy of 1953		1,698.42
Water Maintenance	25.00				
Water Inside Services	781.19	23,533.65	Revenue Reserved Until Collected:		
			Motor Vehicle and Trailer Excise	22,899.01	
Water Rates		19,948.90	Tax Title and Possessions	18,797.66	
			Special Taxes	586.25	
			Special Assessments	2,089.87	
Underestimates 1953:			Departmental	23,533.65	
State Assessments		4,129.01	Water	19,948.90	87,855.34
Overlay Deficits:			Reserved for Petty Cash Advances		515.00
Levy of 1951	404.20				
Levy of 1952	23.38	427.58	Surplus Revenue		229,502.79
		649,990.59			649,990.59

BALANCE SHEET - DECEMBER 31, 1953 (Con'd)

Trust and Investment Accounts

Assets		Liabilities		
Trust and Investment Funds:				
Cash and Securities:				
In Custody of City Treasurer	$354,285.68	In Custody of City Treasurer		
In Custody of Memorial Building Trustees	3,739.42	Welfare Funds:		
In Custody of Library Trustees	4,749.11	A. C. Marie Currier	$24,807.51	
		Andrew J. Burnett Memorial	2,000.00	
		George Emerson	9,597.62	
		School Funds:		
		Community Civics	50.00	
		Levi S. Gould	1,000.00	
		Norman F. Hesseltine	100.00	
		Sarah F. Fitch	556.46	
		Margaret B. Wing Memorial	242.10	
		Stalker Scholarship	13,437.16	
		Library Funds:		
		William E. Bailey	2,500.00	
		William E. Barrett	75.00	
		Horatio N. Perkins	500.00	
		Sarah E. Cheever Park Fund	1,500.00	
		John C. F. Slayton Organ Fund	10,000.00	
		Cemetery Funds:		
		Samuel W. McDaniel Perpetual Care	100.00	
		Wyoming Cemetery Flower	2,719.25	
		Oscar F. Frost	784.63	
		Perpetual Care	271,605.39	
		Stabilization Fund	12,656.15	
		200th Anniversary Fund	54.41	$354,285.68
		In Custody of Memorial Building Trustees:		
		John C. F. Slayton Organ Fund Income		3,739.42
		In Custody of Library Trustees:		
		Sarah A. Cheever	717.56	
		Stephen C. Deering	459.69	
		Jabez Dyer	1,207.49	
		Sarah E. Odlin	2,364.37	4,749.11
	362,774.21			362,774.21

BALANCE SHEET - DECEMBER 31, 1953 (Con'd)

Assets		Liabilities		
Deferred Revenue Accounts				
Apportioned Assessments Not Due:		Apportioned Sewer Assessment Revenue:		
Sewer	$111,235.65	Due in 1954	$9,122.32	
Sidewalk	22,716.00	1955	8,910.14	
Street	66,164.54	1956	8,629.10	
		1957	8,572.08	
		1958	7,990.89	
		1959	7,729.00	
		1960	7,081.12	
		1961	6,234.00	
		1962	5,555.00	
		1963	4,803.00	
		1964	4,617.00	
		1965	4,612.00	
		1966	4,597.00	
		1967	4,582.00	
		1968	4,567.00	
		1969	4,557.00	
		1970	4,552.00	
		1971	4,525.00	$111,235.65
		Apportioned Sidewalk Assessment Revenue:		
		Due in 1954	3,346.00	
		1955	3,332.00	
		1956	3,186.00	
		1957	3,181.00	
		1958	2,785.00	
		1959	2,253.00	
		1960	1,764.00	
		1961	1,604.00	
		1962	1,265.00	22,716.00
		Apportioned Street Assessment Revenue:		
		Due in 1954	7,588.54	
		1955	7,303.00	
		1956	7,303.00	
		1957	7,303.00	
		1958	7,207.00	
		1959	6,686.00	
		1960	6,157.00	
		1961	5,975.00	
		1962	5,975.00	
		1963	4,667.00	66,164.54
	200,116.19			200,116.19

ESTIMATED RECEIPTS

Charges			Credits		
Estimated Receipts from Commonwealth	$350,056.73		Receipts from Commonwealth	$408,801.29	
Estimated Receipts from City Departments	628,075.96		Receipts of City Departments	707,319.29	
Refunds	53.66	$978,186.35	Old Age Recovery Adjustment	1,242.27	$1,117,362.85
Surplus to Revenue 1953		139,176.50			
Total		1,117,362.85			1,117,362.85

REVENUE 1953

Charges			Credits		
Budget and Revenue Orders	3,205,765.89		Estimated Receipts of City	628,075.96	
State and County Taxes	272,488.82		Estimated Receipts of Commonwealth	350,056.73	
Overlays for Abatements	46,782.10		From Real, Personal and Poll Taxes	2,449,990.32	3,428,123.01
State and County Underestimates of 1952	1,813.01	3,526,849.82	Surplus from Estimated Receipts		139,176.50
			Unexpended Balance of Appropriation Accts.		114,173.76
			From Receipt Accounts		443.67
Surplus to Excess and Deficiency		176,825.21	State and County Overestimates from 1952		21,758.09
Total		3,703,675.03	Total		3,703,675.03

EXCESS AND DEFICIENCY

Charges			Credits		
Tax Titles Taken and Added	122.84		Balance January 1, 1953		292,992.22
Appropriations	240,221.09		Tax Titles Redemptions	79.14	
Adjustments	84.84	240,428.77	Adjustments	34.99	
Balance December 31, 1953		229,502.79	Surplus from Revenue 1953	176,825.21	176,939.34
Total		469,931.56	Total		469,931.56

RECEIPTS FOR THE YEAR ENDING
DECEMBER 31, 1953

General Revenue		
Taxes		
Real, Personal and Poll	$2,397,512.60	
Corporation and Income Taxes	382,242.45	$2,779,755.05
Licenses and Permits		5,948.00
Fines and Forfeits		675.23
Grants and Gifts		
From Federal Government		
Old Age Assistance	185,989.47	
Aid to Dependent Children	15,046.34	
Disability Assistance	8,688.02	
Vocational Education	153.41	
School Lunch Program	11,770.37	
From State and County		
Construction School Buildings	17,122.75	
Armories	900.00	
Meal Tax	9,436.09	
Dog Licenses	2,597.00	251,703.45
Sale of Tax Title Possessions		3,675.00
Commercial Revenue		
Sewer	16,163.62	
Sidewalk	8,302.10	
Street	10,779.32	35,245.04
Privileges		
Motor Vehicle Excise Tax	228,430.73	
Parking Meter Fees	10,408.14	238,838.87
Departmental Revenue		
General Government	7,295.90	
Protection	3,269.51	
Health and Sanitation	17,817.36	
Highways	21,652.85	
Charities	213,226.96	
Veterans Services	18,125.56	
Schools	62,236.24	
Libraries	3,846.67	
Recreation	28,624.10	
Unclassified	2,803.85	378,899.00
Public Service		
Water		143,869.67
Cemeteries		32,129.32
Interest		7,429.85
Municipal Indebtedness		300,000.00
Agency Trust and Investment		13,992.22
Receipts applied to Refunds		32,330.81
		5,124,491.51

< adding error

it adds up to only $4,745,000

Difference = 379

Withholding Tax not entered on either ledger

(Accounts incomplete)

APPROPRIATIONS AND EXPENDITURES FOR YEAR
ENDING DECEMBER 31, 1953.

	Appropriation and Transfers	From 1952 and Receipts	Expenditures	Balance Dec. 31, 1953
General Government				
Contributory Retirement System	34,540.09		34,540.09	
Aldermen				
Salary Clerk of Committee	1,997.00		1,958.01	[illegible]39
Other Expenses	2,800.00		2,650.38	14
Inaugural Expense	550.00		309.54	240.46*
Mayor				
Salaries & Wages	6,060.00		6,048.00	12.00
Other Expenses	500.00		419.35	80.65
Civil Defense				
Expense	6,863.62		6,673.88	189.74*
Out of State Travel	200.00		153.85	46.15
Auditor				
Salaries and Wages	11,546.47		10,312.03	1,234.44
Other Expenses	900.00		891.08	8.92
Out of State Travel	400.00		60.00	340.00
Treasurer-Collector				
Salaries and Wages	18,087.20		17,768.80	318.40
Other Expenses	5,600.00		5,556.95	43.05
Land Court Procedure	50.00		17.58	32.42
Certification of Bonds	373.73		373.73	
Parking Meter Maintenance	100.00		41.80	58.20
Assessors				
Salaries and Wages	13,285.40		13,285.40	
Other Expenses	2,998.88		2,933.59	65.29
Out of State Travel	350.00		350.00	
City Clerk				
Salaries and Wages	12,562.00		12,562.00	
Other Expenses	1,750.00		1,731.53	18.47
Vital Statistics	650.00		642.17	7.83
Out of State Travel	325.00		252.26	72.74
City Physician				
Salaries and Wages	300.00		295.00	5.00
Other Expenses	50.00		41.50	8.50
City Solicitor				
Salaries and Wages	3,745.00		3,745.00	
Other Expenses	500.00		237.82	262.18
Suits and Claims	300.00		93.00	207.00
Office Expenses	916.67		916.67	
Election and Registration				
Salaries and Wages	5,666.93		5,655.64	11.29
Other Expenses	5,350.00		5,261.07	88.93
Personnel Board				
Secretary to Board	2,139.49		2,110.80	28.69
Other Expenses	475.00		453.72	21.28
For Developing Job, Descriptions, etc.		1,927.50	1,877.50	50.00

	Appropriation and Transfers	From 1952 and Receipts	Expenditures	Balance Dec. 31, 1953
General Government				
Planning Board				
Other Expenses	100.00		68.50	31.50
Fiscal Plan for City of Melrose	1,000.00			1,000.00 *
Board of Appeal				
Salaries and Wages	250.00		250.00	
Other Expenses	110.00		106.84	3.16
Property Valuation Board				
Other Expenses	600.00	334.66	367.30	567.36*
Fence Viewers				
Other Expenses	15.00			15.00
Public Works				
Salaries and Wages	20,138.10		20,003.50	134.60
Other Expenses	2,550.00		2,447.64	102.36
Vacations	11,800.00		11,558.63	241.37
Holidays	6,200.00		5,811.81	388.19
City Yard,Salaries and Wages	2,810.40		2,079.79	730.61
City Yard Improvment	10,055.26		9,689.12	366.14
New Equipment	25,000.00		24,994.86	5.14
Purchase of Two Drafting Tables	800.00		800.00	
Purchase of New Truck Body		550.00	547.00	3.00
Overhead Expenses	700.00		855.84**	1,555.84
Sick Leave	8,300.00		8,126.59	173.41
Parking Meter Maintenance	1,000.00		488.08	511.92
Out of State Travel	175.00		157.92	17.08
Salary and Wage Adjustment for Increases	2,166.91		1,630.11	536.80
Engineers				
Salaries and Wages	13,203.34		12,319.41	883.93
Other Expenses	1,500.00		1,489.31	10.69
City Hall				
Salaries and Wages	5,636.88		5,450.08	186.80
Other Expenses	7,851.05		7,849.13	1.92
New Lighting		58.48	13.60	44.88
New Ceiling - Water Meter Room	1,200.00		1,196.91	3.09
Alterations	1,844.74		1,844.74	
Memorial Building				
Salaries and Wages	5,500.00		5,478.74	21.26
Other Expenses	6,000.00		5,235.84	764.16
Total-General Government	$ 278,439.16	2,870.64	269,369.35	11,940.45

	Appropriation and Transfers	From 1952 and Receipts	Expenditures	Balance Dec. 31,1953
Protection of Persons and Property				
Police Department				
Salaries and Wages	171,935.12		169,200.85	2,734.27
Other Expenses	3,700.00		3,688.07	11.93
Equipment and Repairs	5,800.00		5,748.79	51.21
Salary of Mechanician	400.00		399.96	.04
Identification	450.00		442.34	7.66
Maintenance - Two Way Radio	500.00		494.70	5.30
Indemnification for Personal and Property Damage	200.00		83.64	116.36
Parking Meter Maintenance	8,500.00		7,919.83	580.17
Maintenance of Building	5,792.24		5,787.17	5.07
School Traffic Supervisors' Salaries	8,664.75		8,155.80	508.95
School Traffic Supervisors Equipment	200.00		200.00	
Attendance of two Police Officers at Training School	200.00		200.00	
Uniforms	2,050.00		2,040.60	9.40
Out of State Travel	250.00		180.00	70.00
New Cruiser	3,000.00		2,992.67	7.33
Resurface Driveway	200.00		200.00	
Fire Department				
Salaries and Wages	194,248.44		187,674.74	6,573.70
Other Expenses	3,750.00		3,436.66	313.34
Equipment and Repairs	5,000.00		4,333.14	666.86
Repairs to Building	2,200.00		2,199.36	.64
Fuel and Light	4,050.00		3,540.54	509.46
Rental of Hydrants	11,120.00		11,120.00	
New Hose	2,150.00		2,104.36	45.64
Out of State Travel	300.00		122.73	177.27
New Apparatus		22,000.00	21,987.10	12.90
Two Way Radio-Eng.2		500.00	500.00	
Two Way Radio-Eng.3	600.00			600.00*
Replace Hydraulic Hoist		2,000.00	2,000.00	
Rebuild Motor in Ladder Truck	3,000.00		3,000.00	
Change Doors, Engine 3	500.00		361.28	138.72
New car	2,500.00		2,343.95	156.05
Building Department				
Salaries and Wages	9,783.77		9,783.74	.03
Other Expenses	2,032.00		2,032.00	
Wire Department				
Salaries and Wages	11,381.00		11,075.46	305.54
Other Expenses	125.00		112.60	12.40
-Police Signal Maintenance	1,500.00		1,471.67	28.33
-Fire Alarm Maintenance	2,300.00		2,153.86	146.14

	Appropriation and Transfers	From 1952 and Receipts	Expenditures	Balance Dec. 31, 1953
Weights and Measures				
Salaries and Wages	1,875.00		1,774.98	100.02
Other Expenses	265.00		233.80	31.20
Forestry-Care of Trees	21,500.00		21,465.17	34.83
Other Protection-				
Dog Officer				
Salary & Wages	600.00		600.00	
Other Expenses	500.00		490.50	9.50
Total - Protection of Persons and Property	493,122.32	24,500.00	503,652.06	13,970.26
Health and Sanitation				
Health Department				
Salaries and Wages	5,525.18		5,523.18	42.00
Other Expenses	1,775.00		1,761.06	13.94
Tuberculosis	9,445.00		6,941.42	2,503.58
School Physicians	1,500.00		1,500.00	
Public Health Nurses	9,517.97		9,517.97	
Inspection of Animals	675.00		675.00	
Sanitary Inspector	3,652.50		3,652.50	
Quarantine and Contagious Diseases	650.00		228.60	421.40
Care and Disposal of Stray Animals	450.00		379.75	70.25
Immunization of Dogs	300.00		299.99	.01
Transportation of Children to Dental Clinic	600.00		600.00	
Dental Clinic Administration Expense	800.00		789.23	10.77
Salaries and Wages	4,860.00		4,715.00	145.00
Care of Premature Infants	1,000.00		532.80	467.20
Laboratory and Education Expense	250.00		218.81	31.19
Mosquito Suppression	2,500.00		1,427.50	1,072.50
Sanitation				
Sewer and Surface Drain Constr.	50,639.00	7,451.81	53,239.78	4,851.03
Sewer Maintenance	12,000.00		11,956.18	43.82
Private Sewers	15,400.00		14,297.63	1,102.37
Sewer Connections	1,000.00		666.22	333.78
Sewer Connection Betterments Act.	4,800.00		3,549.71	1,250.29
Surface Drain Maintenance	14,000.00		13,926.77	73.23
Collection of Ashes	41,300.00		41,046.13	253.87
Collection of Garbage	20,000.00		25,874.64	125.36
Street Cleaning	15,000.00		14,857.28	142.72
Total - Health and Sanitation	223,074.65	7,451.81	217,277.14	13,194.31

	Appropriations and Transfers	From 1952 and Receipts	Expenditures	Balance Dec. 31,1953
Highways				
Highway Repairing	48,000.00		45,308.99	2,691.01
Traffic Signs and Markings	5,100.00		4,590.58	509.42
Traffic Survey Expense	100.00		12.75	87.25
Parking Area Maintenance	500.00		306.78	193.22
Highway Construction	124,342.00	2,995.09	105,295.42	22,041.67
Chap.90 Construction	12,967.00	16,921.51	28,027.15	1,861.36*
Purchase and Improvement of land Dills Court	2,225.00	3,085.22	5,268.74	41.48
Purchase of land Emerson & Lebanon Street	33.00		33.00	
Engineering Services	2,500.00		635.90	1,864.10*
Individual Walks	5,600.00		5,469.39	130.61
Repair of Walks	14,462.30		14,232.83	229.47
Continuous Walks	8,200.00	2,635.93	6,635.45	4,200.48
Snow Removal	49,965.00		38,431.96	11,533.04
Street Lighting	40,000.00		38,468.68	1,531.32
Electric Traffic Beacons	2,100.00		1,678.46	421.54
Automotive Salaries	900.00		900.00	
Other Expense	1,000.00		119.91	880.09
Total - Highways	$ 317,994.30	25,637.75	295,415.99	48,216.06
Welfare				
General Administration	15,658.00	7,882.81	22,134.32	1,406.49
General Relief	25,000.00		23,361.27	1,638.73
Disability Assistance	19,460.00	8,109.53	23,274.95	4,294.58
Old Age Assistance	252,900.00	177,919.81	418,477.23	12,342.58
Aid Dependent Children	16,445.00	14,036.05	27,881.20	2,599.85
Out of State Travel	125.00		125.00	
Total Welfare	$ 329,586.00	207,948.20	515,253.97	22,282.23
Veterans Services				
General Administration				
Salaries & Wages	7,247.25		6,788.40	458.85
Other Expenses	1,000.00		978.96	21.04
Veterans' Benefits	33,000.00		32,396.04	603.96
Veterans Burial	400.00		137.79	262.21
Armed Forces Records	100.00		97.25	2.75
Total Veterans Services	$ 41,747.25		40,398.44	1,348.81
Schools				
Salary & Wages	909,122.00		900,984.14	8,137.86
Other General Expense	10,265.00		10,033.13	231.87
Textbooks and Supplies	51,478.00		51,454.74	23.26
Plant Maintenance	128,371.00		128,303.81	67.19
Smith, Hughes and Barden Fund		305.26	305.26	
Vocational Adult Education	5,000.00	411.45	5,321.22	90.23
Out of State Travel	325.00		61.21	263.79

	Appropriations and Transfers	From 1952 and Receipts	Expenditures	Balance Dec. 31, 1953
Schools (con'd.)				
Equipment for Horace Mann School		2,503.08	586.31	1,916.77 *
Equipment for Roosevelt School	16,000.00		3,917.30	12,081.70 *
School Lunch Program		61,934.68	59,560.24	2,374.44 *
Physical Education and Athletic Fund	13,000.00	10,456.86	15,813.49	7,643.37 *
Savings Proposed Sites	400.00			400.00 *
High School Grading	3,000.00	490.47	2,841.73	648.74 *
High School Driveway	1,800.00			1,800.00 *
Fire Safety-Whittier	5,500.00		4,260.00	1,240.00
Relocation of Baseball Diamond	2,000.00			2,000.00 *
Total Schools	$ 1,146,261.00	76,101.80	1,183,443.58	38,919.22
Libraries				
Salaries & Wages	37,993.15		37,692.76	300.39
Other Expenses	2,400.00		2,398.48	1.52
Books and Periodicals	9,097.00		9,078.47	18.53
Fuel and Light	1,400.00		1,297.96	102.04
Building and Janitors' Supplies	1,050.00		1,046.87	3.13
Binding	1,200.00		1,195.97	4.03
Rent, Highlands Branch	1,500.00		1,500.00	
Construction Project	3,000.00			3,000.00 *
Out of State Travel	100.00		100.00	
New Equipment	250.00		248.57	1.43
Total Libraries	$ 57,990.15		54,559.08	3,431.07
Recreation				
Pine Banks				
Salaries & Wages	8,325.59		8,287.79	37.80
Other Expenses	2,787.50		2,759.23	28.27
Out of State Travel	50.00		8.00	42.00
Fill and Grade Sylvan St.Corner	1,000.00		999.75	.25
Park Department Gen. Admin. Salaries and Wages	9,445.80		9,367.00	78.80
All Other,Salaries and wages	32,242.85		31,496.35	746.50
Holidays, Labor Vacation and Insurance	3,300.00		3,015.91	284.09
Gen.Admin. Other Expense	1,000.00		870.97	129.03
All Other Expense	7,000.00		6,787.24	212.76
Mt. Hood Golf Maint. and Operation	21,055.00		18,552.24	2,502.76
Recreational Bldg. Operation	6,806.00		5,752.88	1,053.12
Athletic Field Maint. and Operation	7,000.00		6,980.54	19.46
Ski Tow Maint. and Operation	2,050.00		457.78	1,592.22
Halloween,May Day, & 4th July, Christmas	850.00		810.98	39.02

	Appropriations and Transfers	From 1952 and Receipts	Expenditures	Balance Dec. 31, 1953
Recreation (con'd.)				
Park Department				
Winter Sports	100.00			100.00
Melrose Jr. Fish & Game Club	450.00		433.84	16.16
Toilet and Field House		1,408.52	825.00	643.52 *
Tar Roads, Mt. Hood	900.00		895.46	4.54
Construction - Recreation Bldg. Mt. Hood		2,811.71		2,811.71 *
Gravel Fill for Ice Hockey Rink		637.12		637.12 *
Playground and Beach Improvement		263.41		263.41 *
Conant Playground Fence		760.00	431.00	329.00 *
Dist of State Travel	50.00			50.00
Renovate Track		1,000.00		1,000.00 *
Conant Playground Development	3,000.00		2,530.76	469.24 *
Paint Flagpoles	150.00		150.00	
Busses -Swimming Pool	2,000.00		1,998.00	2.00
Replace Truck	1,500.00		1,420.68	79.32
Total Recreation	$ 111,902.74	6,940.76	104,831.40	13,172.10
Pensions				
Police	23,182.81		23,182.81	
Fire	27,363.80		25,649.96	1,713.84
Health	1,800.00		1,800.00	
Public Works	23,734.25		23,734.25	
School	8,230.96		8,230.96	
Park	1,290.16		1,290.16	
Cemetery	2,103.66		2,103.66	
Total Pensions	$ 87,705.84		85,991.80	1,713.84
Celebrations				
Memorial Day				
Sons of Union Veterans	450.00		446.25	3.75
American Legion	300.00		300.00	
Veterans Foreign Wars	300.00		300.00	
Disabled American Veterans	50.00		50.00	
Band	100.00			100.00
Craftees Recognition	500.00		384.06	115.94
Christmas				
City Hall Lighting	750.00		701.96	48.04
Memorial Building Lighting	250.00		225.00	25.00
Main Street Lighting	550.00		550.00	
Total Celebrations	$ 3,250.00		2,957.27	292.73
Unclassified				
Rentals				
Veterans Foreign Wars	750.00		700.00	50.00
American Legion	1,000.00		1,000.00	
Disabled American Veterans	300.00		193.29	106.71
Amvets	400.00		400.00	

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	Appropriations and Transfers	From 1952 and Receipts	Expenditures	Balance Dec. 31, 1953
Unclassified (cOn't)				
Insurance	14,144.20		11,352.01	2,792.19
Claims	994.69		994.69	
Portraits	100.00		100.00	
Print City Report	450.00		363.66	86.34
Publish State Audit	50.00		50.00	
Purchase Land Hesseltine Avenue		2,620.00		2,620.00
Rifle Practice	400.00		360.00 SC	40.00
Honor Roll Maintenance	100.00			100.00
Ell Pond Improvement	4,000.00		3,934.33	65.67
Addition to Roosevelt School	365,000.00		271,717.70 SC	93,282.30
Soil Test Borings		92.40		92.40
Architects Fees for Roosevelt School		3,621.00	3,071.00 SC	550.00
Traffic Improvement Melrose Station	2,000.00		2,000.00	
Temporary Cost of Living Increase	22,000.00		21,712.30	287.70
Engineering Tests for Armory	400.00		400.00	
Removal of top soil, etc. -Armory	10,000.00		6,840.44	3,159.56 *
Taking Land -Armory Purposes	2,000.00		6.63	1,993.37 *
Total Unclassified	$ 424,388.89	6,333.40	325,496.05	105,226.24
Water Department				
Maintenance and Operation	67,105.00		56,152.53	10,952.47
New Water Meters	4,000.00		3,953.86	46.14
Water Rates -Malden and Saugus	350.00		194.58	155.42
Water Construction	39,200.00		39,139.99	60.01
Water Inside Service	8,700.00		8,050.39	649.61
Total Water Department	$ 119,355.00		107,491.35	11,863.65
Cemetery Department				
Maintenance,Salaries and Wages	19,889.08		19,884.12	4.96
Other Expenses	5,500.00		5,436.27	63.73
Grave Liners	1,400.00		1,391.10	8.90
Drain and Fill Pond		83.97		83.97
Repair and Construct Drain		5,357.80	5,357.80	
Installation of Water Pipe		1,412.34	1,412.34	
Purchase of Fill and Loam		738.50	483.37	255.13
Total Cemetery	$ 26,789.08	7,592.61	33,965.00	416.69
Interest	7,876.27		5,243.72	2,632.35
Bills Payable		10,720.00	9,399.36	1,320.64

* Balance to 1954
** Credit balance

REPORT OF THE CITY CLERK

January 31, 1954

To His Honor, the Mayor, and
the Honorable Board of Aldermen,
City of Melrose, Mass.

Gentlemen:

The report of the City Clerk's Department for the year 1953 follows:

The amounts received by the City Clerk for fees for official services from January 1, 1953, to December 31, 1953, were as follows:-

For recording and indexing fishing, hunting, sporting and trapping licenses	$ 155.50
For recording and indexing dog licenses	349.40
For recording marriage certificates	570.00
For licenses to keep and store gasoline and other inflammable materials, and for filing certificates of registration of such licenses	1,688.00
For miscellaneous licenses	498.00
For copies of records, etc.	595.75
For recording and indexing mortgages of personal property and other instruments	2,604.39
Total Receipts	$6,461.04
Less refunds	10.00
Total net receipts paid into City Treasury	$6,451.04

The sum of $3,800.00 has been received by this department for dog licenses issued from January 1, 1953, to December 31, 1953, inclusive, in the following numbers and amounts:-

For 884 male dogs at $2.00 each	$1,768.00
*For 90 female dogs at $5.00 each	445.00
*For 772 spayed female dogs at $2.00 each	1,542.00
For 2 kennel licenses at $10.00 each	20.00
For 1 kennel license at $25.00 each	25.00
Total received for dog licenses	$3,800.00

*One female dog license and one spayed female dog license were issued without charge for seeing-eye dogs.

In addition to the above, 83 licenses were issued without charge for dogs owned by persons serving in the armed forces.

Of the above amount, $3,450.60 was paid to the County of Middlesex, and $349.40, representing Clerk's fees, has been paid into the City Treasury.

The sum of $2,059.50 has been received for fishing, hunting, sporting and trapping licenses issued from January 1, 1953, to December 31, 1953, inclusive, in the following numbers and amounts:-

Resident Citizen Fishing licenses, 337 at $3.25 each . .	$1,095.25
Resident Citizen Hunting licenses, 156 at $3.25 each . .	442.00
Resident Citizen Sporting licenses, 67 at $5.25 each . .	351.75
Resident Citizen Minor Fishing licenses, 32 at $1.25 each	40.00
Resident Citizen Female Fishing licenses, 41 at $2.25 each	92.25
Resident Citizen Minor Trapping license, 1 at $2.25 each	2.25
Resident Citizen Trapping licenses, 2 at $7.75 each . .	15.50
Special Non-Resident Fishing licenses, 3 at $2.75 each .	8.25
Non-Resident Citizen Fishing licenses, 1 at $7.75 each .	7.75
Duplicate licenses, 1 at $.50 each	.50
Non-Resident Military or Naval Sporting licenses, 2 at $2.00 each	4.00
Resident Citizen (over 70) Sporting licenses, 32 (free).	00.00
Resident Citizen Military or Naval Sporting licenses, 28 (free)	00.00
Total	$2,059.50

Of the above amount, $1,904.00 has been paid to the Commonwealth of Massachusetts, Division of Fisheries and Game, and the balance of $155.50. representing Clerk's fees, has been paid into the City Treasury.

VITAL STATISTICS

Births Recorded

Children born in Melrose of Melrose parents	297
Children born outside of Melrose of Melrose parents . .	188
Children born in Melrose of non-resident parents . . .	749
Total number of births recorded	1,234

Marriages Recorded

Both parties resident and solemnized in Melrose	67
Both parties resident and solemnized elsewhere in state	14
Both parties resident and solemnized out of state . . .	2
One party resident and solemnized in Melrose	95
One party resident and solemnized elsewhere in state. .	115
One party resident and solemnized out of state	6
Both parties non-resident and solemnized in Melrose . .	14
Total number of marriages recorded	313

Deaths Recorded

Melrose residents occurring in Melrose	237
Melrose residents occurring elsewhere	84
Non-residents occurring in Melrose	146
Non-residents occurring elsewhere and buried in Melrose	6
Total number of deaths recorded	473

Raymond H. Greenlaw

Raymond H. Greenlaw, City Clerk

REPORT OF THE CITY TREASURER AND COLLECTOR

The Honorable Mayor and
Board of Aldermen,
City Hall
Melrose, Massachusetts

Gentlemen:

I submit herewith my report as City Treasurer and Collector for the year 1953.

Respectfully submitted,

S. Homer Buttrick
City Treasurer-Collector

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CITY TREASURER
CASH STATEMENT FOR THE YEAR 1953

Cash in Bank and Office, January 1, 1953	$ 457,943.43
Receipts, January 1, 1953 to December 31, 1953	5,124,491.51
	$5,582.434.94

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Payments January 1, 1953 to December 31, 1953	$5,096,004.08
Balance Cash in Bank and Office December 31, 1953	486,430.86
	$5,582.434.94

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LOANS IN ANTICIPATION OF TAXES

Authorized by Aldermanic Order #10349	$800,000.00	
Notes paid during 1953	800,000.00	
Balance due in 1954	--- --	
Rate of discount, average	1.17%	

TAX TITLE ACCOUNT

Balance January 1, 1953	$360.43	
Added during 1953	177.71	$538.14
Redemptions and Foreclosures	$459.71	
Balance December 31, 1953	78.43	$538.14

FUNDS HELD BY THE CITY TREASURER

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CEMETERY TRUST FUND

	Cash	Securities	Total
In fund January 1, 1953	$33,868.61	$233,499.00	$ 267,367.61
In fund December 31, 1953	22,762.36	247,949.00	270,711.36

PRINCIPAL ACCOUNT

Receipts

City of Melrose, Collections		2,820.00	
Securities sold:			
United Gas & Improvement Company		2,000.00	
Premium on bonds purchased		262.50	
Cash on hand January 1, 1953			
Savings Banks	20,000.00		
Melrose Trust Company	13,868.61	33,868.61	38,951.11

Payments

Securities purchased:			
Merchants Co-op Bank	4,000.00		
Central Maine Power Co.	5,000.00		
Ohio Power Company	2,000.00		
Georgia Power Company	5,000.00	16,000.00	
Premiums paid		188.75	
Cash on hand December 31, 1953			
Savings Bank	20,000.00		
Melrose Trust Company	2,762.36	22,762.36	38,951.11

INCOME ACCOUNT

Receipts

Balance January 1, 1953	720.50	
Income from Securities	8,973.87	9,694.37

Payments

Interest paid on securities purchased	53.26	
Melrose Trust Company; Box Rent	10.00	
City of Melrose; Income	8,737.08	
Balance December 31, 1953	894.03	9,694.37

LIST OF SECURITIES IN FUND

Atchison, Topeka & Santa Fe Ry....1995.....4%	$ 6,000.00	
Pennsylvania R.R.....1965....4 1/4%	3,000.00	
New York Central Ry.....2013....4 1/2%	3,000.00	
Boston Albany Ry.....1978....4 1/4%	8,000.00	
Louisville & Nashville Ry.....2003....2 7/8%	7,000.00	
Southern Pacific Ry.....1961....2 7/8%	5,000.00	
Southern Pacific Oregon Ry.....1977....4 1/2%	5,000.00	
Michigan Central Ry.....1957.....4%	2,000.00	
Chesapeake & Ohio Ry.....1996....3 1/2%	5,000.00	
Cambria & Clearfield Ry.....1955.....4%	14,000.00	
Virginian Railroad.....1995.....3%	5,000.00	
Boston Edison Co.....1970....2 3/4%	15,000.00	
Consolidated Edison.....1977....2 5/8%	6,000.00	
Georgia Power Company.....1983....3 3/4%	5,000.00	
Wisconsin Power & Light Co.....1971....3 1/4%	5,000.00	
Ohio Power Co.....1983....3 3/8%	2,000.00	
Pacific Gas & Electric.....1974-79.....3%	10,000.00	
Pennsylvania Electric.....1976....2 3/4%	4,000.00	
Brooklyn Union Gas.....1976....2 7/8%	5,000.00	
Central Maine Power.....1970....3 1/2%	10,000.00	
Public Service of N.H.....1973....3 1/4%	5,000.00	
Central Maine Power.....1976....2 3/4%	5,000.00	
Central Vermont Public Service....1975....2 3/4%	13,000.00	
Toledo Edison Co.....1977....2 7/8%	3,000.00	
Connecticut Power & Light Co.....1980.....3%	7,000.00	
Northern Indiana Public Service...1973....3 1/8%	8,000.00	
Wisconsin Public Service.....1971....3 1/4%	5,000.00	
New Jersey Bell Telephone Co.....1988....3 1/8%	2,000.00	
Seattle Gas Co.....1976....3 5/8%	6,000.00	
Arkansas Power & Light.....1974....3 1/8%	2,000.00	
Montana Power Co.....1975....2 7/8%	1,000.00	
American Tel&Tel Co.....1970-80.2 3/4%	6,000.00	
Pacific Tel & Tel.....1985....2 3/4%	2,000.00	
Metropolitan Edison Co.....1982....3 1/4%	2,000.00	
Pennsylvania Power Co.....1982....3 1/4%	2,000.00	
First National Bank,Boston.....159 shares	7,137.50	
Merchants National Bank,Boston.....12 shares	4,044.00	
National Shawmut Bank,Boston.....150 shares	4,212.50	
Newton-Waltham Bank & Trust Co.....59 shares	3,062.50	
Rockland Atlas National Bank,Boston....55 shares	3,600.00	
Second National Bank,Boston.....35 shares	4,892.50	
Melrose Co-operative Bank.....10 shares	2,000.00	
Merchants Co-op Bank.....20 shares	4,000.00	
U.S.Government Bonds.....	21,000.00	$247,949.00
Cash, Savings Banks & Trust Company		22,762.36
		$270,711.36

REPORT OF THE CURRIER FUND
(Welfare Dept.)
CAPITAL ACCOUNT

Amount in Fund December 31, 1953		24,763.39
Securities:		
N.Y.Central R.R. 4 1/2%	2,000.00	
Southern R.R. 4%	5,000.00	
Melrose Savings Bank	14,599.63	
Malden Savings Bank	829.98	
Charlestown 5¢ Savings Bank	619.77	
Eliot Savings Bank	647.01	
19 shares First National Bank,Boston	1,067.00	24,763.39

INCOME ACCOUNT

Balance January 1, 1953	84.36	
Income from Investments	864.76	
Paid City of Melrose		900.00
Melrose Trust Co.,Box Rent		5.00
Balance December 31, 1953		44.12
	$ 949.12	$ 949.12

200TH ANNIVERSARY TOWN OF MELROSE

Balance January 1, 1953	$52.83	
Income	1.58	
Balance December 31, 1953		$54.41
	$54.41	$54.41

SOLDIERS' AND SAILORS' MEMORIAL BUILDING
($10,000 Corporate Stock - City of New York)

Dividends received by City of Melrose	$400.00	
Paid John C.F.Slayton Fund		$400.00
	$400.00	$400.00

SARAH E. CHEVER FUND
(Sewall Woods Park)
Fund Amount $1500.00

Income received	$45.00	
Paid City of Melrose		$45.00
	$45.00	$45.00

ANDREW J. BURNETT MEMORIAL FUND
(Welfare Department)
Fund amount $2000.00

Income received	$60.00	
Paid City of Melrose		$60.00
	$60.00	$60.00

GEORGE EMERSON FUND
(Welfare Department)

Balance January 1, 1953	$7,244.41	
Estate of George Emerson	3,000.00	
Income	168.21	
Paid City of Melrose		$815.00
Balance December 31, 1953		9,597.62
	$10,412.62	$10,412.62

WYOMING CEMETERY FLOWER FUND
(Cemetery Department)

Income received	$78.58	
Paid City of Melrose		$78.58
	$78.58	$78.58

SALE OF LOTS AND GRAVES
(Cemetery Department)

Balance January 1, 1953	$5,922.14	
Collections 1953	4,534.00	
Income	154.38	
Paid City of Melrose		$6,095.62
Balance December 31, 1953		4,514.90
	$10,610.52	$10,610.52

WILLIAM BAILEY LIBRARY FUND
(Melrose Public Library)
Fund amount $2500.00

Income received	$75.00	
Paid City of Melrose		$75.00
	$75.00	$75.00

WILLIAM EMERSON BARRETT FUND
(Melrose Public Library)
Fund amount $75.00

Income received	$ 2.26	
Paid City of Melrose		$ 2.26
	$ 2.26	$ 2.26

HORATIO NELSON PERKINS FUND
(Melrose Public Library
Fund amount $500.00

Income received	$15.00	
Paid City of Melrose		$15.00
	$15.00	$15.00

COMMUNITY CIVICS FUND
(School Department)
Fund amount $50.00

Income received	$ 1.50	
Paid City of Melrose		$ 1.50
	$ 1.50	$ 1.50

SARAH E. FITCH FUND
(School Department)

Balance January 1, 1953	$413.13	
On account of Loan	130.00	
Income	13.33	
Balance December 31, 1953		$556.46
	$556.46	$556.46

LEVI S. GOULD FUND
(School Department)
Fund amount $1000.00

Income received	$30.00	
Paid City of Melrose		$30.00
	$30.00	$30.00

NORMAN HESSELTINE FUND
(School Department)
Fund amount $100.00

Income received	$ 3.00	
Paid City of Melrose		$ 3.00
	$ 3.00	$ 3.00

MARGARET BAKEMAN WING
MEMORIAL AWARD FUND
(School Department)

1 share American Tel. and Tel. Stock

Balance January 1, 1953	$79.91	
Income	12.19	
Paid School Department		$ 5.00
Balance December 31, 1953		87.10
	$92.10	$92.10

MELROSE PUBLIC LIBRARY
MELROSE, MASS.

STALKER SCHOLARSHIP FUND
(School Department)

CAPITAL ACCOUNT

Amount in fund December 31, 1953		$13,023.90
Securities:		
Seattle Gas Company	$5,000.00	
Pacific Gas & Electric	1,000.00	
American Tel. & Tel. Co	3,000.00	
Arkansas Power & Light	2,000.00	
Public Service of N.H.	1,000.00	
Montana Power Company	1,000.00	
Melrose Savings Bank	23.90	$13,023.90

INCOME ACCOUNT

Receipts

Balance January 1, 1953	$384.54	
Income from securities	428.72	$813.26

Payments

School Department, Tuition	$400.00	
Balance December 31, 1953	413.26	$813.26

STABILIZATION FUND

Balance January 1, 1953	$171,308.56	
Interest	2,656.15	
Paid City of Melrose		$161,308.56
Balance December 31, 1953		12,656.15
	$173,964.71	$173,964.71

COLLECTOR 'S ANNUAL REPORT 1953

TAXES:	1951	Poll	24.00	
		Personal	4.60	
		Real Estate	656.80	$685.40
	1952	Poll	68.00	
		Personal	2,398.69	
		Real Estate	50,157.10	52,623.79
	1953	Poll	13,999.00	
		Personal	168,071.60	
		Real Estate	2,167,457.78	2,349,528.38
MOTOR VEHICLE EXCISE:				
	1950		39.74	
	1951		84.86	
	1952		27,683.73	
	1953		203,845.79	231,654.12
APPORTIONED SEWER:				
	1952	(added to taxes)	962.01	
	1953	(added to taxes)	8,593.33	
		(paid in advance)	6,626.87	16,182.21
APPORTIONED SIDEWALK:				
	1953	(added to taxes)	3,606.05	
		(paid in advance)	4,696.05	8,302.10
APPORTIONED STREET:				
	1952	(added to taxes)	30.00	
	1953	(added to taxes)	2,795.36	
		(paid in advance)	7,953.96	10,779.32
COMMITTED INTEREST:				
	1952		267.50	
	1953		4,462.83	4,730.33
GENERAL INTEREST:				
		Taxes	1,373.98	
		Motor Vehicle Excise	150.21	
		Assessments	48.05	1,572.24
COLLECTOR 'S COSTS				741.67
MUNICIPAL LIEN CERTIFICATES				1,186.00
BETTERMENT RELEASES				12.00
WATER RATES: GENERAL				125,203.04
DEPARTMENTAL - ACCOUNTS RECEIVABLE				
	Police: Ambulance Fund			517.40
	Cemetery: Sale of Lots & Graves		8.00	
		Perpetual Care	15.00	23.00
	Memorial Building: Rental			2,803.85
	Health Dept: Tuberculosis			3,805.82

Public Welfare Dept:		
General Relief	5,650.39	
Old Age Assistance	186,474.79	
Aid to Dependent Children	8,627.94	
Disability Assistance	12,106.49	$ 212,859.61
Public Works Dept:		
Private Sewer	1,163.58	
Highway Repairing	156.74	
Individual Walks	512.83	
Water Inside Service	762.72	
Water Maintenance	4.00	
Care of Trees	463.63	
Hydrant Rental	11,120.00	
City Hall Rental	900.00	15,083.50
School Dept:		
Rental	365.00	
Tuition	6,055.74	6,420.74
Veteran's Service:		
Veteran's Benefits & Services		18,125.56
		$3,062,840.08

Respectfully submitted,

S. Homer Buttrick

S.Homer Buttrick
City Treasurer-Collector

REPORT OF THE FIRE DEPARTMENT

To the Honorable Mayor and Board of Aldermen,
City of Melrose, Massachusetts.

Gentlemen:

I respectfully submit the annual report of the Melrose Fire Department for the year 1953.

Organization

The Fire Department consists of four companies.

Engine Company #1
Engine Company #2
Engine Company #3
Aerial Ladder #1

Personnel

Chief of Department
5-Captains
4-Lieutenants
40-Privates

Equipment

Maxim-750 gallon Pumping Engine .....Installed 1946
Maxim-750 gallon Pumping Engine .....Installed 1946
Maxim-750 gallon Pumping Engine .....Installed 1929
Seagrave-350 gallon Pumping Engine .....Installed 1925
Peter-Pirsch Aerial Ladder.....Installed 1935
Mack-Service-Rescue Truck.....Installed 1937
Dodge-Chief's Car .....Installed 1953
Boat-Rescue Unit fully equipped .....
International-500 gallon Pumper & Hose Wagon ..Auxiliary
4-Trailer Hose Wagons fully equipped .....Auxiliary
Trailer Lighting Plant .....Auxiliary

All above apparatus fully equipped with emergency and fire fighting tools.

In addition (not fully equipped and not in service)Maxim - "Quad"-750 gallon Pumping Engine and Ladder Truck.

Hose

Number of feet of 2½ inch hose ... 10800
Number of feet of 1½ inch hose ... 4800
Number of feet of booster hose ... 2650

Hose Condemned 1953

Number of feet of 2½ inch hose	300
Number of feet of 1½ inch hose	250
Number of feet of booster hose	100

All hose tested at 200, pounds pressure.

Alarms and Special Calls

Total number of Bell Alarms	185
Total number of Still Alarms	145
Total number of Emergencies	242
Apparatus called out of City	66
False Alarms	6

Apparatus called out of City

To Malden	44
To Wakefield	1 2
To Stoneham	10

Mutual Aid Calls to Melrose

From Malden	21
From Wakefield	15

Number of Inspections

Number of Building Inspections	1383
Number of Oil Burner Inspections	1720
Number of Tank Inspections	72
Number of Paint,Varnish etc. Inspections	57
Number of Liquid Gas Inspections	21
Number of Blasting Inspections	64
Number of Garage Inspections	53
Number of Incinerator & Burning Inspections	123
Number of Hospital & Nursing Home Inspections	78
Number of School Inspections	39

Permits Granted

Storage of Oil	496
Class A Inflammables	44
Explosives	38
Liquid Gas	6

Extinguishers Refilled

Soda & Acid	97
Foamite	23
Carbon Tet	39
CO 2	20

Equipment used, Hose, Ladders, etc.

Number of feet of 2½ inch hose laid	25000
Number of feet of 1½ inch hose laid	11100
Number of feet of Ladders raised	2415
Number of covers used	42
Number of lbs. of CO2 used	225
Number of lbs. of Foamite used	21
Number of lbs. of Dugas used	14
Number of hours lighting plant used	20
Inhalator, Resusitator used	17
Red Cross, Heart Mask used	14
Number of tanks of oxygen used	31
Gas masks used	16
Stretcher used	6
Towing chains used	6
Rescue boat & equipment used	3
Smoke ejector used	32
Rubber gloves used	6
Portable pumps used	25
Wire cutters used	12
Ring cutters used	9
Car opener used	24
Tank straps used	28
Heavy duty jacks used	9

Special Works

Replace light bulb	1
Someone in pond	1
Gas leak	15
Remove boat from pond	1
Cover store windows	5
Kitten's head caught in refrigerator	1
Boy caught in chimney	1
Investigations	11
Wires down	31
Oil tank leaks	22
Building fires	39
Lockouts	47
Flush gasoline from street	5
Brush	80
Rubbish & dump	43
Chimney	4
Refrigerator leaks	14
Flooded cellars	29
Drownings	2
Cat in tree	21
Renew rope on flagpoles	6
Dog stuck under barn	1
Unlock automobiles	24
Remove patient	7
Spray Christmas Trees	1500
Fire Prevention Classes, Scouts, School, Church, etc	135
Civil Defense Classes	83

Fire-Loss-Building & Contents

Number of Buildings damaged	18
Value of Buildings	$213800.
Loss on Buildings	$18920.
Insurance on Buildings	$301300.
Insurance paid on Buildings	$15420.
Value of Contents	$10026.
Loss on Contents	$10026.
Insurance on Contents	$41700.
Insurance paid on Contents	$9831.10
Total Fire Loss-Buildings & Contents	$28946.10
Total Insurance paid on Buildings & Contents	$25251.10

Fire Prevention Program

The Fire Prevention Program was continued through 1953 with very successful results. An added feature to this program was the lectures and fire prevention movies that were shown in the schools during fire prevention week. The Bay State Club of Boston assisted the department in this program. The co-operation from the schools, Church's, Merchants, Civis, and Fraternal Organizations has been excellent. The department sprayed over 1500 Christmas trees with the hope of eliminating Christmas tree fires. The program was very successful as the department did not have a single call for this type of fire.

Civil Defense Program

The Civil Defense Department Auxiliary have continued to drill each week and are ready to help the Fire department in any service in any emergency. During the spring and fall the auxiliary department aided the regular department in many serious brush and woods fire outbreaks. A total of 108 hours through the season including the serious Mt. Hood fire. During the Worcester Tornado Disaster of June 9th, the auxiliary was ordered on a standby basis and a total of 250 hours was recorded with Chief Field. The crew assigned took over patrol duty from sunset to dawn and operated the lighting equipment.

The Auxiliary Department aided the regular department on Halloween by handling many small fires and lighting the area for dancing.

Conclusion

I desire to express my thanks and appreciation to His Honor, the Mayor, to the Honorable Board of Aldermen, and to all other Departments for their assistance in all matters pertaining to the Fire Department.

To the officers and men of the department who rendered efficient service at all hours of the day and night, I wish to extend my sincere thanks.

Respectfully submitted,

Sidney L. Field

Chief of Department

REPORT OF THE LAW DEPARTMENT

To His Honor the Mayor and the
Honorable Board of Aldermen of the
City of Melrose, Massachusetts

Gentlemen:

It has been necessary for this Department to represent the City or its Boards, Departments or Committees in the District Court, the Superior Court and the Supreme Judicial Court during the year 1953.

The Subdivision Control Law, approved by the Governor on the fourth day of July 1953, Massachusetts Acts 1953, Chapter 674, has entailed extensive study and consultations with the Planning Board.

All of the claims for damages arising out of the taking by eminent domain of lands in Dill's Court and Kimball Court, some of which claims resulted in actions at law, have been concluded.

There have been appeals to the Superior Court from decisions of the Board of Appeal which have been tried and concluded, except for one which is now pending on appeal before the Supreme judicial Court.

This Department has encountered the usual number of claims for injuries alleged to have been caused by the condition of the highways, and has supplied the Mayor, Aldermen and the Departments, Boards and Committees with opinions.

Respectfully submitted

A. Vay Alley Thomason

City Solicitor

REPORT OF THE MEMORIAL BUILDING TRUSTEES

To His Honor the Mayor, and the
Honorable Board of Aldermen
City of Melrose, Mass.

Gentlemen:

The Trustees of the Memorial Building herewith submit their annual report for the year 1953.

Concerning the rental and use of the auditorium and Grand Army Hall, individuals, various civic organizations, military orders, churches, and fraternal groups are increasingly using this building throughout the year, and find the facilities offered to be ample for their requirements. The past five years of continuous improvements to the building have made the rental of it more appealing to local organizations. The Trustees are continuing this program of yearly improvements, along with the general maintenance of the building and are planning to so continue this program until completion of their aims.

During this year new draperies and curtains were installed in the Grand Army Hall, replacing the old, worn-out original ones, thereby making this separate smaller hall a most beautiful room for the smaller meetings, including meetings of military organizations.

The general maintenance of the building has been kept to a high standard, with interior and exterior painting, where needed, floors throughout the building have been cleaned and waxed during the summer months, and auditorium movable seats have been repaired as needed, using castings from the molds recently acquired by the Trustees. This latter item is the one big saving for the City, since otherwise there would soon be a necessary replacement of all the floor seats of the auditorium, due to the many movements of all the chairs during each season as required when the floor space is needed for dances especially. On these occasions, the seat sections have to be lowered into the basement, and stacked in space under the stage.

During the Christmas Season, including the four evenings prior to Christmas Day, selected music was broadcasted from the two loud speakers on the front exterior of the building, with much pleasure to those citizens passing along Main Street during those hours from seven to ten o'clock. This was accomplished by useof records being played on the Webster Record Player on the stage of the building.

The Trustees have held meetings whenever business was ready for their action. They have received most favorable comment concerning the general condition of the building, and hope to continue with this policy of improvements which will ensure this public appreciation.

FINANCIAL STATEMENT

Salaries and Wages:

Appropriation	$5500.00	
Expended	5478.74	
Balance		$21.26
Cost of Living Increase	$ 121.95	

Other Expenses:

Appropriation	$6000.00	
Expended	5235.84	
Balance		$764.16

Respectfully submitted

TRUSTEES OF MEMORIAL BUILDING

Harold L. Margeson

Chairman

REPORT OF THE PARK DEPARTMENT

To His Honor, the Mayor and the
Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

The Park Commission respectfully submit the forty-fourth Annual Report of the Park Department for the year 1953.

This report comprises the complete work of the Department under the supervision of our Supt. Frank J. Meehan covering all activities and a financial statement of the year.

During the year work was continued at the Conant Playground, so that by next year it should be in readiness for use by the Little League.

Buses were run to the Swimming Pool during the summer months to accommodate those desiring this form of recreation.

The Playgrounds were busy areas, operated under supervision during the vacation period with equipment for all ages. Twilight Leagues participated at all Playgrounds.

Playground Rinks were erected on all the Playgrounds for use during the winter season.

One new truck was purchased, late this fall we were able to buy a new Greens mower, both replacements.

The Park Commission is investigating proposed sites for new Playgrounds.

Golf Course closed in December after a very successful season and was well patronized. Some of our tees were enlarged, steps to tees replaced with ramps and the Park Commission hope to continue each year to make the Course more interesting.

The Park Commission wishes to express its appreciation to the Mayor, the Board of Aldermen and Members of the City Government for their co-operation.

The diversified work in the Department and the loyalty of the Superintendent and all members of the Department shows in the year's work that it has been in the best interest of the City.

Respectfully submitted,

For the

MELROSE PARK COMMISSION

Harold W Poole
Chairman

Mr. Harold W. Poole, Chairman
and Members of the Melrose
Board of Park Commissioners

Gentlemen:

My Annual Report for the year 1953, I hereby submit to the Park Commission covering the operations of the many and varied activities in the Park Department.

1953 ANNUAL REPORT

The total number of skating and coasting days with the Ski Tow Sessions is given in the following table:-

Ell Pond	1 Day
Ell Pond Rink.....	1 Day
Common Playground Area.....	8 Days
Conant Playground Area.....	11 Days
Hesseltine Playground Area.....	8 Days
Lebanon Playground Area.....	7 Days
Messenger's Playground Area.....	1 Day
Lincoln Playground Area.....	14 Days
Pond No. 1 Mt. Hood.....	2 Days
Pond No. 2 Mt. Hood.....	6 Days
Pond No. 3 Mt. Hood.....	2 Days
Coasting No. 1 Fairway.....	13 Days
Swain's Pond.....	1 Day

LEAGUES

Early in the spring tryouts for boys to play baseball in the Little and Middle Leagues were held at the Common Playground and Athletic Field.

The season opened with Parade and Official Ceremonies at the Field.

Over 300 Players, Sponsors, Civic Leaders and Officials participated.

The C.Y.O. Band from Stoneham with the Mayor led the Parade.

Trophies were awarded to last year's All-Stars by His Honor, the Mayor.

All available Playground fields and areas were used by these Leagues.

Baseball and Softball Leagues with games for older boys and girls as well as men were also held at these locations, so we had a busy summer.

The Department kept these play fields regularly marked and in order for all events throughout the year.

BUSES - M.D.C. SWIMMING POOL

Due to the Bathhouse and Beach being closed, special buses were run hourly to the Swimming Pool in Stoneham from June 22nd - August 29th, six days a week for the Melrose children.

During the week of August 3rd the Bus Company submitted the figures below showing the number of passengers carried over and back on the Stoneham Pool Special Bus:-

August	3rd	- Monday	- 402
August	4th	- Tuesday	- 390
August	5th	- Wednesday	- Rain (Cancelled)
August	6th	- Thursday	- 446
August	7th	- Friday	- 417
August	8th	- Saturday	- 377
		Total.....	2032

PLAYGROUNDS AND RECREATION

On June 22nd the Playgrounds opened and after a successful season closed on August 29th.

1953 SUMMER SEASON - PLAYGROUND - ATTENDANCE

Playgrounds	Estimated Average Attendance
Common	119.0
Conant	65.1
Hesseltine	67.8
Lebanon	76.4
Lincoln	100.6
Messenger's	54.3

HANDICRAFT

Handicraft Classes conducted in conjunction with the summer Playground activities were held at the Coolidge School five afternoons each week from 2 - 4 P.M.

Children from 9 years of age and over were instructed in Arts and Crafts.

Oil painting was included this season for children having any talent along this line.

Gimp work was very popular with both boys and girls; leather craft; paper mache ; weaving; knitting ; jewelry; water colors, etc were some of the projects undertaken.

A display of the articles made with an exhibition was held at the school during the last week. The Judges selected the winners for the prizes in each type of handwork.

STAGEMOBILE

A new form of entertainment for child audiences was introduced into our summer schedule when the Department sponsored the Boston Children's Theatre.

This Stagemobile is a truck that converts to an outdoor theatre, is equipped with wings, proscenium arch and all other parts necessary. The sides drop down to form a stage 20 feet long and 10 feet deep.

Members of the cast consist of children only.

Two performances were given at the Athletic Field with approximately 200 attending the morning production of,"Jack and the Beanstalk" for the younger children.

In the afternoon an estimated crowd of 300 was present to see,"Pappa Pompino and the Prizefighter."

Transportation from the Playgrounds to the Field was provided by the Department truck.

FOURTH OF JULY CELEBRATION

Once again the Melrose children enjoyed free movies at the Melrose Theatre with capacity audiences at both performances.

Movies specially for children with cartoons highlighted the bill.

Free flags and Hoodsies were distributed to all children at the completion of both shows.

MELROSE JUNIOR FISH AND GAME CLUB

The, " Better Fishing Inc " a National non-profit Organization to further a wider-spread of public interest in fishing in the great outdoors.

Educational, recreational and scientific programs in fishing for both boys and girls were held with outing and movies throughout the year, giving special attention to benefits derived from this type of recreation.

The State Department of Conservation stocked the pond for the, " Fishing Derby."

The Derby took place at the No. 1 Pond at Mt. Hood on a Saturday in August with 67 registered to participate, a total of 84 adults witnessing the fishing.

The Better Fishing,Inc. furnished the prizes consisting of two complete casting outfits of rod,reel, line and lures which made up the grand prizes with a dozen Ashaway Handy Fishing Kits for the first 12 boys and girls.

PET SHOW

The Annual Pet Show took place at the Melrose Athletic Field on Tuesday evening, August 18th at 6:30 P.M.

Much interest and enthusiasm was shown by the boys and girls in grooming and dressing up their Pets for this occasion with ribbons, etc.

Pets were judged in three Classes i.e.,Cats,Dogs, and Miscellaneous Pets with first, second and third awards in each of the three divisions as well as Consolation Ribbons for each child's Pet entered.

DOLL CARRIAGE AND COSTUME PARADE

Highlighting the Playground events the Doll Carriage and Costume Parade created much interest.

The Paraders marched up Main Street and into the Athletic Field dressed up in all kinds of Costumes. There were three Classes of Costumes (1) Prettiest, (2)Funniest, and (3) Most Original. Many of these were created by the individual.

In the Doll Carriages there were two divisions, Class "A" Carriages decorated by the child unassisted and Class "B" either with assistance or by a parent or friend. The former we strive to encourage.

The Judges did a splendid job in selecting the many winners after much consideration. Hon.Thos. L. Thistle presented the prizes, after which free Hoodsies were passed out by the Department.

FIELD DAY

This is an Annual affair and brought to a close the Summer Playground activities just before school opened.

It was an All-Playground Day in which all Playgrounds are closed, the children congregate at the Melrose Athletic Field, bring their lunches and stay for the day.

Free orangeade from the Department is served at noon time.

The individual Playgrounds and children compete for top awards in all activities held during the summer with plenty of competition for the champs in checkers, horseshoes, bean bag toss, jump rope, etc.

Jumps, races, and all kinds of Contests including the famous blueberry pie,watermelon,and others are in evidence during the day.

Pennants were awarded to individual winners also to each Playground winning in basketball,softball, and baseball.

HALLOWE'EN CELEBRATION

The Hallowe'en Celebration was a full evening of fun and enjoyment in which over 1,000 Melrosians of all ages frolicked in their various-colored Costumes.

Participants in the Costume Parade marched from the four-sections of the City,meeting at the corner of East Foster and Main Streets where they were led by the Mayor, Park Commissioners and City Officials up Main Street to Essex, into Memorial Hall where the final judging took place and His Honor, the Mayor presented the awards.

Then the youngsters and their parents enjoyed a two-hour variety show furnished by professionals.

The"Open Air Dance" held in the flood-lighted area at the rear of the Fire Station from 7-11 P.M. was one of the featured events for the Teen-agers.

A five-piece orchestra furnished the music to a record crowd of well over 2000 that jammed this large area.

The Police and Fire Officials reported it as the best year we ever had,in fact, exceptional as far as vandalism was concerned.

SKI SCHOOL

On Saturday, December 13th the first Indoor Session of the season was held with registration for the children. Again on the following Saturday the second Indoor Session followed.

However, due to lack of sufficient snow on week-ends only two Outdoor Sessions were held, one on January 17th and another on the 14th of February.

SKI TOW

Our more or less open winter and lack of snow did not help us as far as winter sports were concerned. Results being the Tow operated only on 10-days with 13 Sessions. It was very well patronized though on these occasions, enjoyed by all ages of skiers.

Another year we certainly hope will bring us more and better weather for our sports.

PARKS

At Conant Playground work was continued reclaiming the land,ledge blasted,trees and brush removed, area filled in, some grading, infield laid out and seeded, approximately 140 ft. new chain link fence erected along the brook which will be continued after land has been graded.

With the erection of a backstop, and bleachers we hope next year to have this area available for the Little League.

Future plans are to continue reclaiming more of this land for Playground purposes.

Work on the addition at the Roosevelt School started during the early summer, so our play field was more or less jeopardized.

Next year it will be completed so that things should be back to normal once again.

The flagpole at the Common Playground was reset.

Early in May the Park Commission sold an unused lot of land on Main Street near Crystal to the Melrose Chapter of the American Red Cross for the sum of one dollar.

The above site was too small to be developed by the Department. But the City retained 25 feet on the shore of Ell Pond.

A beautiful new building was erected to serve the people of our City.

The Second Annual Horse Show sponsored by the Melrose Lions' Club was held at the Melrose Athletic Field on a Saturday in May.

Despite the sloppy, miserable weather a surprisingly large gathering turned out.

One hundred thirty horses and Contestants participated in the 36 events.

Proceeds of this affair were used for worthwhile projects.

PARKS

The 13 Tennis Courts throughout the City were very well patronized, and afforded a popular type of recreation

At the Athletic Field the baseball field was regraded, a drain put in the left field area; south and west Bleachers painted; Score Board rewired to Press Box with underground wires; at the Field House a Cabinet and Whirlpool installed and two new rubbing tables.

MOUNT HOOD

The Mount Hood Park was certainly a busy place all during the year.

On the Golf Course hundreds of people enjoyed this type of sport or recreation.

Children could be seen fishing for hours or days at a time during the summer at the local ponds; hiking to the Tower or through the woods; climbing to the top of Tower picking out familiar landmarks; enjoying the fireplaces and areas for picnics or weenie roasts with their small friends or families; caddying on the Golf Course with one day set aside as their day to play golf.

During the winter months skating on the three ponds, skiing and coasting in the Park.

There is one hill designated for coasting only, as well as two set aside specifically for skiing which is flood-lighted. When the Ski Tow is in operation there is never a dull moment.

The Easter Sunrise Service sponsored by the Melrose Youth Council was held at the Slayton Memorial Tower with 300 young people and adults attending at 5:30 A.M.

Sixth grade pupils from a nearby school travelled to the Tower one evening in November to view the moon and the planet Jupiter through a four inch telescope.

Many cars can be seen wending their way to this area on a hot summer evening to take advantage of the cool breezes.

Due to the seriousness of the prolonged drought which created a fire hazard, the woods and outdoor picnic areas had to be closed several times during the summer in order to alleviate the danger from grass and woods fires.

In September there were forest fires in Saugus that raged for 16 hours, burning over 16 acres of woodland.

These woods abound our Park and Golf Course threating the area at the Slayton Memorial Tower.

During this hazardous period our men were not only busy putting out grass fires but helping to keep traffic from these areas.

GOLF COURSE

The Golf Course opened this year on March 28th and closed on December 13th after a successful season.

We had an unusually wet spring which was followed by a severe drought for the balance of the summer.

Number of rounds of Golf played were 32,537 against 27,154 in 1952.

Many business concerns in Greater Boston took advantage of our special rates for groups playing week days.

Tufts College Golf Team practised and had their home Tournaments here.

Late afternoon play picked up considerably becoming heavy on some of the more popular week nights.

Public Links Tournament held on Saturday and Sunday, June 12th and 13th.

The third Annual Benefit Golf Tournament to aid the Melrose Hospital Fund held on a Sunday in October under the auspices of the Mt. Hood Golf Association.

Everyone was welcome to participate and with either high or low scores had an equal opportunity to participate for the many attractive prizes.

The sum of $419.40 was turned over to the hospital making a total of $1,338.30 in three years.

Work was continued enlarging the 12th and 18th Tees; Steps at the 6th and 17th Tees eliminated;relocated water-boxes nearer to Greens;recovered No.2 brook, also brook by 3rd Green ; resodded Tees; graded and seeded approaches to Greens;replaced timbers at Golf Clerk's Office ;replaced lights in men's Locker Room with new fluorescent type; installed storm sash in the "Geo. W. Rogers Memorial Hall" and resurfaced one Parking area and patched Tower Road.

SOURCE OF REVENUE	1953
Subscriptions	$ 8,515.00
Daily Fees	14,991.20
Locker Rentals	720.00
Transient Lockers, Soap & Towels	466.05
Hall Rentals	3,162.00
Fireplace Permits & Wood	79.25
Ski Tow	238.75
Concessions	122.00
Rental Quarters, Telephone, Electricity, Etc...	347.55
	150.00
	$ 28,791.80

In closing may I take this opportunity to express my appreciation to His Honor, the Mayor, Mambers of the Park Commission, Heads of all Departments, and to all persons working with me for their co-operation and help.

Respectfully submitted,

Francis Meehan
Superintendent

FINANCIAL STATEMENT

General Administration - Salaries & Wages

Appropriation		$ 9,445.80
Expenditures:-		
Payrolls	$ 9,367.30	
Unexpended Balance	$ 78.50	

General Administration - Other Expenses

Appropriation		$ 1,000.00
Expenditures:-		
Insurance	$ 105.32	
Office Supplies	487.38	
Telephone	229.85	
Printing - Advertising	48.42	
	$ 870.97	
Unexpended Balance	$ 129.03	

All Other Salaries & Wages

Appropriation		$ 32,242.85
Expenditures:-		
Payrolls	$ 31,496.35	
Unexpended Balance	$ 746.50	

All Other Expenses

Appropriation		$ 7,000.00
Refunds		2.10
		$ 7,002.10
Expenditures:-		
Automotive Insurance	$ 364.05	
Labor Insurance	866.19	
Printing - Advertising	6.95	
Automotive Maintenance	973.03	
Loam - Grass Seed - Fertilizer	680.78	
Playground Maintenance	526.67	
Playground Supplies & Equipment	1,208.22	
Paint - Hardware - Lumber	163.29	
Tools - Repairs	999.48	
Telephone - Electricity	73.09	
Repairs Bldgs - Flags & Walks	496.00	
Water - Service	120.55	
Fuel - Heat - Service	228.35	
Plants - Seedlings, Etc	54.69	
Sand - Plygrds - Beaches	25.72	
First Aid Supplies	2.28	
	$ 6,789.34	
Unexpended Balance	$ 212.76	

Athletic Field - Renovate Track

Appropriation	$ 1,000.00

Same Carried to 1954

Buses - Swimming Pool

Appropriation		$ 2,000.00
Expenditures:-		
Buses	$ 1,998.00	
Unexpended Balance	$ 2.00	

Athletic Field & Field House - Maintenance & Operation

Appropriation		$ 7,000.00
Expenditures:-		
Salaries & Wages	$ 4,378.53	
Tools - Repairs	683.61	
Fuel Oil - Service	376.37	
Janitor & Bldg Supplies	54.17	
Electricity	54.94	
Water Service - Bldg & Field	151.63	
Loam - Lime - Fertilizer - Grass Seed	422.20	
Paint Bleachers & Fence	682.08	
Winterize Building & Connect	177.01	
	$ 6,980.54	
Unexpended Balance	$ 19.46	

Conant Playground - Development

Appropriation		$ 3,000.00
Expenditures:-		
Rental - Equipment	$ 1,940.63	
Blasting	546.13	
Limestone	44.00	
	$ 2,530.76	
Balance to 1954	$ 469.24	

Conant Playground - Fence

Balance From 1952		$ 760.00
Expenditures:-		
Fence	$ 431.00	
Balance to 1954	$ 329.00	

Melrose Jr. Fish & Game Club

Appropriations		$ 450.00
Expenditures:-		
Services & Insurance	$ 341.99	
Rent Film & Supplies	91.85	
	$ 433.84	
Unexpended Balance	$ 16.16	

Hockey Rink Gravel Fill & Repairing

Balance From 1952	$ 637.12

Same Carried to 1954

Holidays - Labor Vacation - Insurance

Appropriation		$ 3,300.00
Expenditures	$ 3,015.91	
Unexpended Balance	$ 284.09	

Golf Maintenance & Operation

Appropriations from," Mt. Hood Park Receipts"		$ 21,055.00
Tax Refunds - Gasoline.....		30.38
		$ 21,085.38
Expenditures:-		
Salaries & Wages.....	$ 14,362.96	
Bonds - Insurance.....	390.11	
Printing - Advertising.....	99.59	
Golf Supplies.....	610.05	
Automotive & Insurance.....	762.92	
Tools - Supplies - Repairs.....	697.13	
Fertilizers & Fungicides.....	475.69	
Loam - Sand, Etc.....	276.76	
Laundry - Soap - Towels.....	371.46	
Repairs - Bldgs, Shelters,Etc.....	144.58	
Water - Service.....	1.60	
Equipment Rental.....	24.77	
Greens Mower - (Replace).....	365.00	
	$ 18,582.62	
Balance to,"Mt.Hood Park Receipts"...	$ 2,502.76	

May Day - Fourth of July - Halloween & Christmas Decorations

Appropriation.....		$ 850.00
Expenditures:-		
Fourth of July Celebration.....	$ 324.16	
Hallowe'en Celebration.....	351.18	
Christmas Decorations.....	135.64	
	$ 810.98	
Unexpended Balance.....	$ 39.02	

Operation Recreation Building

Appropriation From," Mt. Hood Park Receipts"		$ 6,806.00
Expenditures:-		
Salaries & Insurance.....	$ 3,366.34	
Fuel Oil - Services.....	739.93	
Printing - Advertising.....	58.74	
Janitor & Building Supplies.....	216.85	
Water - Service.....	77.30	
Electricity.....	199.60	
Repairs.....	129.40	
Hardware - Locks & Installation.....	41.14	
Ceiling Lights - (Men's Locker Room).	269.98	
Repair Rubber Mats - (Locker Rooms)..	168.60	
New Storm Sash.....	485.00	
	$ 5,752.88	
Balance to,"Mt. Hood Park Receipts"..	$ 1,053.12	

Out-of-State Travel

Appropriation.....	$ 50.00

Same Unexpended

Paint Flagpoles

Appropriation.....		$ 150.00
Expenditures.....	$ 150.00	

Parks - Playgrounds - Beach Improvement

Balance		$ 263.41
	Same Carried to 1954	

Recreation Building - Ell Pond

Balance		$ 2,811.71
	Same Carried to 1954	

Ski Tow - Maintenance & Operation

Appropriation From," Mt. Hood Park Receipts"		$ 2,050.00
Expenditures:-		
Services & Insurance	$ 423.47	
Supplies & Repairs	34.31	
	$ 457.78	
Balance to,"Mt. Hood Park Receipts"	$ 1,592.22	

Tar Roads & Walks - Mt. Hood Park

Appropriation		$ 900.00
Expenditures	$ 895.46	
Unexpended Balance	$ 4.54	

Toilet & Field House

Balance		$ 1,578.52
Expenditures	$ 935.00	
Balance to 1954	$ 643.52	

Truck - One 3/4 Ton - Replace

Appropriation		$ 1,500.00
Expenditures	$ 1,420.68	
Unexpended Balance	$ 79.32	

Winter Sports

Appropriation		$ 100.00
	Same Unexpended	

REPORT OF THE PERSONNEL BOARD

Honorable Mayor Lawrence W. Lloyd
and the
Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

The Personnel Board respectfully submits its report for the year 1953.

Present membership - Messrs. Walter E. Trask, Chairman, Geoffrey G. Felt, Ralph Y. Scott, LeRoy Bateman and Harold F. Watts, Clerk.

The membership of the Board changed during 1952 due to our former Chairman, Fred R. Nelson, moving to New Hampshire and the former Clerk Robert E. Steer, who found it impossible to continue to serve due to pressure of other work. Both of these men have given freely of their time and experience to make a success of the Board. The new members, Messrs. LeRoy Bateman and Harold F. Watts, will bring valuable experience to the Board.

1953 was the second complete year for the Personnel Board in its administration of the Salary Administration Plan -

42 Meetings were held
39 Hearings were included in these meetings
88 Decisions were written.

Tentative changes in the Ordinances have been sent to the Board of Aldermen and ratified.

The Board has completed all Job Descriptions and Job Evaluations of positions under its jurisdiction.

The Board has made certain recommendations and has others under consideration.

The Job Evaluation program started in September 1952, was completed in July of this year. A recommendation was made to the Mayor and Board of Aldermen on July 27 based on the findings. In November, with a few exceptions, this recommendation was ratified. A recommendation for a 6% adjustment was made at that time which was modified by the Board of Aldermen to a 3% Cost-of-Living payment.

Additional changes in the pay structure are still being considered.

The methods used in arriving at our Job Descriptions Job Evaluations are wellcovered in the following report to the Personnel Board by Municipal Survey Associates -

REPORT TO THE PERSONNEL BOARD
of the
CITY OF MELROSE
by
MUNICIPAL SURVEYS ASSOCIATES

July 20, 1953

The need for the survey conducted over the past several months by Municipal Surveys Associates was determined by the Personnel Board in attempting to carry out the provisions of the ordinance creating a Personnel Board for the City of Melrose. The Board has definite functions under the authority of this ordinance, and these functions included the establishment of pay plans for all municipal employees. The Board found that, although a classification job study had been made, the results could not be justified in view of the information at the disposal of the Board. It was impossible for the Board to draw descriptions of the jobs in the City in accordance with any predetermined plan, and impossible to analyze, to describe and to evaluate any future job which might be created. In order to overcome these lacks and to modernize the program, the Personnel Board engaged the services of Municipal Surveys Associates to complete all the work necessary to give the Board a firm basis for future activities.

In order to be sure that the best program would be followed, the JOB RATING PLAN FOR MUNICIPAL EMPLOYEES, as established by Mr. R. A. Harriman, and copyrighted by him, was used by Municipal Surveys Associates. The Personnel Board was fortunate in having Mr. Harriman's services available during the survey to verify the results achieved by Municipal Surveys Associates. The following report gives a somewhat detailed description of the method of analysis and evaluation including the survey work and rate scale establishment for all employees. Files of completed job descriptions, analysis sheets, surveys of pay rates in other municipalities and related information have been created for the use of the municipal departments of the City of Melrose as well as for the future use of the Personnel Board.

As noted above, the method of evaluation followed was that as established by R. A. Harriman. The method of analysis was that of Municipal Surveys Associates and was done in the following manner- each employee in every Department was requested to make his own analysis of his own job; this analysis was reviewed by the Department Head, so that certain notes amplifying the individual analysis could be made. With this as a basis, the job analyst for Municipal Surveys Associates interviewed as many of the employees as was physically possible. Only in the case where several attempts were made to interview and no satisfaction was received, was the employee not subject to a personal interview by the job analyst. These interviews afforded an opportunity for the job analyst to talk with the individual performing the job, so as to get his personal ideas both from the analysis sheet turned in by the employee and from the analyst's own interpretation of the particular job being considered. The analyst, being experienced in this line of thought, led the employee into a thought pattern which brought out all the features of the job, so that no minor point of any job was overlooked. After this interview period, the job analyst wrote the analysis of the job by notes and these analyses are on file with the Personnel Board. From these individual job analyses, the analyst then made job descriptions of each particular job classification; in other words, from a series of analysis sheets prepared by individual police

officers, from his previous experience in studying police work, from the Department Head's comment on the analysis by the individual, the job analyst drew a permanent description of the job. (This does not necessarily mean, however, that the job may not in the future be subject to change) This description was then referred to the Department Head and the individual employee, along with the analysis of the job as prepared by the analyst, for the approval of the individual doing the job and of the Department Head. This necessitated several reviews and revisions which were made to the mutual satisfaction of the analyst and employee involved. Every description on file with the Personnel Board has been approved by the individual doing the work and by the Department Head supervising this individual.

With the descriptions thus prepared, the evaluation of the jobs was started. This meant many hours of analysis and evaluation on the part of the representatives of Municipal Surveys Associates, Mr. Harriman and the Personnel Board in studying each description so as to understand thoroughly the job performed by each individual. It must be noted at this point however, that the person involved was not under consideration, nor was the way in which he performed his job. In other words, the individual's efficiency in doing a job was not under consideration, The person's effort or personality did not enter into the picture. The only thing being considered was the job that was expected to be done by the employee and the job for which the employee was to be paid. The group, acting as a committee for the purpose of evaluation, studied each job to be thoroughly familiar with the many factors which composed that job.

In this evaluation, the following factors with varying weights were used - Education or Knowledge, Experience or Previous Training, Initiative or Resourcefulness, Analytical Ability, Responsibility for Assets, Responsibility for Work, Public Relations, Safety of Others, Physical Effort, Mental Visual Demand, Surroundings, Personal Safety. Under each of these twelve factors there were six possible degrees into which each job could fall. On the basis of the degree of each factor, points were assigned to each job and the total of the degree points for each factor gave a total point value for a job. A base figure was determined which gave credit for the normal requirements of employment such as (a) Willingness to Work, (b) Honesty and Integrity, (c) Attendance and Good Conduct, (d) Cooperation and Following Instructions, and for this base the same number of points was allotted to each job to be added to the values established by the evaluation of the factors and the degrees of the factors. Up to this point, no consideration has been given to the dollar value of the points, degrees, factors or jobs.

After each job was evaluated, a review was made by the Personnel Board, re-evaluating by comparison with other jobs, to which the same degree of the factor had been given. With these re-evaluations certain inequities were eliminated. It can be seen therefore, that by this process of job study from descriptions and job evaluation by a scale previously established, giving consideration to all the factors making up the job, that the Personnel Board was able to evaluate impartially and fairly, each job on the same constant basis, giving value

in points for the value of the job, as measured by the rating scale, to the City of Melrose.

In order to bring into the establishment of pay scales a money figure, it was necessary to survey a comparable situation on an average basis so as to establish a rate scale or trend which could be used for comparison with the wage scale and the total point scale as established by the evaluation. It was necessary to determine what communities would be similar enough to the City of Melrose to give a reasonable assumption that the average rate paid in these municipalities would give a fair basis of comparison. Therefore, all communities bordering on Melrose were asked, and other communities in the Metropolitan area similar in size to Melrose, were asked to furnish information in regard to hours of work, vacation policy and pay scales for certain jobs which were considered common key jobs. These had to be of course, jobs which were readily recognized by a simple title and brief description so that a common basis of understanding would be insured.

It became necessary to establish the present rate structure of the City of Melrose so as to show the accuracy or inaccuracy of the present scale. Also it was necessary to establish a proposed rate structure as established by the Personnel Board on the basis of the values obtained through the evaluation of the jobs and the survey of the wage rates paid by these other municipalities. From these rate structures, step rates and job groups for the future have been determined.

Because of the seriousness and determination with which the Personnel Board entered upon this study, it is easily seen that the employees of the City of Melrose will receive fair treatment in regard to compensation for work performed. Not only will the employees be thus reassured but the taxpayers and governing body of the City will know that they are being considered in that a fair rate for a fair day's work can be established. The method used insures that the Personnel Board will be able to analyse, describe and evaluate any new jobs created in any Department of the City. It is entirely possible that, in the event of changes in the cost of living or other factors entering into pay scales, the Personnel Board will be able to make a more intelligent decision, using the material presently in its files.

The members of the staff of Municipal Surveys Associates would like in this report to call to the attention of the citizens of Melrose the fact that the most splendid type of cooperation was received throughout the entire project from the employees, the Department Heads, the Mayor, the Personnel Board, Mrs. Gertrude Gilbert, Secretary to the Personnel Board and from Mr. R. A. Harriman, whose advice and interest made the job doubly of value to the Personnel Board. It has been a pleasure on the part of Municipal Surveys Associates to work with and for the people of the City of Melrose. Municipal Surveys Associates is satisfied that the work done for the Personnel Board has been of the highest calibre possible at a fair cost to the City. The value in the future should extend over a long period of time because of the fact that the Secretary of the Personnel Board

has been thoroughly trained in the methods used and the Personnel Board is familiar with the procedure.

Municipal Surveys Associates extends its heartiest thanks to Messrs. Nelson, Steer, Felt, Scott and Trask of the Personnel Board of the City of Melrose for their continued interest over a long and difficult job.

Respectfully submitted,

MUNICIPAL SURVEYS ASSOCIATES"

Walter E. Trask

Walter E. Trask, Chairman
Personnel Board

REPORT OF PINE BANKS PARK

To his Honor, the Mayor, and the
Honorable Board of Aldermen
Melrose, Massachusetts

Gentlemen:

As Superintendent of Pine Banks Park, I herewith submit the following report for the year 1953.

The park was visited by the largest number of people since the park was incorporated. Had a great many out of state folks visit us.

The Pine Banks Park Youth Program which consist of the Piston Pushers, a model areoplane club, had a very successful season. Our movie program had to be eliminated because of our cut in the budget for 1953.

The zoo and playgrounds were visited by many. The zoo is growing all the time. We now have 5 young deer, 1 goat, 10 raccoons, 1 greyhorn owl, 10 quail, 1 peacock, 2 golden pheasants, 2 ringneck pheasants, 3 fox, 2 skunks, 2 sheep, 15 ducks, (Placed in the pond during the summer.) and a cage of fancy pidgeons. The deer were given to the park by the division of Fisheries and Game of the state.

There were 3000 plants grown in the greenhouse. These to be placed out in the flower beds at the park entrance. The tulip display attracted many visitors to see this beautiful riot of color. On tulip Sunday 4100 blossoms were in full bloom. This was the best display we have had at the park in many years.

We had a large number of outings at the park during the summer months. The Malden and Melrose YMCA used the ballfields for their summer day camp. Many churches and schools had their outings here. Family groups had many picnics and weenie roasts during the vacation months. Church groups, girl scouts and boy scouts kept our fireplaces in great demand. In 1954 we will build 2 more fireplaces to keep up with the requests for these popular spots. We have 5 picnic tables now and we will build 5 more in 1954.

The Malden Little League had their field day here with 500 boys attending. Ice cream, sandwiches and soft drinks were served. The Malden Junior Police also had their outing with 800 boys enjoying a box lunch.

April 2nd, Arbor Day, the Campfire girls planted 200 red pine trees at the park. These trees were bought from the state for 2 cents each. (Purchased by the park.) The boy scouts, troop 17, from Melrose planted trees on October 12, so as to earn their merit badges.

On May 16th the Middlesex Tree Wardens had their annual outing at the park with a large crowd in attendance.

The baseball and softball fields were in use every night during the season. Teams using our fields were the Melrose softball league, Melrose little and minor league teams, the Malden softball league, Malden banks, Malden and Melrose police league and the Malden little and minor leagues. We are in hopes of having two more fields available in 1954. One for the little league and one for the minor little lea-

gue. In 1953 $2000. was appropriated for Sylvan Street corner and 2400 yards of fill was purchased to help prepare for these new fields.

The Malden and Melrose National Guard used the park for their drills and practise maneuvers.

The Malden girls field hockey team used the softball fields for their games. They also had their softball games at the park.

Malden Vocational School used the fields to practise football and also had use of the fieldhouse. Their season started in September and ended in November.

On April 22nd we purchased from the department of conservation 200 jack pine, 100 white pine and 200 spruce tree which were planted through-out the park.

Vandilism was at an increase in 1953. On April 23rd three boys destroyed 150 jonquils and tulips. June 20th fire was set at the log cabin causing $200. damage. June 26th someone got into the cage of our young deer and roped them together at their necks and when found in the morning they were in a very bad condition. After much tender care they were brought back to good health. On February 24th we had our first tragedy at the pond in the park. Several boys ventured out onto the ice at the pond and when out in the middle they plunged into the water when the ice gave way under them. Three boys managed to get to the shore themselves. One was rescued and two were drowned. Fred Sheilds 79 Mills Street, Malden and Peter McCauley 12 Villa Street, Everett were the victims. James Pittsley was the boy rescued. It is understood that the boys went to the aid of other boys and lost their lives in a vain attempt to rescue them. Pine Banks Park employees were notified that there were boys in the pond and they immediately went to the scene with ropes and poles. Arthur Lander, foreman, went out onto the ice to aid and try to reach the boys. The ice gave way under his weight. Plunging into the water he managed to grab and hold one of the boys and held him up until assistance came. With the weight of heavy clothes and with fright the boy pulled Arthur Lander down twice before Lander managed to free himself from his jacket. Melrose Fire department played a big part in rescuing Arthur Lander and James Pittsley who was in a state of shock when pulled into the boat which the fire department had launched. Arthur Lander was given a citation by the Board of Aldermen and the Massachusetts Humane Society. At the pond we now have two life preservers and a boat. Signs are placed out when the pond is considered unsafe. Since the equipment has been at the pond they have been damaged by boys who have cut the ropes on the life preservers and thrown same out onto the thin ice. Signs have been smashed and otherwise damaged. The police have been called several times to put children off the ice when they ignored the request of park employees. At the time of the drowning the water level of the pond was from 6-8 feet deep. Since then we have installed a pipe with a valve which lowers the level to 3-4 feet. This will be open

in the fall to drain excessive water and closed in the spring so the children will be able to fish.

I wish to thank my trustees, my employees, Malden and Melrose Police Departments, Malden and Melrose Fire Departments and all other departments who in any way assisted me in my effort to make Pine Banks Park bigger and better than ever.

Respectfully submitted,

George H. Gray

Superintendent, Pine Banks Pk.

Cash on hand December 31, 1953 in the First National Bank Savings Department, as shown by pass book #15223 $1058.56

Appropriations

City of Malden		
Salaries	$8522.09	
Sundry expenses	2762.50	
Travel account	50.00	
Sylvan Street fill	1000.00	$12334.59
City of Melrose		
Salaries	8325.59	
Sundry expenses	2787.50	
Travel account	50.00	
Sylvan Street fill	1000.00	12163.09
Total appropriation for both cities		$24497.68

Expenditures

City of Malden		
Salaries	$8444.12	
Sundry expenses	2761.20	
Travel account	8.00	
Sylvan Street fill	996.20	$12209.52
City of Melrose		
Salaries	8287.79	
Sundry expenses	2759.23	
Travel account	8.00	
Sylvan Street fill	999.75	12054.77
Total expenditures for both cities		$24264.29
Unexpended		
City of Malden	$125.07	
City of Melrose	108.32	233.39
Total expenditures and balances		$24497.68

Robert A Hodgdon
Treas

REPORT OF THE PLANNING BOARD

To His Honor, the Mayor and the
Honorable Board of Aldermen of the
City of Melrose, Massachusetts

January 2, 1954

Gentlemen:

The City Planning Board herewith submits its report for the year 1953.

Ten regular and three special meetings and four Preliminary Subdivision and four Final Subdivision Hearings were held. The public hearings called were three on Permissive Use, one on change of City Ordinance, and the four Final Subdivision Hearings, all resulting as follows:

1. Permissive Use not granted for the erection of a commercial greenhouse in the rear of 86 Derby Road. (Second hearing)
2. Permissive Use granted to remodel greenhouse - 94 Linwood Ave.
3. Permissive Use granted to remodel greenhouse - 245 Wyoming Ave.
4. Change of city ordinance recommended to the Board of Aldermen in Permissive Use Clause, charging a fee of $15., setting thirty days from application to hearing date and preventing another application for 24 months, if first one denied.
5. Slayton Park Subdivision - approved and filed in Registry.
6. Boston Rock Road Extension Subdivision - approved but not filed pending posting of bond.
7. Ellis Farm Lane and Russet Lane Subdivision - approved with conditions which were not met before plan was filed inadvertently, therefore approval rescinded.
8. Ellis Farm Lane and Russet Lane Subdivision - second Final Hearing on revised plan - approved and filed in Registry of Deeds.

The Long Range Plan of city projects was started in May by Chairman Ralph E. Gott and after his resignation in October, the project was assumed by Mr. Herbert R. Cory at the request of the Board. This is now in process.

The following streets were considered for lay-out and construction: Hunts Rer., easterly end of Beech Ave., Grandview Ave., Echo St., Bratley St. and Sylvan St.

The Board wishes to extend sincere thanks to all city officials, city departments and their respective staff for their helpful and willing cooperation and assistance during the year.

Respectfully submitted,

MELROSE PLANNING BOARD

Edward F. Riley

Edward F. Riley, Chairman

REPORT OF THE POLICE DEPARTMENT

To His Honor, the Mayor, and
The Honorable Board of Aldermen
City of Melrose, Massachusetts

January 15, 1954

Gentlemen:

In accordance with Chapter 29 of the Revised Ordinances, I respectfully submit the Annual Report of the Melrose Police Department for the year ending December 31, 1953.

Number of duty calls	71,766
Number of telephone calls	6,917
Number of radio calls	2,017
Number of ambulance calls	826

ARRESTS FOR THE YEAR 1953

Offenses against the person:

Assault & Battery	5 Males	3 Females
Assault, Indecent	1 Male	0 Females
Assault & Battery, Dangerous Weapon	1 Male	0 Females
Total offenses against the person	7 Males	3 Females

Offenses against property:

Breaking and entering and larceny	6 Males	0 Females
Larceny	17 Males	1 Female
Forgery and Uttering	1 Male	0 Females
Trespass	2 Males	0 Females
Using Motor Vehicle without authority	1 Male	0 Females
Total offenses against property	27 Males	1 Female

Offenses against public order:

City Ordinance violations	2 Males	0 Females
Drunkenness	35 Males	3 Females
Motor Vehicle violations	98 Males	11 Females
Traffic violations	71 Males	13 Females
Operating motor vehicle under influence	6 Males	0 Females
Insane	6 Males	7 Females
Non-Support	5 Males	0 Females
Violation of Probation	6 Males	0 Females
Indecent exposure	3 Males	0 Females
Fornication	0 Males	1 Female

Health Law violations	1 Male	0 Females
License Law violations	2 Males	0 Females
A.W.O.L. - Military	3 Males	0 Females
Illegitimacy	1 Male	0 Females
Fugitive from justice	3 Males	1 Female
Lewdness	3 Males	0 Females
Runaway	1 Male	0 Females
Dog Law violations	0 Males	1 Female
Child abandonment	0 Males	1 Female
Lottery Law violations	1 Male	0 Females
Prisoner, Escaped	3 Males	1 Female
Default Warrants	2 Males	1 Female
Stubborn child	1 Male	1 Female
Polygamy	1 Male	0 Females
Disorderly conduct	1 Male	0 Females
Total offenses against public order	255 Males	41 Females

Arrests on Warrants	36
Arrests without Warrants	320
Total	356
Males	311
Females	45
Minors	16
Delinquents	21
Residents	186
Non-residents	170
Insane Males	6
Insane Females	7
In Court	435
Number of Cases	537
Assisted in arrests	111
Accidents reported	426
Ambulance cases	826
Automobiles stopped and warned	1,696
Automobiles tagged (1488 3-Way summonses issued out of 2047 tags)	2,047
Buildings found open	288
Cases Investigated	2,827
Defective streets and sidewalks	12
Defective hydrants and pipes	3
Defective wires	13
Disturbances suppressed	6
Dogs killed	1
Fire alarms attended	149
Fire alarms given	14
Fires extinguished without alarm	5
Lanterns hung in dangerous places	44
Letters delivered	693
Lost children restored	89
Notices served	69
Sick and injured persons assisted	157
Street lights reported out	583

Street obstructions reported or removed	11
Summonses served	584
Visits to Libraries	64
Water leaks reported	7
Traffic duty	18,035
Special messages	327
Extra duty	108
Dog bites	5
Dead animals	15
Vacant houses	5,461
Autos stolen	5
Autos recovered	6
Missing persons reported	7
Missing persons located	8
Amount of property recovered in City	$11,676.50
Amount of property stolen in City	$ 5,939.95
Lost property returned to owner	$11,676.50

At this time, I wish to commend the Auxiliary Police for their loyalty and diligence by their attendance at meetings of their sectors and the interest in attending the First Aid Classes, Police law and Procedure classes.

They have been most proficient in their duties and were particularly so on Hallowe'en afternoon and night in assisting the department in making this year one of the best in the history of the department in police protection.

Respectfully submitted,

George D. MacWilliams

George D. MacWilliams
Captain-in-charge
Melrose Police Department

REPORT OF THE PROPERTY VALUATION BOARD

To His Honor, the Mayor, and the
Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

The Property Valuation Board submits, herewith, its annual report for the year 1953. The following parcels of land were disposed of during the year.

Lot No. and Location	Selling Price
Glen Avenue, House #7	$1,800.00
Mt. Vernon Avenue, Lots 47,48	450.00
Ryder Avenue, Lot 56	75.00
Wheeler Avenue, Lots 42,43,44,45,46 and pts. 40,41	600.00
Willard Street, Lots 79-84	200.00
5 Parcels	$3,125.00

Respectfully submitted,

Malcolm G. Fillmore Norman D. MacDonald

S. Lorna Pentland
Chairman

REPORT OF THE PUBLIC LIBRARY

for the

Year ending December 31, 1953

TRUSTEES OF THE PUBLIC LIBRARY

Edwin W. Lundquist, Chairman

William L. Carney

Herbert L. Hammond, November-December

Edwin C. Kemp, January-October

Melvin H. Nicholls

Elisabeth M. Perkins

Elinor H. Tibbetts

THE LIBRARY STAFF

Helen Anderson, Librarian
Barbara G. Mason, Assistant Librarian
Caro F. Nims, Children's Librarian
Margaret Lorenz, Cataloger
Isabel C. Lee, Reference Librarian
Rhoda M. Parmenter, Circulation Librarian
Gene R. Hanks, Highlands Branch Librarian
Fay Wayne Shardlow, General Assistant (Circulation)
January-September
Katherine J. Watson, General Assistant (Children's)
Audrey C. Bergmann, General Assistant (Cataloger)
Patricia Hjerpe Stephen, General Assistant (Circulation)
October-December
Ruth Winship, General Assistant (Highlands)
Ethel M. Perkins, Assistant, East Side Branch
M. Pearl Rawding, Assistant, Ward 7 Branch
Jean P. Sewell, Assistant, Wyoming Branch, July-December
M. Marie Phillips, Assistant, Wyoming Branch, January-June
Edwin W. Allen, Building Custodian

March 3, 1954

To His Honor the Mayor and the
Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

We submit herewith the annual report of the Public Library for the year ending December 31, 1953.

In October 1953 the Board of Trustees lost the services of Mr. Edwin C. Kemp, who left Melrose to live in St. Petersburg, Florida. Mr. Kemp served three years as Trustee, had donated over 600 volumes to the library and had led the Great Books discussion group for five seasons. We shall miss this friend. Mr. Herbert L. Hammond took his place as Trustee in November.

Plans were made for alterations in the basement to enable us to use space made available by the discontinuance of coal heating. Work was postponed to 1954 because of the need of an additional appropriation. Plans have been in progress for the fitting observance of the fiftieth anniversary of the library building. Some major repairs, notably on the roof, have been imminent for several years. It has become apparent that some of them will require specific attention in 1954.

It is gratifying to note that the use of the library has increased again this year, in circulation of books and records and in registration of new borrowers.

We would like to pay tribute to our Mayor and Board of Aldermen for making this progress possible, and to acknowledge the fine work of the librarian and her assistants.

Respectfully submitted,

Edwin W. Lundquist

Edwin W. Lundquist, Chairman
Board of Trustees

LIBRARY STATISTICS ACCORDING TO
AMERICAN LIBRARY ASSOCIATION FORM

Name of library	Melrose Public Library
City and state	Melrose, Massachusetts
Name of librarian	Helen Anderson
Date of founding	1871
Population (annual listing - City of Melrose)	28,335
Number of agencies	Main library, 1 branch, 3 branches in schools
Number of days open during the year	290
Hours open each week	Main Library 63 (10 months); 55 (2 months)
Number of volumes at beginning of year	65,113
Number of volumes added by purchase	3,477
Number of volumes added by gift	158
Number of volumes withdrawn	2,277
Number of volumes at end of year	66,471
Circulation of books	214,638
Number of registered borrowers	12,509

CIRCULATION OF BOOKS

The whole family enjoys the library, from Father to the pre-school youngster who can barely write his name. 8,989 registered adults borrowed 128,610 books, and 3,520 registered children below high school age borrowed 86,028. All in all 214,638 books were borrowed. The total registration in the city was 12,509.

A quick glance at adult records shows that fiction borrowing numbered 77,904; periodicals 11,692, literature 6,295, biography 6,079, fine arts 4,959, useful arts 4,708, travel or descriptive books 4,154, social sciences and history numbered about 3,200 each, philosophy, science and religion each were well above 1,000.

Miss Parmenter reports hospital circulation (books taken to the rooms) to be 2,797, an increase of 1,071. To shut-ins 2,856 books were sent out, 588 more than in the previous year.

Pictures loaned were 2,750, up about 30%. Mrs. Shardlow had continued to work on the file to add items needed and discard the surplus.

Records, both musical and non-musical, have increased in popularity. The library now owns over 96 albums of 78 rpm records, 133 LPs and about 10 of the 45s, a total of 239. 2,200 albums were borrowed for home use during the year. The opportunity to get records from the library is continually being appreciated by our patrons.

THE REFERENCE COLLECTION

New issues of reference books that have brought our collection up to date include STATISTICAL ABSTRACT, PATTERSON'S AMERICAN EDUCATIONAL DIRECTORY, COLLEGE BLUE BOOK, YEARBOOK OF INTERNATIONAL ORGANIZATIONS, new edition of GRANGER'S INDEX TO POETRY, WHO'S WHO IN AMERICAN ART, YEARBOOK OF AMERICAN CHURCHES, two new coin catalogs and the new SCOTT'S STAMP CATALOG, the WHO'S WHO volumes, and the current revisions of the ANNOTATED LAWS OF MASSACHUSETTS.

Business services continue up to date: the MOODY'S INVESTORS SERVICE, DIVIDEND RECORD, and BARRON'S, FITCH, and WALL STREET JOURNAL.

The DIRECTORY OF NEW ENGLAND MANUFACTURERS is purchased once in two years. The 1954 issue was received in August of 1953, at a high price. Since then it has disappeared from our collection with great loss to the citizens of Melrose. Calls for it are frequent.

Young people are being encouraged in their reading by the attractive books Mrs. Lee is selecting for their leisure time.

WHERE DO WE GET THE BOOK MONEY?

From the Dog Tax the book fund received $2,597; from Fine Money reappropriated, $2,500; from Tax appropriation, $4,000. From the $9,000 spent from the book fund, the library bought 1,506 adult books, distributed among the subjects as follows:

Adult fiction	607
Books of reference	119
Travel and history	126
Biography	117
"How to" books (class 600)	87
The arts	74
Science	23
Literary	91
Religious and philosophical	68
Social sciences	77
Other	27
Phonograph records over	100
Periodicals over	150

264 extra copies of new fiction titles were bought with rental money in the custody of the City Treasurer.

Children's books added numbered 1,242 (about $1,900 spent):

Main library	562
Highlands Branch	368
Other branches	312

Withdrawals of about 2,277 books in 1953 left a balance of 1,358 net gain from the total additions of 3,635. The present total number of books in the library is 66,471. Crowded conditions will make it necessary to continue discarding to make room for the new books being added.

CHILDREN THROUGH THE EIGHTH GRADE BORROWED AS FOLLOWS:

Main Children's room without school borrowings	32,293
At schools	17,939
Highlands Branch	16,462
East Side	7,778
Ward 7	5,917
Wyoming	5,639
Total children's books read	86,028

This total number of books read, even with watching television and other activities, convince the Children's Librarians that Melrose children are book lovers and readers. The generous number of new books added - over 1,200 in the whole city - and the continued cooperation of Miss

Remon and the teachers in both the public and parochial schools have contributed to this interest in reading. The total gain in children's reading for the city is 9,378 over 1952. The main desk held its own with an increase of 1,664; the branches increased 2,019 (with 1,700 credited to Highlands); the largest gain was in reading from school deposits, 5,695 over 1952. Packets of 20 books go to each of the 17 third grades in the city which read 5,825 by count of signatures, and 20 to each of the 16 fourth grades which in a six month period read 3,796. These collections rotate every two months, so the children can see a collection of over a hundred titles in the course of the 10 months school year. The Roosevelt school requested that deposits of 75 books be sent at six weeks intervals for the use of the seventh and eighth grades.

Again the children enjoyed the annual visit of Mrs. Nims with her new books to describe and library news to relate. She visited 112 classrooms between January and June.

A very successful children's reading course was held during the summer. Over 200 at the Main and the Highlands libraries, together, were registered. The branches in schools close during August so do not have separate clubs. Eighty-four completed at least 10 books required for certificates and attendance at the party. The party for summer reading club was held at Highlands Branch in 1953, with Mr. Snook the entertainer in charge. Sixty-four children had a hilarious time. Several received recognition for the high numbers of books read. It is a pleasure to have a Highlands Branch large enough to accommodate the group.

Camp Fire Girls have continued beautifying the Children's Room with a monthly poster that suits the season.

Girl Scouts and Brownies visited the library for a talk by the librarian and tour of the building.

MOVIES EXCEPTIONALLY GOOD

Nature films and others made by the Encyclopaedia Britannica and Coronet have contributed a note of enjoyment, while one learns, in the movie programs. Animals, birds, fables and children in other lands have been featured, but also, there have been films on industries, health, farm life, and civic activities. Of course the 850 youngsters who saw them still preferred the cartoon section of the film.

HIGHLANDS BRANCH

The Highlands Branch started 1953 auspiciously with a new vestibule to keep out the cold and some new bulletins for displaying the jackets of new books.

In spite of grave doubts, circulation increased in 1953. Children showed the greater increase, although the total circulation of 32,678 was divided pretty equally between adults and children. A few years ago, according to Mrs. Hanks, one or two children from each family was the norm; nowadays three or four are quite usual. The increased birth rate has evidently counteracted the lure of television.

During the year patrons donated eight books to the branch, and 465 adult books were added by purchase.

Window advertising and displays have proved to be very rewarding.

Last May and June, the library had a very good display of coronation pictures on its bulletins. Many persons request items seen on the window bulletins. The children's summer Reading Club progress was followed there by both children and parents.

Highlands Branch proved to be an admirable place for the party given for those completing the Summer Reading Club program. There was space, and on Saturday there were no patrons around to be disturbed by the unrestrained fun of the games supervised by Mr. Snook.

Mrs. Hanks has appreciated the continued interest in and approval of the new location of the branch by the people who use it. She feels fortunate to have loyal, appreciative patrons.

Publicity for the entire library has been generously given by the Melrose Free Press. In addition to the weekly book review by Mrs. Hanks space and editing have been provided for listing the additions of the week on display at the Main Library.

WARD 7, EAST SIDE, WYOMING BRANCHES

Number of books borrowed in 1953:

	Adult	Juvenile	1953 Total	1952 Total
Ward 7	5,129	5,917	11,046	11,159
East Side	2,707	7,778	10,485	10,319
Wyoming	2,533	5,639	8,172	9,834

In all three branches children's borrowing remained practically the same as the year before. New borrowers at Wyoming numbered 125, at Ward 7, 51, at East Side, 93. An interesting fact brought out by Mrs. Perkins at East Side is the children's fascination for boigraphies. They read from 80 to 90 in a month. Actually more than twice as many books of true stories as of fiction were read. The reverse was true at Ward 7 according to Mrs. Rawding, where seven times as much fiction was read as true stories. The ratio at Wyoming, in Mrs. Sewell's report was six to one of fiction over true stories.

During Book Week in November each of the three branches were alloted over 25 new children's books to be displayed.

CHANGES IN PERSONNEL

May Wayne Shardlow resigned as Circulation Assistant in September to move to California where she and her husband now live in Hollywood. Mrs. Shardlow had been a page at the library, 1943 - 1949, and became a full time general assistant in August, 1949.

Patricia Hjerpe Stephen became General Assistant in the Circulation Department in September. She had worked as a page during the summer until her marriage late in August.

At the Wyoming Branch, Mrs. Jean Sewell, on July 1, took the place of M. Marie Phillips, who moved to Sacramento, California.

Mrs. Brenton R. Lutz who for seven seasons has ably conducted a class in the history of painting, gave up her volunteered services as instructor to become a participating member of the group. The library and the community owe Mrs. Lutz their real gratitude for the time and capable service she has given. Interest in the study was so evident that a committee from the class was formed with Mrs. Lutz' guidance, to plan a cooperative program to begin early in November.

Mr. Edwin C. Kemp, our Trustee for three years, under whose excellent leadership the Great Books Group studied for five years, left Melrose to live in Florida, in October. He will be remembered in Melrose for many things - his book on the history of Melrose, 1900 - 1950, and his faithful service as a Trustee. He has also left a lasting memorial in his gift of over 600 books to the library collection. Patrons frequently ask who this Mr. Kemp is who gave so many books to the library. In subject matter they range all the way from philosophy, psychology, fine arts, photography, and literature to modern fiction.

Mr. Herbert L. Hammond was appointed to fill the vacancy on the Board of Trustees.

EVENTS AT THE LIBRARY

The Art History class finished its course under Mrs. Lutz, and began a cooperative venture, each person taking a turn preparing for the week.

Mrs. Enos R. Pye had her usual interesting exhibition of her pupils' work in the last week in October.

In June Mr. Archie Gittes held his third exhibition of the work of his pupils.

The Camera Club held its regular monthly meetings in the lecture room, where it also held the Popular Photography Salon of 1953.

Some of the groups or committees from organizations which met in the library rooms are the Humane Society, Community Council, D. A. R., Community Associates, Young Republican Club, Pond fielde, Red Cross, The Garden Club, The Woman's Club, and P. E. O.

N. Nelson Rolfe very generously gave his time for a course of twelve lectures on geology, rocks and minerals, a much appreciated series.

The Great Books discussion group finished their fifth year in June. Several of the members hoped to continue in the next season with a new group starting with the first year's reading list again. The thanks of the entire group are extended to Mr. Kemp.

PROFESSIONAL MEETINGS

In February, the librarian attended the midwinter meeting of the American Library Association at Chicago. Special attention was given to audio visual aids and to the American Heritage programs, for teaching American ideals. Staff members with the librarian attended North Shore Library Club meetings at Beverly, Nahant, Lynn, and Wakefield. Massachusetts Library Association meetings were attended at Great Barrington, Boston, and Swampscott.

LOOKING FORWARD

Plans were made for a new restroom in the basement, making available a second one for public use. Staff quarters and an office were included in the plans. The money requested was insufficient when bids came in, so it was considered better economy to postpone the work in the hope of further appropriation.

Again the librarian and staff offer sincere appreciation of the time and thought given so cheerfully by our Board of Trustees. The continued interest and support of the Mayor and Aldermen are always an added impetus to the work.

CREDITS AND DEBITS FROM APPROPRIATIONS AND TRANSFERS

	Credits	Debits	Balance Dec. 31, 1953
Salaries and Wages	$ 38,633.63	$ 38,333.24*	$ 300.39
Other Expenses	2,400.00**	2,398.48	1.52
Books and Periodicals	9,097.00***	9,078.47	18.53
Fuel and Light	1,400.00	1,297.96	102.04
Building and Janitor's Supplies	1,050.00****	1,046.87	3.13
Rent, Highlands Branch	1,500.00	1,500.00	00.00
Construction Project	3,000.00	Carried over	3,000.00
Binding	1,200.00	1,195.97	4.03
Out-of-state Travel	100.00	100.00	00.00
New Equipment	250.00	248.57	1.43
	$58,630.63	$55,199.56	$3,431.07

*Includes $300.00 transferred to Other Expenses and $300.00 transferred to Building and Janitor's Supplies.

**Includes $300.00 transferred from Salaries.

***Includes $4,000.00 from appropriation; $2,597.00 from Dog Tax; and $2,500.00 from Fines Account.

****Includes $300.00 transferred from Salaries.

INCOME AND DISBURSEMENTS FROM FUNDS IN THE CUSTODY OF THE CITY TREASURER

	Balance Jan. 1, 1953	Income	Disbursements	Balance Dec. 31, 1953
William E. Bailey Fund	$3,028.22	$ 75.00		$3,103.22
William E. Barrett Fund	203.10	2.26		205.36
Horatio N. Perkins Fund	642.70	15.00	$ 59.40	598.30
		Collections		
Duplicate Fund	60.31	639.78	571.17	128.92
			Transfer	
Fines Account	2,634.92	3,191.89	2,500.00	3,326.81
	$6,569.25	$3,923.93	$3,130.57	$7,362.61

INCOME AND DISBURSEMENTS FROM TRUST FUNDS OF WHICH
THE TRUSTEES OF THE PUBLIC LIBRARY HAVE THE CUSTODY

	Balance Jan. 1, 1953	Income	Disbursements	Balance Dec. 31, 1953
Sarah A. Chever Fund	$ 696.53	$21.03		$ 717.56
Stephen C. Deering Fund	446.22	13.47		459.69
Jabez Dyer Fund	1,124.92	33.97		1,158.90
(Melrose Savings Bank)	48.60			48.60
(Melrose Trust Co.)				
Sarah E. Odlin Fund	2,448.86	71.66	156.15	2,364.37
	$4,765.13	140.13	156.15	4,749.12

Respectfully submitted,

Helen Anderson

Librarian

REPORT OF THE BOARD OF PUBLIC WELFARE

To His Honor, The Mayor, and
the Honorable Board of Aldermen,
City of Melrose, Massachusetts

Gentlemen:

The Board of Public Welfare herewith submits its report for the year ending December, 1953.

Respectfully submitted,

ROY M. CUSHMAN, CHAIRMAN
Vivian B. Adams
Gertrude M. Curtin
John W. Huse
William J. Neely

There was very little change in the Public Welfare situation during the year 1953. Legislation was at a minimum and economic conditions remained favorable so that the slight downward trend in caseload which first became apparent in 1952 was continued.

OLD AGE ASSISTANCE

There were 91 applications for Old Age Assistance during the year 1953, plus 2 which were pending from 1952; 74 were new applications and 19 were transfers from other cities. The Board approved 52 of the new requests and all 19 of the transfers, and the remaining 22 applications were denied or withdrawn. Eighty-six cases were closed; 13 were transferred to other cities; 60 recipients died during the year; 6 became eligible because of increased resources; 7 recipients moved out of the state.

The following table compares the number of applications, approved cases, and closed cases for the past five years. It will be noted that the figures for 1952 and 1953 are almost identical except that there were 21 more closed cases in 1952. The factor which brought about the greater number of closed cases in 1952 was the real estate lien law which went into effect in January, 1952 when 20 recipients withdrew from Old Age Assistance rather than permit a lien to be placed against their property.

Year	Applications	Approved	Closed
1953	91	71	86
1952	92	70	107
1951	126	97	75
1950	137	116	93
1949	175	124	93

The decline in the Old Age Assistance caseload is a state-wide condition with a percentage of decrease of 2.9% for the Commonwealth and 3.1% for Melrose. The total expenditures for Old Age Assistance in Melrose were less in 1953 than they were in 1952, and again this was true for the Commonwealth as a whole. However, the average grant for an individual recipient increased mainly because of higher payments for medical care and nursing home care. At the end of December, 1953, the average payment was $78.35 per month, as compared with $73.60 average grant on January 1, 1953.

The impact of Old Age and Survivors' Insurance benefits is beginning to be a factor in reducing costs. Currently there are 82 Old Age Assistance recipients who are also receiving Old Age and Survivors' Insurance and their benefit payments amount to $3157.94 per month, thus reducing Old Age Assistance monthly costs by that amount. Many people who receive Old Age and Survivors' Insurance find it necessary to apply for Old Age Assistance in addition because their other resources have been used up or because their living costs and medical needs become larger than the Old Age and Survivors' Insurance payments, which in so many instances stand at the minimum figure of $25.00 per month. It can readily be seen why this would be true since the "typical" applicant for Old Age Assistance is a woman well over the age of 70, who has been widowed for several years, and who has never been employed outside her own home. Only a small percentage of Old Age Assistance applicants are between the ages of 65 and 70, and in fact more than half of them are over 75 years of age. Thus, many are eligible for very small Old Age and Survivors' Insurance allowances since they or their husbands were in the labor market for only a short period after 1937 when the Social Security law went into effect, and usually at low wages.

The amount of Old Age Assistance received is based upon a recipient's living arrangements. Those who live in family groups - and there are a large number in Melrose who live with their married sons or daughters - are entitled to a minimum grant of $59.00 per month; while the minimum for those who live by themselves, whether in small apartments, single rooms, or in their own homes, is $79.00 per month. There are about 65 aged persons living in licensed convalescent or nursing homes and the cost of their board and care ranges from $25.00 to $35.00 per week. All income, whether from private pension, contributions from children,

Old Age and Survivors Insurance, or rentals, is deducted from the total budget, and the Old Age Assistance grant meets the deficit. Thus, Old Age Assistance grants vary from a low of $2.00 a month to a high of more than $160.00. The following table shows the distribution of grants on the December, 1953 payroll.

Under	$30.00	38
$30.00 to	49.99	61
50.00 to	59.99	55
60.00 to	69.99	87
70.00 to	79.99	47
80.00 to	89.99	55
90.00 to	109.99	43
110.00 to	129.99	25
130.00 to	159.99	21
Over	160.00	20

It would seem that the Old Age Assistance program has reached a peak and there will be no further increase in the number receiving assistance unless there is a further liberalization of the law, as for example, if aliens become eligible, or if the age is dropped to 60 years. Of course, if unfavorable economic conditions should develop, it is quite possible that many aged persons who are being supported by their employed children, will have to seek help.

AID TO DEPENDENT CHILDREN

There were 11 applications for Aid to Dependent Children during 1953; 10 were initial applications and 1 was a transfer from another city. The transfer was approved together with 8 of the new applications, leaving just 2 requests that were denied or withdrawn. During the year 11 cases were closed, 2 being transferred to other cities, the other 9 because of increased resources, employment of the parent or a child, or attainment by the youngest child of the age of 18 when eligibility for this category of assistance ends. Thus we experienced little or no change in the number of cases being aided from month to month. We expect that there will be a further tightening in this category of assistance because of the more widespread use of the Uniform Support law whereby a deserting or non-supporting parent who has gone to another state can be brought before the court in that state and be ordered to make support payments to the probation officer there, thus avoiding the cumbersome and expensive process of extradition. In the past we have had great difficulty in locating some of these deserting fathers, but under a new regulation of the Federal Security Agency, we may now trace their whereabouts through the Old Age and Survivors' Benefits office.

DISABILITY ASSISTANCE

This is the one category of assistance which is growing, partly through transfers from General Relief, very slowly but noticeably as the hospitals and clinics are becoming aware of the law and acquainting their patients with the eligibility requirements. The emphasis is strongly on rehabilitation and it is hoped that through more complete physical examinations and evaluation of capabilities, some patients can be restored to a degree of self-sufficiency.

GENERAL RELIEF

As we have stated in reports of other years, the General Relief rolls almost entirely are made up of persons who for one reason or another are not eligible under one of the categories. This means that in times when employment is high, the General Relief load is low and composed largely of persons who are sick or disabled. Recently, as already indicated, some of these persons are being transferred to Disability Assistance. The caseload in General Relief during 1953 fluctuated from 25 to 29 cases, representing 40 to 58 individuals. However, it should be noted that it is not always the same persons who receive assistance from month to month - many need help only for short periods on account of illness or some temporary condition.

SPECIAL FUNDS

The sum of $849.84 was expended at Christmas time from the income of the A. C. Marie D. Currier Fund. As in previous years the money was used to provide clothing and cash grants to some aged persons and to the children.

The George Emerson Fund has a balance of $9686.55. We expended a total of $745.97 during 1953 and this money was used to provide board and care for a child, who is being boarded under the supervision of the Children's Aid Society. We are also caring for one child at the Canton Hospital School for Crippled Children.

INSTITUTION & FOSTER HOME CARE

We have two other children in foster home care and these are being boarded through the Children's Aid Society. At the end of 1953 we had no children in care with the State Division of Child Guardianship. We have two patients at the Tewksbury State Hospital and Infirmary who are receiving Old Age Assistance and this is a new de-

velopment since persons in a public medical institution or infirmary were formerly ineligible for Old Age Assistance, but under a new regulation of the Social Security Act we are now permitted to aid them in a public medical institution. We are still using the Wakefield and Malden Infirmaries to provide for patients who need supervision and institutional care.

Mary J. Melville

Mary J. Melville
WELFARE AGENT

RECEIPTS	City Appropriation	Federal Grants	TOTAL
Administration:			
Salaries and Other Expenses	$ 15658.00	$ 10519.59	$ 26177.59
Out of State Travel	125.00		125.00
General Relief	25000.00		25000.00
Old Age Assistance	252900.00	177282.66	430182.66
Aid to Dependent Children	16445.00	14036.05	30481.05
Disability Assistance	19460.00	8109.53	27569.53
TOTAL RECEIPTS:	$ 329588.00	$ 209947.83	$ 539535.83

EXPENDITURES	City Funds	Federal Funds	TOTAL
Administration:			
Salaries	$. 12225.55	$ 7882.81	$ 20108.36
Other Expenses	2025.96		2025.96
Out of State Travel	125.00		125.00
General Relief	23361.27		23361.27
Old Age Assistance	240557.42	177282.66	417840.08
Aid to Dependent Children	13845.15	14036.05	27881.20
Disability Assistance	15165.42	8109.53	23274.95
TOTAL EXPENDITURES:	$ 307305.77	$ 207311.05	$ 514616.82*

* Unexpended balance to General Revenue - $ 22282.23
Federal Grants forwarded to 1954 2636.78

SUMMARY OF EXPENDITURES AND REIMBURSEMENTS FOR 1952

	OLD AGE ASSISTANCE	AID TO DEPENDENT CHILDREN	DISABILITY ASSISTANCE	GENERAL RELIEF	ADMINISTRATION	TOTAL RELIEF and ADMINISTRATION
TOTAL:	417,840.08 - 100.0	27,881.20 - 100.0	23,274.95 - 100.0 (1)	23,361.27 - 100.0	22,259.32 - 100.0	514,616.82 - 100.0
FEDERAL	177,282.66 - 42.4	14,306.05 - 50.3	8,109.53 - 34.9	**	10,519.59 - 47.3	209,947.83 - 40.8
STATE	172,127.81 - 41.2	8,627.94 - 31.0	11,770.11 - 50.6	2,236.49 - 9.6	336.38 - 1.5	195,098.73 - 37.9
OTHER CITIES	13,918.23 - 3.3	*	*	3,413.90 - 14.6	*	17,332.13 - 3.4
MELROSE	54,511.38 - 13.1	5,217.21 - 18.7	3,395.31 - 14.5	17,710.88 - 75.8	11,403.35 - 51.2	92,238.13 - 17.9

Notes —*Settlement law does not apply in Aid to Dependent Children and Disability Assistance
**No Federal participation in General Relief
(1)Reimbursement for 1953 includes some payments for 1952 - The Disability Assistance law specifies a 75% reimbursement from Federal and State government, and 25% from local community.

ASSISTANCE CASE LOAD

	Old Age Assistance Individuals	Disability Assistance	Aid to Dependent Children Families	General Relief Singles	General Relief Families
January	463	19	21(52)[1]	23	6(29)[2]
February	464	19	21(52)	23	6(35)
March	460	18	22(55)	23	4(21)
April	455	19	23(58)	24	5(28)
May	451	17	21(52)	26	6(31)
June	459	17	21(56)	25	4(18)
July	452	18	19(52)	23	4(24)
August	451	19	20(59)	21	4(24)
September	450	19	19(58)	27	4(13)
October	450	19	19(57)	27	5(22)
November	452	18	20(61)	23	6(17)
December	451	19	20(57)	25	4(21)

1. No. of children in these families

2. No. of persons in families including adults and children.

EXPENDITURES FOR SELECTED YEARS 1945--1953

FEDERAL AND CITY FUNDS COMBINED.

	1945	1947	1949	1951	1952	1953
Administration:						
Salaries and Other Expenses	9120.30	12088.27	15899.92	17847.89	21163.58	22591.04
Out of State Travel				100.00	65.92	125.00
Old Age Assistance	151375.58	228337.17	331151.67	376116.34	433018.25	425044.96
Aid to Dependent Children	14580.28	24490.04	32585.89	30771.39	26819.48	29293.03
Disability Assistance					19611.03	23365.75
General Relief	19882.95	22943.16	38990.90	39998.40	27872.43	24848.92
Totals:	194959.11	287858.64	418628.38	464834.02	528550.69	525268.70

REPORT OF THE PUBLIC WORKS DEPARTMENT

To the Honorable Mayor
and the Board of Aldermen,
Melrose, Massachusetts.

Gentlemen:

I submit the following report of the Public Works Department for the year of 1953.

This report will follow the policy adopted in previous reports of giving an outline of the work done by each Division of the department together with some personal comment and certain recommendations for your consideration.

ENGINEERING DIVISION

The personnel of this Division is as follows:

Edwin H. King	Asst. City Engineer, in charge
George E. Hayes	First Engineer and Chief of party
Sidney C. Field	Second Engineer (in military service)
Charles Woodman	Draftsman
Frederick Polk	Engineering Aide Grade II

We have been most fortunate this past year in securing the services of an excellent draftsman, and with the return of the Second Engineer from Military Service, early in 1954, the Division is in a position to take care of whatever work develops in 1954 and also make considerable progress toward completing the backlog of office work that has accumulated in the past from a lack of sufficient help.

The highway program for 1953 was the largest project of its kind ever attempted by the City, and since it was all done under contract the responsibility for the entire project rested on the Engineers. There were nine streets constructed under contract and a portion of Tremont Street rebuilt at a total cost of approximately $140,000.00.

The work involved included preliminary estimates and plans; estimated assessments and takings, final survey plans and specifications for letting contracts; lines, grades and general supervision while under construction; computing of pay estimates for contractor and adjusting conditions to satisfy abuttors. We had to expand the forces of the Division during the busiest part of this work. This was accomplished by using the summer help to full advantage under the direction of Frank Martin, the Highway Foreman, who we transferred into the Engineering Division for the duration of the construction work.

There were many difficulties encountered while this work was in progress, but for the most part the value of the experience gained more than offset the small amount of trouble and expense incurred. Though the Highway program was the major project of the year, there were other projects that required the attention of this Division - such as the building of Lebanon Street under Chapter 90; preparing plans and descriptions for the various Armory sites; the Roosevelt School addition and alterations; City Hall alterations and improvements; plans and specifications for the new heating unit at City Yard, together with Sewer and Drainage designs, surveys, estimates and assessments; Sidewalk repair, contracts and pay estimates; Continuous walk estimates layout and assessment, plus the usual small services rendered to the Assessors, City Clerk, Building Department, Law Department, Planning board, etc..

We cannot as yet render a complete engineering service to all the Departments of the City, but in due time, if the Division is allowed to expand to its proper proportion, this service will be given with a resultant benefit to both this Department and the other branches of the City Government.

HIGHWAY DIVISION

The work of this Division is under the supervision of Assistant Superintendent John B. Simonds and his assistant Francis P. Martin, Foreman.

During 1953 this Division was busy with the many and varied projects that the Highway Division has to take over because of its size and flexibility.

During the winter months snow is its first consideration, this of course means clearing and removing the snow from the streets and sanding whenever necessary. Since snow has no respect for time, the Division must hold itself in constant readiness throughout the entire snow season. There is always incidental work connected with snow removal, such as repairs to walls, fences, lawns, hedges, steps, etc., on private property. After the snow, there is the spring cleaning, removing the sand from streets and sidewalks and cleaning up the general debris left from the winter storms.

Highway maintenance and repair have always been a major problem for this Division. The older streets were poorly constructed and in many cases are in need of rebuilding and as a result they present a constant repair problem. This past year the Division finished the resurfacing of West Wyoming Avenue from the railroad tracks to Cleveland Street, and Cottage Street from West Wyoming Avenue to West Foster Street by the mix-in-place method. This method though more costly is far more lasting. The application this year was very successful, so

it is hoped that these streets will be in good condition for sometime to come. The other application which we have found to be fairly successful is the armour-coat method, and this was used on the following streets:

Ashland Street	Richardson Road to Wakefield Line
Ashland Street	Melrose Street to Franklin Street
Berwick Street	West Foster Street to West Wyoming Avenue
Damon Avenue	Boardman Avenue to Heywood Avenue
East Street	Porter Street to Upham Street
Laurel Street	Sixth Street to Waverly Avenue
Orris Street	Walton Park to Warren Street
Ravine Terrace	West Wyoming Avenue to Spot Pond Brook
Sixth Street	Grove Street to Laurel Street
Walton Park	Orris Street to Franklin Street
Whitman Avenue	Grove Street to Beech Avenue
Warwick Road	Vinton Street to Perkins Street

Tar Burm was placed on the west side of Washington Street from Lynde Avenue to Lynn Fells Parkway; on the north side of Orient Place, and on the north side of Gould Street from Pleasant Street to Washington Street.

Very little new sidewalk work was done this year. However, a new granolithic sidewalk with granite edgestone and a grass plot was constructed on the south side of Howard Street from No. 223 to the Saugus line. Two individual granolithic walks - one at No. 20 Sunset Road, and one at No. 8 Meadowview Road and four new asphalt walks at the following locations:

No. 28 Greenwood Street
3 Wyoming Heights
301 East Foster Street
17/23 Gould Street

were constructed. Also 23 new driveways were opened by men in this Division.

Traffic markings, traffic signs, street signs and Parking Area maintenance are part of the work of this Division as is the collection of Ashes and some supervision of the Garbage Collecting contract.

The removal of leaves from the City streets is a minor problem which assumes major proportion during the Fall months. If burning in the streets could be controlled, many home owners would dispose of many leaves in this manner. This type of burning causes little or no damage to the streets.

This being the Highway Division report, I will list the new highways built under contract by the Department in 1953. I should note however that this work was not part of the Highway Division's program - this construction was supervised by the Engineering Division:

Rockview Avenue
Clarendon Street
North Forest Street
Altamont Avenue
Apple Hill Road
Ellis Farm Lane
Part of Orchard Lane
Part of Fairfield Avenue
Goodyear Avenue - west of Washington Street

SEWER and DRAIN DIVISION

The Sewer Division under the direction of Assistant Superintendent Walter Jones, assisted by Thomas Marshall, Foreman, completed a fairly heavy program in 1953.

This is the first full year that Mr. Jones has had complete charge of this Division, and with all due respect to his predecessors the Division has operated in a most efficient manner.

The sewers constructed in 1953 were as follows:

Street	From	To	Length	Size	Man-holes
Altamont Ave.	Upham St.	Southerly	314.15'	8"	3
Kiley Ave. Priv.	Altamont Ave.	Easterly	121.55'	8"	0
Albert St.	Old Brook Circle	Easterly	273.70'	6"	1
Stowecroft Rd.	Parkway	Albert St.	200.00'	6"	1
Slayton Road	Mt.Hood Terr.	Southerly	570.78'	8"	2
Russet Lane and Ellis Farm Lane Extension	Extension to Trunk Sewer		384.72'	8"	1
Arlington Street	Fairfield Ave.	Northerly	309.50'	8"	3
Laurel Street	Waverly Ave.	Easterly	236.15'	8"	1
Parkway-So.Side	Pumping Station	Westerly	360.00'	8"	3
Felton Place	Present end	Northerly	30.00'	6"	1
Total			2800.55'		16

The total length of sewers in operation at the present time amounts to 68.54 miles and the total number of house connections in use amount to 6,952. This work was done by City forces, with the exception of a small piece of sewer laid on Laurel Street.

In addition to this construction the Division laid 134 new house connections; dug up and repaired 20 old house connections; cleared 248 sewer blocks; cleaned 5,000 feet of the main sewers, and cleared 36 main sewer blocks.

This Division also co-operated in the Highway program by laying in 11 new connections, for future use, from the main sewer to the street line, lowering 10 old connections from the main sewer to certain dwellings and relaying 200 feet of main sewer on Fairfield Avenue. This work was done while the various streets were under construction.

SURFACE DRAINAGE construction and maintenance are other responsibilities of this Division. Drainage has always presented a major problem to the City that seems to increase with each year. I have noted before that as the City develops, we lose those vacant areas that formed natural storage basins, and as a result our drainage system is often taxed beyond its capacity during the periods of heavy rainfall. The reason for this is obvious in that since we now lack these natural holding reservoirs, the water gets into our system much quicker than in the past, and in much greater volume. Therefore, we must constantly enlarge and extend the system to meet these conditions. The drainage work completed by our forces is as follows:

Street	Size Pipe	Length	Manhole	From	To
Echo Street	15"	270.4 '	2 ✓ 3 C.B.	Beacon Street	Westerly
Rt. of Way Old Brook Circle	12"	537.20'	2 ✓ 2 C.B.	Parkway	Albert Street
Slayton Road	15"	237.0 '	1 ✓ 2 C.B.	Mt. Hood Terr.	Southerly
Goodyear Ave.	12"	619.29'	3 ✓ 4 C.B.	Spot Pond Brook	Washington St.
Pleasant St.	12"	619.29'	1 ✓ 4 C.B.	Goodyear Ave.	Brazil St.
Slayton Road	24"	205.0 '	1	Long Pond Brook	Rt. of Way
Waverly Ave. Ext.	12"	20.0 '	0	Extension	Brook
" " "	24"	30.0 '	0	"	"
Fairfield Ave.	12"	42.0 '	0	Berkeley St.	Westerly
Construction by Contractors -					
No. Forest St.	12"	95'	2 ✓ 2 C.B.	Fairfield Ave.	End
Fairfield Ave.	12"	365'	4 ✓ 4 C.B.	No. Forest St.	Berkeley St.
Altamont Ave.	12"	650'	4 ✓ 5 C.B.	Plymouth Circle	Easterly

Construction by Contractors - Contd:

Street	Size Pipe	Length	Man-hole	From	To
Goodyear Ave.	12"	320'	1 ✓ 1 C.B.	Washington St.	Westerly
Slayton Pk - Subdivision	12"	962'	5 ✓ 9 C.B.	Sycamore Rd-Bow St.	Rt.of Way
Slayton Pk- Subdivision	24"	410'	2	Slayton Rd. Via Rt. of Way	Waverly Ave.

The total length of drains in the City of Melrose 28.19 miles
The total number of Catch Basins - 1,138

Other miscellaneous projects completed by this Division in 1953 included -

Relaying 141 feet of 12" concrete pipe in Waverly Avenue extension.

Relocating 80 feet of 36" pipe from Clinton Road toward Crescent Avenue and rebuilding a manhole.

Repairing the drain on Sylvan Street near Lebanon Street.

Covering Messenger Meadow Brook near the railroad with corrugated arched pipe for a distance of 100 feet.

Relocating culvert for brook at Roosevelt School with 100 feet of 48" re-enforced concrete pipe and built one new manhole.

Replacing old drain across Heywood Avenue with two forty-foot lengths of 36" corrugated pipe.

Relaying 8" drain under south wing of Roosevelt School to brook.

Laying a new 6" drain at the north wing of the Roosevelt School.

Laying private drain at No. 593 Lynn Fells Parkway.

Laying 24 feet of 8" cast iron pipe from main drain to street line at No. 92 Goodyear Avenue.

Relaying 30 feet of 18" drain at rear of No. 174 Tremont Street.

Laying 40 feet of 36" pipe for relocating brook at Ell Pond.

Two Catch Basins relocated and rebuilt on West Emerson Street when street was widened at Essex Street.

One Manhole lowered on Melrose Street at Belmont Street.

A main drain repaired opposite No. 68 Beech Avenue.
One new Manhole built over drain on North Avenue.

Other general maintenance included cleaning the following brooks:-

Crescent Avenue - Gould Street to Main Brook
Main Brook - Wyoming Station to Malden line
Spot Pond - Whittier Street to Ravine Terrace
Greenwood Street - Highlands Station to Wakefield line
Hesseltine Avenue - Hesseltine Ave. to Horace Mann School
Heywood Avenue - Frost Avenue to Bay State Road
Melrose Street - Melrose Street to Albion Street

also the cleaning of 1,102 Catch Basins and over 2,000' of main drains.

WATER DIVISION

The Water Division, directed by Assistant Superintendent Walter Olson and his assistant John J. Murphy, Foreman, had a very busy year in both construction and maintenance. Progress was made in our much needed relay program, and main line construction kept pace with current demands.

The relay program, as I have pointed out before, is a maintenance item that must not be neglected, because in some instances we are well beyond the point of safety. We never know just where an emergency will arise that can change our plans for the entire year. This accounts for the fact that many projects, noted in our budget as part of the coming years work, are never touched and others we had felt we could delay for a few years have been taken care of.

The following is a table of the relay accomplishment for 1953

Street	From	To	Length	Pipe	Replaced
Berwick St.	W.Foster St.	W.Wyoming	1200'	8" C.L.	4") 6") C.I.
West Hill Terr.	West Hill Ave.	Easterly	115'	1" Cop.	1" Gal.
Walnut Street	Grove St.	Lynde St.	218'	8" C.L.	4" C.I.
Washington St.	Pleasant St.	Brazil St.	264'	8" C.L.	4" C.I.
Greenwood St.	Franklin St.	Wakefield	1028'	8" C.L.	4" Cement
Bradford Park	W.Emerson St.	Street line	30'	2" C.L.	2" C.I.
Lebanon Street	Malvern St.	Opp #347	504'	10" C.L.	4") 6") Cement

New constructions included 29 new gates added to the system in 1953 - the sizes are:

2"	6"	8"	10"	14"	6" Hydrants
1	15	11	1	1	6

Water construction varies with general development, and this past year was active in this respect. The Water Division was called upon to extend its main lines to serve this increase in building. The following is a table of main line extensions:

Street	From	To	Length	Pipe
Altamont Avenue	West of No.123	Proposed St.	17'	6" C.L.
" "	Opp. No. 93	" "	20'	8" C.L.
Bow Street	Sycamore Rd.	Northerly	16'	8" C.L.
Albert Street	Old Brook Circle	Opp. No.44 Albt.	285'	6" C.L.
Echo Street	Grandview Ave.	Beacon Street	314'	10" C.L.
Ellis Farm Lane	Opp. No. 47	Southerly	250'	12" C.L.
Fairfield Avenue	Clarendon St.	No. Forest St.	170'	6" C.L.
Grandview Avenue	No. 56	South to bend	500'	8" C.L.
Ireson Court	Via Rt. of Way	Hillside St.	215'	2" C.L.
Laurel Street	Waverly Ave.	Easterly	184'	8" C.L.
Parkway-South Side	Cataldo Lane	Westerly	264'	10" C.L.
Norris Court	No. 1	End of Way	38'	2" C.L.
Plymouth Circle	Altamont Ave.	Southerly	192'	6" C.L.
Stowecroft Road	Parkway	Albert Street	378'	6" C.L.
Sycamore Road	Slayton Road	No. 40	600'	8" C.L.
Whitman Avenue	No. 87	Southerly	26'	8" C.L.

General maintenance, such as repair of leaks in both the main lines and house services; installation of new meters; repair and replacement of old meters; meter reading; hydrant upkeep and repair; renewal of old services, etc., require much time and attention because these are the items that affect the individual. When a householder is unable to obtain water, he is in a very uncomfortable, if not dangerous, situation and therefore the Division must be prepared at all times to meet these emergencies and give prompt and proper service.

The following is a general summary of this work done in 1953

3469 Linear Feet New Mains laid
3359 Linear Feet Mains relaid
7399 Linear Feet Services laid
102 New Services installed
73 Services in street renewed
9 Services in Private property renewed
56 Services in street repaired
22 Services in Private property repaired
2 Services Abandoned
73 Services cleaned
168 Services turned off and on for repairs-vacancy-occupancy
3 Services extended
44 Services in street and private property renewed
130 Emergency Service leaks investigated
19 Emergency Main leaks investigated
29 Leaks in Main line repaired

7243 Water Services Active 7141
115 Curb and Gate Boxes reset
6 Additional Hydrants set
29 Additional Gates set
543 City hydrants
6 Private hydrants
1619 Gates on Mains
8 Gates repaired
10 Gates replaced
15 Hydrants replaced and relocated
20 Hydrants repaired
100 Hydrants flushed
31 Fire services Active 27
101 New meters set on new services
58 New meters replaced - old meters discarded
39 New meters replaced - old meters to be repaired
273 New meters purchased
220 Old meters repaired
101 Old meters discarded
57 Meters repaired in service
200 Special meter readings
7059 Meters in service

TREE DIVISION

The Tree Division is a unit attached to the Highway Division which operates under the direction of William Damory, Foreman in charge. This unit has a limited personnel due to the nature of its operations, which include tree removal; trimming and pruning; spraying; planting new trees; feeding and general pest control.

Each of these phases of tree work must be performed by men of experience and ability because the trees in our City need constant care and attention. For example, there are 1,295 elm trees on or adjacent to City property, each one being a potential victim of the Dutch Elm disease, and in order to prevent a total loss of this specie, they must be inspected, fed, sprayed and dead wood removed at proper times and with proper methods to insure a healthy condition. If this is done carefully the elms have a possible chance of survival. This past year it was necessary to remove 78 elms killed by this disease - 32 of these were City-owned trees and 46 were on private property.

The City lost a total of 147 trees during 1953 for various causes, some of these were removed by our City tree forces and the balance by contract.

Spraying to prevent the Dutch Elm disease and to control Gypsy Moth, Tent Caterpillar, Jap Beetle and for Foliar feeding must be done with a great deal of care - not only to give the greatest protection and benefit to the trees but to limit the damage that would result

to personal property such as cars, houses, clothing, etc., from careless application. Much of this work is done either after or before the normal working hours. It might be well to note at this time that unless we increase our planting of new trees, we will eventually become a treeless community.

This year the City removed a total of 147 trees, for one cause or another, and planted 78 new trees, making at best a net loss of 70 in our tree population. This doesn't take into account the loss in private trees removed from private property. This has been somewhat of the trend for many years and if it continues, we shall soon reach the critical point. It is very desirable that this relatively inexpensive, but very important item be given your serious consideration.

TRAFFIC COMMITTEE

Very few problems were presented by the Mayor to the Traffic Committee in 1953 and the Board of Aldermen handled several of the traffic problems themselves without referring them to the Traffic Committee.

The inactivity of the Committee during the year should not be taken to indicate that there are few problems needing attention, but it might be said that due to one of the largest programs of highway construction Melrose has ever had, which started late, together with the addition and alterations to the Roosevelt School occupied more than a normal amount of time of the Traffic Committee Chairman, and as a result traffic may not have received the attention to which it rightfully deserved. As a result, only two meetings of the Committee were held, handling more or less of the routine traffic problems and the preparation of a summary for the Mayor of the six years' existence of the Committee. The members who served on the Traffic Committee during the Year 1953 were -

Wm. B. Alexander	Rotary Club
Richard S. Bullens	Board of Aldermen
Joseph T. Cefalo	Chamber of Commerce
Chester M. Cummings	School Committee
Sidney C. Field	Chief Fire Department
George D. MacWilliams	Capt. Police Department
Edgar A. Perry	Lions Club
Edward F. Riley	Planning Board
Glen S. Weeks, Chairman	Engineer & Supt. Public Works

CONCLUSION

The Department as a whole has absorbed a considerable amount of additional work this current year with the normal administrative and supervisory forces, and with less total payroll. This situation is ex-

plained, to some extent, by the use of new and improved equipment and by doing much of the construction work by contract.

The Department has also been able to maintain its high degree of co-operation with other departments, which is of special interest to the City.

Respectfully submitted,

Glen S. Weeks
Engineer and Superintendent
Public Works Department

STATISTICS

CITY of MELROSE

MIDDLESEX COUNTY, MASSACHUSETTS

Location	7 miles north of Boston
Population January 1, 1953	28,335
Number of Voters	16,481
Greatest extent of City, east and west	2.95 miles
Greatest extent of City, north and south	2.44 miles
Valuation of Real Estate	$ 42,817,150.00
Valuation of Personal Property	$ 3,243,400.00
Tax Rate - per thousand	$ 52.80
Area of City:	
Land	3,079.50 acres
Water	35.50 acres
	3,115 acres
Length of Public Streets	62.50 miles
Length of Private Streets	12.31 miles
Length of Water Mains	79.71 miles
Length of Sewer Mains	68.54 miles
Range of pressure on mains	96-23 lbs.
Number of 1000 Lumen Incandescent Lights ANOH	1140
Number of 1000 Lumen Incandescent Lights ANUG	5
Number of 1000 Lumen Incandescent Lights ANOH(SC)	4
Number of 2500 Lumen Incandescent Lights ANOH	70
Number of 2500 Lumen Incandescent Lights ANUG	1
Number of 2500 Lumen Incandescent Lights ANOH(SC)	2
Number of 6000 Lumen Incandescent Lights ANOH	17
Number of 6000 Lumen Incandescent Lights ANUG	39
Number of 6000 Lumen Incandescent Lights ANOH(SC)	11
Number of 10000 Lumen Incandescent Lights MNUG	1
Number of 11000 Mercury Vapor Lights ANOH	2
Number of 11000 Mercury Vapor Lights ANUG	2
Number of 15000 Mercury Vapor Lights ANOH	11
Number of 15000 Mercury Vapor Lights ANUG	65
Number of 15000 Mercury Vapor Lights MNUG	18
Area of Parks:	
Bowden Park	.62 acres
Colby Park	.90 acres
Ell Pond Park	34.41 acres
Horace Mann Park	.60 acres
Lebanon Street Playground	.95 acres
Lincoln School Playground	1.60 acres
Melrose Common	4.40 acres
Messenger's Meadow Playground	2.89 acres
Middlesex Fells	170.00 acres
Mount Hood	225.00 acres
Pine Banks Park	81.80 acres
Sewall Woods Park	9.00 acres
Conant Park	4.80 acres
Wyoming Cemetery	43.50 acres
Elevation, Main Street at City Hall	61 feet above mean tide
Elevation, Franklin Square	85 feet above low tide

REPORT OF THE RECREATION COMMISSION

January 31, 1954

To His Honor, the Mayor, and
the Honorable Board of Aldermen
City of Melrose Massachusetts

Gentlemen:

The Recreation Commission respectfully submits its report for the year 1953.

This Commission was established by an amendment to the Revised Ordinances of the City of Melrose passed by the Board of Aldermen, June 15, 1953, and approved by the Mayor, June 17, 1953.

The ordinance provided that the Recreation Commission shall consist of seven members, to be appointed by the Mayor subject to confirmation by the Board of Aldermen, of whom one shall be a member of the School Committee recommended by said committee, one a member of the Park Commission recommended by said commission, one a member of the Planning Board recommended by said board, one a member of the Community Council recommended by said Council, and three others who shall be citizens of Melrose.

His Honor, Mayor Thomas L. Thistle, subsequently submitted to the Board of Aldermen, the following appointments for members of this Commission: Herbert N. Faulkner of the School Committee, John T. Brady of the Park Commission, Edward F. Riley of the Planning Board, Lewis H. Keith of the Community Council, Mrs. Margaret B. Restall, J. Arthur Johnson and John M. Kirk. They were confirmed by the Board of Aldermen, October 19, 1953.

The first meeting of the Commission was held November 13, 1953, and John T. Brady was elected chairman, and Mrs. Margaret B. Restall was elected clerk.

Subject to appropriation of the necessary funds therefor, this Commission is authorized to employ a part-time Director of Recreation and such clerical and other assistants as it may require, after positions of persons so employed have been classified and their rates of compensation fixed by the Personnel Board.

By request of this Commission, the Personnel Board, on December 14, 1953, classified and fixed the rate of compensation for a part-time Director of Recreation and a clerical assistant.

Preparation of a budget for tax supported recreational activities in 1954, to be submitted to the Mayor and Board of Aldermen was underway at the close of the year.

This Commission supercedes the Advisory Recreational Committee that the Board of Aldermen requested the Mayor to appoint on December 19, 1949, which was authorized by the Mayor, June 7, 1951, to use the title, "Recreation Commission."

Long study of tax supported recreation in Melrose by the superceded body and its recommendations to the Mayor, and to the Board of Aldermen through its Committee on Appropriations headed by Alderman Raymond E. Campbell, resulted in the establishment of this Commission.

Respectfully submitted,

John T. Brady

John T. Brady, Chairman

REPORT OF THE REGISTRARS OF VOTERS

January 31, 1954

To His Honor, the Mayor, and
the Honorable Board of Aldermen,
City of Melrose, Mass.
Gentlemen:

The report of the Board of Registrars of Voters for the year 1953 is herewith submitted.

As required by law, the Registrars caused lists to be made of all persons twenty years of age and older found to be residing in Melrose on January 1, 1953. The number of such persons listed was as follows:

1-1	1-2	2-1	2-2	3-1	3-2	4-1	4-2	5-1	5-2
1,173	1,295	1,649	1,741	1,203	1,227	1,274	1,568	1,408	1,696

6-1	6-2	7-1	7-2	7-3	TOTAL
1,379	1,209	964	1,246	752	19,784

Concurrently with the annual listing a determination was made of the total population of Melrose as of January 1, 1953, as follows:-

1-1	1-2	2-1	2-2	3-1	3-2	4-1	4-2	5-1	5-2
1,702	1,880	2,385	2,391	1,655	1,781	1,684	2,229	2,028	2,457

6-1	6-2	7-1	7-2	7-3	TOTAL
1,970	1,702	1,423	1,888	1,160	28,335

Lists containing the names of all make persons twenty years of age and older found by the Registrars to be residing in the city on January 1, 1953, to the number indicated below, were transmitted to the Assessors, as required by law:-

1-1	1-2	2-1	2-2	3-1	3-2	4-1	4-2	5-1	5-2
516	578	775	784	532	554	515	706	647	786

6-1	6-2	7-1	7-2	7-3	TOTAL
613	559	460	603	352	8,980

Questionnaires were sent to 250 female persons and to 300 male persons for the purpose of determining their qualifications for jury service. From the replies received to these questionnaires, 149 female persons and 209 male persons, making a total of 358, were found to be qualified and their names were included in the jury list.

The names of 355 enrolled voters of the Democratic and Republican parties were determined by the Registrars to be those of persons qualified for service as election officers, and a list containing the names of such persons was transmitted to His Honor, the Mayor, as required by law.

Applications for registration for voting were received during regular business hours, except for the period preceding the regular biennial city election when registration was required to cease by law, and at four special evening sessions. During the year the names of 451 persons were added to the general and current annual registers of voters.

The names of 1,181 persons found to be no longer qualified to vote by reason of removal from the city, death or other causes were stricken from the register of voters.

The number of voters whose names were included in the current annual register of voters as of December 31, 1953, was:-

1-1	1-2	2-1	2-2	3-1	3-2	4-1	4-2	5-1	5-2
999	1,066	1,418	1,442	1,032	1,011	1,027	1,402	1,168	1,324

6-1	6-2	7-1	7-2	7-3	TOTAL
1,132	1,040	826	1,030	564	16,481

In addition, 71 residents of Melrose serving in the armed forces were qualified, either on direct application or on application of their kindred, for voting by absent voting ballot at the city election, making the total number qualified to vote at said election 16,552.

The ratio of duly registered voters to population in 1953 was 58.17%.

Signatures appearing on nomination papers of candidates to be voted for at the city election were certified as being those of duly registered voters of the city of Melrose to the number of 3,914.

The names of 254 persons making application for absent voting ballots for the city election (including 175 persons serving in the armed forces from whom, or in whose behalf, applications for official war ballots were received) were certified as being those of duly registered or qualified voters of the city of Melrose.

Following the city election a recount was made of the votes cast for the office of Ward Alderman in the two precincts of Ward Two.

The total number of sessions held by the Registrars of Voters during the year 1953 was 25.

The sum of $448.50 was received for 598 copies of the annual street lists sold during the year.

Edward J. Murphy, Chairman

Fergus W. Griffin

Charles E. Holt

Raymond H. Greenlaw, Clerk

BOARD OF REGISTRARS OF VOTERS

REPORT OF THE CONTRIBUTORY RETIREMENT BOARD

To His Honor the Mayor and the Honorable Board of Aldermen,
City Hall, Melrose, Massachusetts.

Gentlemen:

The Retirement Board of the Contributory Retirement System of the City of Melrose respectfully submits its 17th Annual Report covering the transactions of the System for the year ended December 31, 1953.

Respectfully submitted,

Arthur M. Goddard Chairman

Walter J. Armstrong Secretary

CONTRIBUTORY RETIREMENT SYSTEM

CITY OF MELROSE

Statement of Income and Disbursements
for the year ended December 31, 1953

Amount of Ledger Assets Dec. 31, 1953			$444,801.48
	INCOME		
From members:			
Regular Contributions:			
Group A	$29,508.75		
Group B	13,247.59	$42,756.34	
Voluntary additional contributions			
Group A	1,376.24		
Late Entry Payments			
Group A	591.09		
Group B	134.55	2,101.88	
Re-deposits:			
Group A	264.55	264.55	
From Employer:			
Contributions to Pension Fund	32,169.72		
Special Fund for Military Serv. Cr.	970.37		
Contribution for expenses	1,400.00	34,540.09	
Reimbursements from other systems	288.60	288.60	
From interest:			
-Gross interest on bonds and dividends on stocks, less $271.05 accrued interest on bonds acquired during the year;	13,635.54		
-Gross interest on cooperative shares	1,145.00		
-Gross interest on deposits in Trust companies and banks	115.50		
		14,896.04	
Accrued interest on bonds Dec. 31, 1953		3,773.32	
Gross increase, by adjustment of ledger assets;			
Bonds by amortization	18.54		
Stocks per schedule 2	1,480.00	1,498.54	
Total Income			100,119.36
	TOTAL AVAILABLE RECEIPTS		$ 544,920.84

Amount Brought Forward			$ 544,920.84

DISBURSEMENTS

Annuity Payments:			
Regular		1,987.27	
Ordinary and Accidental Disability		316.07	
Additional on account of voluntary contributions		97.80	
Annuity payments to beneficiaries of deceased annuitants under Opt. (c) and (d)		176.92	
Pension Payments:			
Option (a)	11,509.32		
Option (b)	14,259.39	25,768.71	
Survivorship Payments:			
Option (d)	1,004.83	1,004.83	
Disability Pension payments:			
Accidental	11,957.10	11,957.10	
Pension reimbursements paid to other systems		93.56	
Refunds:			
Withdrawals from Annuity Savings Fund:			
Deaths	.00		
All Others	8,942.67	8,942.67	
Transfers of Members' accounts to other systems:			
Group A	1,955.48	1,955.48	
Administrative expenses			
Salaries	929.00		
Medical fees	110.00		
Printing and stationery	73.13		
Postage, Telephone, etc.	32.65		
Travel, association dues,	52.70		
Safe dep. rent; Premium on bonds	57.50	1,254.98	
Accrued interest on bonds, Dec. 31, 1953		3,605.13	
Gross decrease by adjustment, of ledger assets:			
Bonds by amortization	213.39		
Bonds by decrease in market value	144.64		
Stocks by decrease in market value	850.00	1,208.03	
Total Disbursements			58,368.55
Total Ledger Assets, Dec. 31, 1953			$ 486,552.29

BALANCE SHEET DECEMBER 31, 1953

ASSETS				LIABILITIES	
Book value of					
Bonds	391,022.42			Annuity Savings Fund	$307,165.15
Stocks	36,616.00	427,638.42		Annuity Reserve Fund	34,218.35
Book value of Cooperative Shares		38,000.00		Special Fund for Military Service Credit	4,237.26
				Pension Fund	140,690.55
Deposits in Trust companies and banks not on interest		7,140.55		Expense Fund	240.98
Deposits in Trust Companies and Banks on interest		10,000.00	482,778.97		
Accrued interest on Bonds			3,773.32		
TOTAL LEDGER ASSETS			486,552.29	TOTAL LIABILITIES	486,552.29

SCHEDULE OF BONDS - December 31, 1953

	Due	Percent	Book Value Dec. 31, 1953
Government			
U. S. Savings, Series G	July 1955	2½	3,000.00
" "	July 1956	"	5,000.00
" "	Feb. 1957	"	5,000.00
" "	June 1957	"	5,000.00
" "	Feb. 1958	"	5,000.00
" "	July 1958	"	7,000.00
" "	Sept. 1958	"	5,000.00
" "	Dec. 1958	"	5,000.00
" "	Feb. 1959	"	5,000.00
" "	Feb. 1959	"	24,000.00
" "	July 1959	"	3,000.00
" "	Oct. 1959	"	5,000.00
" "	Nov. 1959	"	4,000.00
" "	Feb. 1960	"	25,000.00
" "	Dec. 1960	"	5,000.00
" "	Jan. 1961	"	3,000.00
" "	Oct. 1961	"	5,000.00
" "	Sept.1963	"	6,000.00
Total Government			$125,000.00
Railroads			
Atchison, Topeka & Santa Fe	Oct. 1995	4	3,217.55
" " " "	Oct. 1995	4	1,072.52
" " " "	Oct. 1995	4	1,072.52
Cambria & Clearfield	Feb. 1955	4	2,011.31
" "	Feb. 1955	4	1,005.68
" "	Feb. 1955	4	2,016.39
Chesapeake and Ohio	Mar. 1992	4½	6,060.79
Chicago, Burlington & Quincy	Aug. 1985	3-1/8	4,019.93
Erie	Oct. 1964	3¾	5,155.81
Great Northern	Jan. 2010	2-5/8	6,750.70
" "	Jan. 2000	3-1/8	993.93
" "	Jan. 2000	3-1/8	5,963.63
Lexington and Eastern	Apr. 1965	5	3,337.47
" "	Apr. 1965	5	2,212.11
Louisville and Nashville	Apr. 2003	2-7/8	4,934.02
New York Central and Hudson	July 1997	3½	4,922.70
" " "	July 1997	3½	4,922.69
" " "	July 1997	3½	4,922.69
Northern Pacific	Jan. 1997	4	5,975.72
" "	Jan. 1997	4	3,983.81
Oregon and Washington	Oct. 1960	3	5,067.15
Reading Co.	May 1995	3-1/8	5,006.07
Southern Pacific	Jan. 1986	2-7/8	5,089.59
" "	Jan. 1996	2-3/4	5,000.00
Texas and Pacific	June 2000	5	1,094.98
" "	June 2000	5	1,094.97
" "	June 2000	5	1,094.98
Virginian	May 1995	3	5,307.55
Total Railroads			$ 103,307.26

SCHEDULE OF BONDS - December 31, 1953
(continued)

Utilities			
Southern Calif. Edison	Aug. 1976	2-7/8	4,915.34
American Tel. and Tel.	Apr. 1982	2-3/4	$5,029.41
Boston Edison Co.	Dec. 1970	2-3/4	4,070.69
" "	Apr. 1980	2-3/4-	5,122.77
Central Maine Power Co.	May 1976	2-3/4	5,083.77
Consolidated Edison of N.Y.	June 1972	2-3/4	4,872.57
Consolidated Gas and Electric Light of Baltimore	Jan. 1986	2-3/4	5,062.50
Detroit Edison Co.	Nov. 1976	3-3/8	5,249.24
Duquesne Light Co.	Aug. 1977	2-3/4	5,078.43
Illinois Bell Tel. Co.	Jan. 1981	2-3/4	5,076.70
Indianapolis Power & Light	Oct. 1979	2-7/8	5,179.92
Mountain States Tel. & Tel.	May 1986	2-5/8	4,987.50
New England Tel. & Tel.	Mar. 1974	3	5,231.96
" " " "	Dec. 1977	3	5,000.00
New Jersey Bell Tel.	July 1988	3-1/8	5,255.55
New York Tel. Co.	July 1982	2-3/4	5,059.50
Northern Indiana Pub.Serv.	Aug. 1973	3-1/8	4,085.66
Northwestern Bell Tel.	Dec. 1984	2-3/4	4,647.58
Ohio Power Co.	Oct. 1968	3-1/4	5,135.94
Pacific Gas & Electric	Dec. 1980	2-7/8	5,225.34
Pacific Gas & Electric	Dec. 1985	3-3/8	5,050.00
Pacific Tel. & Tel.	Oct. 1986	2-7/8	5,178.25
Pacific Tel. & Tel.	Nov. 1979	3-1/4	4,906.25
Public Service of N. H.	Jan. 1973	3-1/4	5,314.67
Public Service Electric & Gas Co.	May 1980	2-3/4	5,075.28
Seattle Gas Co.	Jan. 1976	3-5/8	2,085.74
Seattle Gas Co.	Jan. 1976	3-5/8	5,214.39
Southern Bell Tel. & Tel.	July 1987	2-7/8	5,226.11
Southern Bell Tel. & Tel.	July 1979	3	4,909.72
Southwestern Bell Tel.	Oct. 1985	2-3/4	5,042.35
The United Gas Improvement Co.	Jan. 1966	3-1/4	5,000.00
Wisconsin Power & Light Co.	Aug. 1971	3-1/4	2,093.06
Wisconsin Power & Light Co.	Aug. 1971	3-1/4	3,139.57
Wisconsin Public Service Corp.	Jan. 1971	3-1/4	5,139.40
Total Utilities			$ 162,715.16

Total Governments	125,000.00
Total Railroads	103,307.26
Total Utilities	162,715.16
	391,022.42

SCHEDULE OF STOCKS - December 31, 1953

	No. of Shares	Market Value Dec. 31, 1953
The First National Bank of Boston	30	$ 1,530.00
" " "	70	3,570.00
" " "	100	5,100.00
" " "	15	765.00
" " "	1	51.00
Guaranty Trust Co. of N.Y.	100	6,800.00
The Merchants National Bank of Boston	10	3,230.00
National Shawmut Bank of Boston (Cap.)	60	2,280.00
Middlesex County National Bank (com. cap.)	100	4,600.00
National Shawmut Bank of Boston (cap.)	40	1,520.00
" " "	20	760.00
Newton-Waltham Bank & Trust Co. (cap.)	35	1,610.00
" " "	15	690.00
Second National Bank of Boston	20	2,400.00
Security Trust Co. (Lynn,Mass.)	30	1,710.00
Total Stocks		$ 36,616.00

SCHEDULE OF COOPERATIVE BANK SHARES
December 31, 1953

	No. of Shares	Market Value Dec. 31,1953
Beverly Cooperative Bank	10	$ 2,000.00
Hyannis " "	10	2,000.00
Malden " "	10	2,000.00
" " "	10	2,000.00
" " "	10	2,000.00
Mattapan " "	10	2,000.00
" " "	10	2,000.00
Meeting House Hill "	10	2,000.00
" " " "	20	4,000.00
Melrose Cooperative Bank	10	2,000.00
" " "	20	4,000.00
" " "	20	4,000.00
Merchants " "	20	4,000.00
Middleborough Coop. "	10	2,000.00
Wellesley " "	10	2,000.00
Total Shares		$ 38,000.00

MEMBERS RETIRED IN YEAR 1953

Name	Former Position	Date Retired
Janette Graham	Bookkeeper	Feb. 6, 1953
Mary E. Donovan, Beneficiary of Edward J. Donovan,	City Auditor	June 30,1953
Astrid Johnson	Helper	July 14,1953

RETIRED MEMBERS DECEASED IN 1953

Ross Worth	Custodian	May 19, 1953
Lawrence Riordan	Laborer	July 1, 1953
Michael J. Hanley	Dog Officer	Sept.27,1953

RETIRED MEMBERS AS OF Dec. 31, 1953

Arthur A. Hayden	Board of Health	Dec. 19, 1938
Charles H. Shattuck	School Janitor	June 30. 1939
Andrew W. H. Restall	Clerk	June 30, 1939
Everard Martin	Laborer	June 29, 1941
Ralph Hallahan	Truck Driver	Oct. 20, 1940
George L. Stewart	Call Fireman	Dec. 3, 1941
Dennis J. Murphy	Foreman	Sept. 2, 1942
Arthur H. Bright	Janitor	Oct. 8, 1942
Bertha C. Lapham	Clerk	June 5, 1944
Victor H. Kirmes	Laborer	Nov. 28, 1944
Walter H. Flanders	School Physician	Mar. 25, 1945
Fred C. Fellows	Call Fireman	Apr. 1, 1946
Philip C. Cassell	Laborer	May 3, 1946
George H. Cray	Superintendent	June 1, 1946
Eugene F. McCarthy	Foreman	Apr. 3, 1946
Arthur J. Burke	Laborer	Jan. 22, 1947
Lillian L. Warren	Clerk	Mar. 31, 1948
John E. Grace	Laborer	June 30, 1948
Ethel M. Hewson	Secretary	Oct. 1, 1948
M. Eileen Dunlay	Clerk	Sept.15, 1948
George K. Lyons	Patrolman	Sept.25, 1948
Paul V. DeFranco	Patrolman	May 5, 1947
Mary E. Ayers	Librarian	Sept. 1, 1949
Michael Fahey	Laborer	July 31, 1950
Emily M. Osgood	Clerk	Dec. 1, 1950
Elsie M. Ashmead	School Nurse	Jan. 1, 1951
Julia A. Sullivan, beneficiary of Julian T. Sullivan	Working Foreman	Feb. 21, 1951
Charles E. Van Riper	Senior Custodian	Nov. 28, 1951
Fred C. Solberg	Laborer	Feb. 29, 1952
Margaret M. Welch	Clerk	May 31, 1952
Harvey W. McGilley	Laborer	June 2, 1952
Paul W. Watson	Fireman	Sept.30, 1952
Clifton L. Bain	Fireman	Nov. 8, 1951
Janette E. Graham	Bookkeeper	Feb. 6, 1953
Mary E. Donovan, beneficiary of Edward J. Donovan	City Auditor	June 30, 1953
Astrid Johnson	Cafeteria Helper	July 14, 1953

SCHEDULE OF MEMBERSHIP FOR 1953

ACTIVE MEMBERS

	Group A Male	Group A Female	Group B	Member in Both Groups	Total Membership
Active Membership, Dec. 31, 1953	162	56	75	1	293
Enrolled during 1953	10	9	9	1	28
Totals	172	65	84	2	321
Deduct, ceased by:					
Withdrawal	9	7	4		20
Retirement for:					
Superannuation	1	2			3
Transfers to inactive membership			1		1
Total Deductions	10	9	5		24
Active Membership Dec. 31, 1953	162	56	79	2	297

INACTIVE MEMBERS

Inactive Membership, Dec. 31, 1953	R 21	9	6		
	I 3	5	2		46
Retirements for:					
Superannuation	1	2			3
Transfers from Active Membership			1		1
Total	25	16	9		50
Deduct, ceased by:					
Death	3				3
Withdrawal	2				2
Total deductions	R 3				
	I 2				5
Inactive Membership, Dec. 31, 1953					
	19	11	6		
	1	5	3		45

TOTAL ACTIVE AND INACTIVE MEMBERSHIP DECEMBER 31, 1953

Total Membership, Dec. 31, 1953	182	72	88	2	34[illegible]

BENEFICIARIES DECEMBER 31, 1953

Beneficiaries receiving Survivorship Allowance	2		2
Total	2		2

ANNUAL REPORT
OF THE
SCHOOL DEPARTMENT

CITY OF MELROSE

Year Ending December 31, 1953

School Year	No. of different pupils enrolled in elementary schools exclusive of re-enrollment	No. of different pupils enrolled in High School exclusive of re-enrollment	Average membership in elementary schools	Average membership in High School	Average attendance in elementary schools	Average attendance in High School	No. of graduates from High School	No. of graduates from grammar school
1933-34	2,990	1,359	2,894.60	1,289.62	2,727.04	1,231.48	267	286
1934-35	2,984	1,377	2,923.17	1,343.75	2,760.98	1,272.90	283	295
1935-36	2,987	1,426	2,831.15	1,371.61	2,698.33	1,331.57	285	298
1936-37	2,935	1,423	2,872.31	1,371.29	2,715.12	1,313.28	271	325
1937-38	2,923	1,438	2,827.05	1,424.60	2,678.43	1,359.30	324	308
1938-39	2,743	1,522	2,697.30	1,468.37	2,567.96	1,375.61	318	259
1939-40	2,795	1,453	2,732.18	1,429.19	2,612.83	1,363.96	331	286
1940-41	2,702	1,414	2,675.99	1,379.13	2,539.31	1,311.52	302	296
1941-42	2,695	1,392	2,610.29	1,365.20	2,404.33	1,290.64	332	320
1942-43	2,648	1,308	2,569.75	1,249.51	2,371.82	1,168.83	265	335
1943-44	2,546	1,249	2,474.18	1,216.49	2,295.41	1,135.55	288	311
1944-45	2,452	1,220	2,391.13	1,193.39	2,230.73	1,125.37	269	296
1945-46	2,532	1,223	2,447.29	1,175.46	2,287.43	1,106.65	261	325
1946-47	2,486	1,237	2,419.63	1,203.70	2,259.02	1,139.01	265	247
1947-48	2,485	1,159	2,419.45	1,133.40	2,265.17	1,070.04	283	257
1948-49	2,543	1,094	2,515.75	1,073.86	2,345.14	1,021.50	280	277
1949-50	2,646	1,051	2,500.00	1,037.06	2,427.84	983.04	260	294
1950-51	3,095	1,090	3,066.54	1,048.97	2,751.07	1,001.24	216	274
1951-52	3,200	1,078	3,095.24	1,047.14	2,824.01	985.65	233	271
1952-53	3,366	1,076	3,262.25	1,057.97	3,013.04	1,002.65	224	286

Showing Enrollment, Attendance, etc., for the School Year Ending June 30, 1953

1. By Schools

School	No. of different pupils enrolled exclusive of re-enrollment	No. of Boys	No. of Girls	Average Membership	Average Attendance	Percent of Attendance
High	1076	567	509	1057.97	1002.65	94.77
Coolidge	563	282	281	550.63	513.82	93.31
Franklin	192	88	104	186.01	174.86	94.00
Gooch	219	105	114	213.43	195.69	91.68
Lincoln	485	249	236	449.13	416.54	92.74
Horace Mann	331	168	163	327.93	301.39	91.90
Ripley	134	78	56	126.27	114.29	90.51
Roosevelt	320	144	176	313.15	296.55	94.69
Warren	131	73	58	131.57	117.84	89.56
Washington	385	205	180	375.18	345.73	92.15
Whittier	130	66	64	127.12	112.46	88.46
Winthrop	476	227	249	461.83	423.87	91.78
	4442	2252	2190	4320.22	4015.69	92.95

2. By Grades

Grade						
Veteran	1	1		1.00	.94	94.00
Seniors	227	120	107	225.64	212.94	94.37
Juniors	265	127	138	259.07	245.32	94.69
Sophomores	274	155	119	269.52	255.09	94.65
Freshmen	309	164	145	302.74	288.36	95.25
Special	32	23	9	28.90	26.59	92.01
Eighth	295	144	151	294.63	279.77	94.95
Seventh	311	142	169	306.92	291.73	95.51
Sixth	333	170	163	328.50	312.12	95.01
Fifth	396	188	208	387.87	366.37	94.46
Fourth	376	193	183	368.52	346.40	93.99
Third	343	174	169	335.79	313.47	93.65
Second	359	181	178	345.04	318.39	92.27
First	434	217	217	433.24	390.97	90.24
Kindergarten	487	253	234	432.84	367.23	84.84
	4442	2252	2190	4320.22	4015.69	92.95

Showing Total Enrollment by Ages and Grades as of October 1, 1953

Age	Spec.	K	1	2	3	4	5	6	7	8	9	10	11	12	PG	Total
4 to 5 yrs.		91														91
5 to 6 yrs.		377	82													459
6 to 7 yrs.		2	359	87												448
7 to 8 yrs.			17	300	71											388
8 to 9 yrs.	1			18	266	77										362
9 to 10 yrs.	1				28	218	98	1								346
10 to 11 yrs.	1				2	33	233	124								393
11 to 12 yrs.	4					3	30	222	93							352
12 to 13 yrs.	7						8	34	197	98						344
13 to 14 yrs.	5							5	37	164	91					302
14 to 15 yrs.	4								5	27	169	94	1			300
15 to 16 yrs.	2								1	10	51	160	70	1		295
16 to 17 yrs.											17	39	145	88		289
17 to 18 yrs.											2	6	42	132		182
18 to 19 yrs.													6	29	1	36
19 to 20 yrs.													1	5	1	7
20 to 21 yrs.													1		1	2
21 and over														1		1
	25	470	458	405	367	331	369	386	333	299	330	299	266	256	3	4597

Financial Summary - January 1, 1953 - December 31, 1953

	Requested by School Committee	Appropriated by Board of Aldermen	Plus or Minus Transfers and Credits	Net Appropriations	Expenditures	Balances
Salaries	$ 909,122.00	$ 909,122.00		$ 909,122.00	$ 900,984.14	$ 8,137.86
Other General Expenses	10,265.00	10,265.00		10,265.00	10,033.13	231.87
Textbooks and Supplies	51,478.00	51,478.00		51,478.00	51,454.74	23.26
Plant Maintenance and Operation	129,471.00	128,371.00		128,371.00	128,303.81	67.19
Support of Athletics	13,584.00	13,000.00	+10,429.86	23,429.86	15,786.49	7,643.37
	1,113,920.00	1,112,236.00	+10,429.86	1,122,665.86	1,106,562.31	16,103.55
SPECIAL APPROPRIATIONS						
Out of State Travel	325.00	325.00		325.00	61.21	263.79
Adult Education	5,230.00	5,000.00	+ 411.45	5,411.45	5,321.22	90.23
High School Lawn Grading and Drain Repair	3,500.00	3,000.00	+ 490.47	3,490.47	2,841.73	648.74
High School Driveway	2,000.00	1,800.00		1,800.00		1,800.00
Whittier School Improvements	7,500.00	7,500.00	- 2,000.00	5,500.00	4,260.00	1,240.00
Horace Mann Baseball Diamond			+ 2,000.00	2,000.00		2,000.00
Roosevelt School Equipment	16,000.00	16,000.00		16,000.00	3,918.30	12,081.70
	34,555.00	33,625.00	+ 901.92	34,526.92	16,402.46	18,124.46
Carried over from 1952						
Horace Mann Equipment	2,503.08	2,503.08		2,503.08	586.31	1,916.77
GRAND TOTAL	1,150,978.08	1,148,364.08	+11,331.78	1,159,695.86	1,123,551.08	36,144.78

Cost Per Pupil, Average Membership, Fiscal Year 1953

	High	Elementary
General Control	$ 6,062.10	$ 18,186.33
General Control, per pupil	5.46	5.46
Teachers' Salaries	272,609.76	546,696.88
Teachers' Salaries, per pupil	253.45	162.41
Textbooks	3,713.13	9,024.00
Textbooks, per pupil	3.45	2.68
Supplies	16,001.16	22,716.45
Supplies, per pupil	14.77	6.75
Operation of School Plant	28,611.47	81,887.17
Operation of School Plant, per pupil	26.59	24.33
Maintenance of Buildings and Grounds	13,951.65	48,696.10
Maintenance of Building and Grounds, per pupil	12.97	14.47
New Furniture and Furnishings	1,932.85	10,303.34
New Furniture and Furnishings, per pupil	1.80	3.06
Other Expenses	2,264.23	862.62
Other Expenses, per pupil	2.10	.26
Tuition - Vocational and Evening Schools	$4,902.88	
Transportation	2,353.70	

GENERAL STATISTICS

Population of Melrose (January 1, 1953)	28,335
Number of different pupils enrolled, exclusive of re-enrollment, school year 1952 - 1953	4,442
Number in High School	1,076
Number in Elementary Schools	3,366
Total approved school bills, fiscal year (Support)	$1,106,562.31
Amount expended for High School, fiscal year 1953, exclusive of General Control	339,084.25
Cost per pupil in High School, based upon average membership Jan. 1, 1953 - Jan. 1, 1954 (1,076)	315.13
Amount expended for Elementary Schools, fiscal year 1953, exclusive of General Control	720,186.56
Cost per pupil in Elementary Schools, based upon average membership, Jan. 1, 1953 - Jan. 1, 1954 (3,366)	213.96
Amount expended for tuition (Vocational Schools)	4,902.88
Number of full-time High School teachers, including Principal, January 1, 1953	57
Number of full-time Elementary teachers, including Principals, January 1, 1953	136

DENTAL REPORT OF HEALTH TEACHER

School Year 1952-1953

Number of individual inspections (includes 1,000 at High School)	3,273
Number of notices sent	866
Number of home visits	422
Number of visits to Forsyth Dental Infirmary	23
Number of restorations	1,020
Number of x-rays	124
Number of surgical cases	70
Number of children treated	207
Number of mouths completely rehabilitated	152

INFORMATION ABOUT SCHOOL BUILDINGS
Melrose, Massachusetts

Name	When Built	Valuation
Whittier	1884	32,200
Gooch	1886	105,000
Warren	1892	47,800
Franklin	1896	118,900
Lincoln	1896	316,700
Washington	1896	211,100
Coolidge	1897	527,800
Roosevelt	1924	230,500
Ripley	1924	128,111
Winthrop	1926	235,000
High	1933	1,142,222
Horace Mann	1950	325,000

Harold T. Rand
Superintendent of Schools.

REPORT OF THE SEALER OF WEIGHTS AND MEASURES

To His Honor, the Mayor, and the
Honorable Board of Aldermen

Gentlemen:

The report of the Sealer of Weights & Measures for the year 1953 follows:

Weighing and Measuring Devices

	Adjusted	Sealed	Not Sealed	Condemned
Scales	19	236		
Weights		236		
Capacity Measures (Volumetric)		41		
Auto. Measuring Devices	13	88	1	
Linear Measures		3		
Totals	32	604	1	

Trial Weighing and Measurings
Commodities sold and put up for sale 163

Inspections: Fibre cartons, milk and cream jars, fuel meters (liquid), markings of bread and cake, egg packages, foods in packages, clinical thermometers, peddlers' scales and licenses, junk scales, etc. etc. 207

Equipment: in quantity and value, approximately the same as at end of 1952

Cost of Department		Receipts of Department	
Salary	$1774.98	Fees, Sealing	$303.90
Other Expenses	233.80	Licenses	10.00
	$2008.78		$313.90

Respectfully submitted,
Wesley H. Murray
Wesley H. Murray
Sealer

REPORT OF THE DEPARTMENT OF VETERANS' BENEFITS AND SERVICES

To the Honorable Mayor and Board of Aldermen,
City of Melrose, Massachusetts

Gentlemen:

I submit herewith the following report of the Department of Veterans' Benefits and Services for the year ending December 31, 1953.

General Administration
Salaries and Wages

Appropriation:		
Budget	$ 6,473.00	
Order #10522-A	611.25	
Order #10616-A	163.00	
Expended:		
Agent's		$ 3,129.56
Clerks'		3,816.22
Balance		301.47
	$ 7,247.25	$ 7,247.25

General Administration
Other Expenses

Appropriation:		
Budget	$ 1,000.00	
Expended:		
Bills paid		$ 978.96
Balance		21.04
	$ 1,000.00	$ 1,000.00

Veterans' Benefits
(One-half of State Approvals to be reimbursed to City)

Appropriation:		
Budget	$ 30,000.00	
Additional appropriation order #10732	3,000.00	
Refund	116.10	
Expended:		
Cash (Treasurer's Pay Roll)		$ 32,512.14
Balance		603.96
	$ 33,116.10	$ 33,116.10

Veterans' Burials
(One-half State Approvals to be reimbursed to City)

Appropriation:		
Budget	$400.00	
Expended:		
Bills paid		$ 137.79
Balance		262.21
	$400.00	$ 400.00

War Allowance
(To be reimbursed in full to City by the State)

Appropriation:		
Budget	$150.00	
Expended:		000.00
Balance		$ 150.00
	$150.00	$ 150.00

Armed Forces Records

Appropriation:		
Budget	$100.00	
Expended:		
Bills paid		$ 97.25
Balance		2.75
	$100.00	$ 100.00

Respectfully submitted

H. Leslie Trickey

H. Leslie Trickey
Veterans' Benefits Agent

During the year 1953, 79 cases received benefits through the office of Veterans' Benefits and Services of the City of Melrose. Following is a breakdown of these cases:

Held over from 1952	34
New cases	30
Re-applications	8
Applications received and referred to place of settlement	5
Applications received and no action required	2
Long term cases	24

Employment was found for four applicants.

Several veterans are being helped to obtain the required affidavits to establish service connected disability.

This office has been active in securing Part III benefits for many veterans and is, at present, trying to have benefits extended to cover special care for several others who are now receiving Part III pension, but who need constant nursing attendance.

In the Photostatic files of this office there are 5540 folders containing copies of Discharges and Separation Reports of Melrose veterans of World War II and the Korean Emergency. There have been approximately 720 photostatic copies of such records made during 1953.

Permanent recordings of 128 Discharges and accompanying Separation papers have been typed and are ready for binding.

This office has filled out approximately 200 applications for the Massachusetts Korean Bonus since July 15, 1953, and instructions on filling out the application have been given to many others.

Complete files of Melrose veterans of all wars are maintained in this office and an active file of those serving in the Korean Emergency is kept up to date with information received from the families of those still in the Armed Forces, and from news clippings from the local press.

This office has also done photostating for the Department of Civil Defense, Department of Public Works and the National Guard.

This report represents only the tangible work of the office of Veterans' Benefits and Services,-- the services that can be definitely counted.

The "intangibles" are the numerous queries answered in person or by phone;advice given veterans on questions of loans, on-the-job training, educational benefits, insurance, and other benefits open to veterans of World War II and the Korean Emergency; rehabilitation within families and rebuilding of morale.

H. Pauline Vickery
Director, Veterans' Services

REPORT OF THE WIRE DEPARTMENT

To the Honorable Mayor,
and Board of Aldermen,
Melrose, Massachusetts.

Gentlemen:

I herewith submit the report of the Wire Department for the year 1953.

Inspection of Wires.

Twenty one hundred and four inspections were made on new work.
Six hundred and five inspections were made on oil burner wiring.
Two hundred and six correction cards were sent to contractors.
Three hundred and ten permits were issued to the Malden Electric Co allowing current to be turned on.

Fire Alarm System.

Sixteen hundred and twenty one inspections were made of box movements.
Six miles of weatherproof wire were pulled in.
Two hundred feet of tree molding were installed.
One hundred and seven cross arms were installed.
All boxes were painted.

Police Signal .

Four miles of iron and six miles of copper wire were pulled in.
One hundred and seven batteries were installed in boxes.
Two boxes were installed.
One hundred and ten feet of tree molding were installed.
Seventy five cross arms were installed.
All boxes were painted.

Respectfully submitted,

Edward A. Edwards

Inspector of Wires.

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